



San Francisco Public Utilities Commission
Citizens' Advisory Committee

MEETING MINUTES

Tuesday, November 21, 2023
5:30 p.m. – 7:00 p.m.
525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room

**MEMBERS OF THE PUBLIC MAY OBSERVE AND PARTICIPATE VIA ZOOM
VIRTUAL CONFERENCE SOFTWARE**

Meeting URL

<https://sfwater.zoom.us/j/87553826189?pwd=eFY5OWE0WjNKa0gwa1JaY0Y5TlFvdz09>

Phone Dial-in

669.219.2599

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Meeting ID/Passcode

875 5382 6189 / 521585

Mission: The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans ([Admin. Code Article XV, Sections 5.140 - 5.142](#))

Members:

Moisés García, Chair (D9)

Caroline Law (D1)
Suki Kott (D2)
Sally Chen (D3)
Douglas Jacuzzi (D4)
Emily Algire (D5)
Barklee Sanders (D6)
Elizabeth Steele Teshara (D7)
Amy Nagengast (D8)

Steven Lee (D10)
Jennifer Clary (D11)
Maika Pinkston (M-Environmental Org.)
Nicole Sandkulla (M-Regional Water Customers)
Jodi Soboll (M-Engineering/Financial)
Eliahu Perszyk (M-Large Water User)
Andrea Baker (B-Small Business)
Michelle Pierce (B-Environ. Justice)

D = District Supervisor appointed, M = Mayor appointed, B = Board President appointed

Staff Liaisons: Lexus Moncrease
Staff Email for Public Comment: cac@sfwater.org

ORDER OF BUSINESS

1. Call to order and roll call at 5:34pm
2. Approve [October 17, 2023](#), Minutes

London N. Breed
Mayor

Newsha Ajami
President

Sophie Maxwell
Vice President

Tim Paulson
Commissioner

Tony Rivera
Commissioner

Kate Stacy
Commissioner

Dennis J. Herrera
General Manager

OUR MISSION: To provide our customers with high-quality, efficient, and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



Member Clary moved to correct the date of the minutes on the agenda to October 17, 2023.

Motion was made (Perszyk) and second (Baker) to approve the October 17, 2023, Minutes.

Approved without objection.

Public Comment: None

3. Report from the Chair

- Welcome members, staff, and the public
- Ohlone Tribal Land Acknowledgement
- New Member Introduction
 - Member Elizabeth Steele Teshara

Public Comment: None

4. Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda

Public Comment: None

5. Discussion and Presentation: Commissioner Visit, SFPUC Commissioner Kate Stacy

Introduction

- **Vice Chair Perszyk** thanked Commissioner Stacy for attending tonight's meeting and noted that the Commissioner's extensive experience being the Deputy City Attorney including oversight of the Water Supply Project and many other big infrastructure projects in the City.
- **Commissioner Stacy** responded she was glad to be at the meeting and that she has worked for the city for over 30years and retired a couple of year ago. Noting that she worked on the Water System Improvement Program and was head of the Land Use team at the City Attorney's office for about 10 or 15 years before that. The Commissioner further commented that she feels she has a good perspective on how the City works and loved working on the Water System Improvement Program and that was her favorite project. Commissioner Stacy noted that she is happy to be on the Commission, and noted she's been there for a year now and it's been a learning process and while she knew a lot about the water system she knew somewhat less about the wastewater and power systems. The Commissioner further commented that she really benefits from Staff presentations noting that being a Commissioner is a lot different than being a lawyer for the City and that has also been a learning curve. She thanked the CAC members for having her at the meeting.

Presentation

- **Question 1:** In the Draft Alternative Water Supply Plan, should the proposed PureWater SF project describe the potential to scale up from the current proposed 4mgd of purified water by 2045?

Commissioner Stacy responded that she is optimistic and supportive of whatever recycled water program the PUC can do noting recycled water is

a way of making our system more resilient and reliable, and it could also decrease our dependence on rivers and creeks and maybe decrease what we take off river and creeks so it's a plus in that regard and it's a plus for the wastewater program as well where we recycle the water instead of putting it into the bay. She noted that the Commissioner receives correspondence from the Baykeeper frequently about their support for recycling, and that it could either be an onsite reuse that more and more development is incorporated in, and the PUC is involved in bigger recycled water programs, and both of those are good avenues to explore. Commissioner Stacy commented that onsite recycling is a demand management because if people are going to be recycling water onsite we've got to figure out where it needs to go, and if it going to be used for irrigation, for example right now we're looking at irrigating parklands, or if its eventually going to be used as potable water, and she thinks that's where San Francisco probably has the most opportunity is to look at recycling so that we can use it as potable water. She noted its expensive and we have to look carefully at the costs, what the needs are, and what the demand is, and what our future supply is going to be, and she thinks that all the time in the face of climate change we have to be creative about where we get our water and what we do with our wastewater. The Commissioner notes that we're already seeing the Bay is changing in terms of needs of wastewater.

- **Commissioner Stacy** further commented that she thinks there is also a big energy footprint to recycling and we need to think about that, and we need think about the cost of continuing to take water off creeks and rivers, and the environmental costs of doing that. The Commissioner commented that recycling is a way of really expanding our portfolio and moving us away from that. She said with respect to pure water sf which is a research project to learn how to operate the system and how to manage the water to make it potable, and as such it hasn't been slated for an increase, and there are other recycled water projects, one is with the city of San Mateo and another was San Jose which they both start low, San Mateo started at 6 million gallons per day but the potential capacity of 12 millions gallons per day. And the San Jose South Bay Project started at 3.5 million gallons per day and could scale up to as much as 10 million gallons per day. The Commissioner further noted that she is always going to be optimistic about increasing our recycled water and really being supportive of doing as much recycling as we can.

Vice Chair Perszyk commented to clarify that the reference to Pure Water SF Project is from the Alternative Water Supply Report, and it refers to producing purified water from the ocean side plant at 2mgd and then also at the Southeast Treatment plant at 2mgd.

Member Jacuzzi commented that the physical capacity is only 5 million pounds straight on the westside. In terms of scaling up I think there's only that 1 million gallon per day margin.

Vice Chair Perszyk asked if there were any more questions or comments before moving to the next question.

- **Member Algire** commented that she recognizes that power is not the Commissioner's main background, and unfortunately, our Power Subcommittee member Berkeley Sanders couldn't attend this meeting to ask this question himself, he is a resident of Treasure Island, and worked with us over the years to pass a resolution, and he's working on a current resolution right now that we're hoping to bring to the Full CAC. Member

Algire notes how important the issue of power outages is to member Sanders that are taking place on treasure island.

Question 2: While TIDA alone has the authority to address issues related to the power grid on Treasure Island and Yerba Buena Island. What can the SFPUC's do to help alleviate power outages on Treasure Island and Yerba Buena Island?

Commissioner Stacy responded that the Commissioners get email alerts every time there is a power outage, or watermain break or sewer pipelines, and she does see the power outage notifications. She noted that there are 800 units with residents out there and she can't imagine living with that kind of inconsistency of power. As noted, there are three basic problems here, one is that it's an old system, a legacy grid that Treasure Island inherited from the Federal Government, and the second problem is the PUC isn't in charge they are more like a contractor rather than being in charge of the system. The Commissioner noted the third problem is a financing and development problem and TIDA is sort of reluctant to fix the system because they are going to mostly replace it and upgrade it but its largely tied to development because they aren't going to invest the money in the system until there's more development out there and they have the money to replace it. She that's not a good enough reason to have a crummy system out there, but it has been slow and painstaking and that the SFPUC's role is to try to keep the pressure on TIDA to let them know what we think can be done either in long term or what can be done as temporary measures to improve the system out there. She said the PUC has an advocacy role, and tries to be available 24/7 so that when the power does go out, they're out there right away to fix the problem as quickly as they can to minimize disruption.

Member Law asked what is TIDA.

Commissioner Stacy responded TIDA is the Treasure Island Development Authority, and they are akin to a redevelopment authority where their authority arises under state law, and the Mayor appoints everybody on the board.

Member Clary commented they have a lousy development agreement because it doesn't require them to replace the power grid for the people who live there. She then asked how we put more pressure on TIDA.

Commissioner Stacy responded that from the PUC's point of view, she thinks that making as many detailed suggestions as we can about having the grid fixed, if not long term or fixed up front, then what are some temporary fixes. The Commissioner further notes she thinks there is a new switch yard out there which she hopes to have had some positive effect on power outages. She further commented that she assumes that residents on Treasure Island are also showing up and letting TIDA hear their complaints about the difficulty of living on the island.

Member Clary asked do you provide any reports to the Mayor or the Board of Supervisors so that they understand what going on.

Commissioner Stacy responded she is unsure, but she can definitely follow up and ask Barbara Hale who is head of our Power system. She noted that the Commissioner certainly get some reports that include Treasure Island, but she doesn't know that they've done anything in particular.

Member Baker asked does anybody know who residents pay rent to on Treasure Island.

Member Clary responded they pay rent to TIDA and thinks they have an agent.

Member Baker responded so they are eventually landlords or are they property management. They're not they're developers. But where does the money end up.

Commissioner Stacy commented she does not know the legal side but knows that John Stewart Company is managing the existing units, so they must have a financial stake as well certainly tenant remedies.

Amy Nagengast commented that the power enterprise have just assigned their new battery energy storage project which is exciting, they are working towards 100% renewable energy, and a lot of that is purchased instead of owned operated and maintained by the Power Enterprise but there could be a possibility that they look at our wastewater infrastructure out there, that will be brand new and paired with solar, and some of our other city requirements out there to bring more battery storage and stability out there as a creative solution to think of.

Vice Chair Perszyk asked if there were any more follow up questions.

- **Question 3:** Based on prior SFPUC capital programs, SFPUC has had a challenge of delivering these programs on time and within budget. Realizing this, SFPUC is doing some internal investigations to right-size future capital programs. What levers do you see as essential in this Capital Rebalancing effort?

Commissioner Stacy responded that in regard to the capital planning improvement initiative going on within the PUC now, we had a report on what they're doing in September at a Commission hearing, and they are looking really hard internally at what needs to be changed and what needs to be improved, and their focus is on deliverability and affordability, they ask what does the PUC needs to do, and that is construction to keep the systems running while not blowing the budget and as Commissioners we're always thinking about what does this mean for the ratepayers, and so it's a tricky balance. She notes that she has a lot of ideas and the first one is that Staff has enunciated to us is a cross pollination among the three divisions that they're going to share more with each other, and share what exactly our best practices are, what is successful, what were the pitfalls and to really talk about how that works on particular projects but to share among the three divisions. Commissioner Stacy commented how her first impression when she was an attorney for the PUC was that those divisions were siloed in that they weren't sharing information, and that is critical to figuring out how to do it better and our failures and what we learn from that.

Commissioner Stacy commented that another important issue is figuring out your priorities by asking what the most pressing projects are, and this is where we have to think about affordability, that we can't do everything all at once, that we think needs to be done because then it puts greater burden on the ratepayers.

- **Question 4:** How might Capital Planning look different in the future for the SFPUC, and what is needed to steer the SFPUC towards more interdepartmental collaborations with other city departments on big capital

projects. (This approach was used on the Upper Islais Creek Watershed Evaluation).

Member Clary noted that with the Commissioner's background maybe she could help the CAC understand how to integrate our work a little bit more.

Commissioner Stacy responded that the example that this question gave was the Upper Islais Creek Watershed Evaluation, so she went back and read about the project, and it seemed that it began with community engagement and outreach, and when the community articulated what its priorities were for that area it necessarily involved all kinds of city departments. She noted that a really important starting place is to open up to community engagement, think big, and let every idea be put on the table. The Commissioner states she believes in that public process and engaging people in the area where the project is going to take place and that it was exciting to see how that happened in the Upper Islais Creek Watershed area and how it defined both the project and the need for collaboration. Commissioner Stacy commented that we have some huge undertakings ahead of us that are going to require collaboration, for example the waterfront resiliency planning all around the city is necessarily going to involve so many city departments. The project that the Commission just approved a couple weeks ago the Ocean Beach Climate Resiliency Project is another good example of that collaboration. Rec and Park, Muni, and Golden Gate National Recreation Area were involved because it's all along the ocean front. The Commissioner commented as we look to the future, we must see more collaboration, we're going to have bigger projects, we're going to be responding to and anticipating climate change, and we're going to have to collaborate. The Commissioner states she comes back to the outset think big, engage the community, and put all the ideas at the table.

Commissioner Stacy commented that a concern she has with the Ocean Beach Climate Resiliency Project is how much the budget was the PUC's responsibility and paying for, and it is going to be a wonderful recreational amenity and it is important for the PUC to protect its asset out there, and so the PUC took the lead because we didn't want to wait for somebody else to take the lead. But she thinks we as city need to look hard at how we're paying for these projects especially when it's a climate change project, and it's not just a city problem, it's a worldwide problem.

Member Clary responded that she thinks the City is more looking at the fact that the PUC is an enterprise agency and they can indirectly raise taxes by having the PUC pay the lions share.

Commissioner Stacy responded it's the ratepayers.

Member Clary responded exactly.

Commissioner Stacy responded that frankly she thinks we as the taxpayers we're all going to foot the bill one way or another right. I think we need to look carefully at how we're financing it and that it not all end up on the PUC's door because we have access to ratepayer money or these bond mechanisms. She said that is her concern and that she thinks the PUC is good at implementing these projects but that doesn't mean they have to fund all the projects.

Commissioner Stacy further commented that it's also important to figure out our governance and budget at the outset, and that is a really hard thing to do. How do we decide on the scope of the project, and who pays what

proportion of the project and where do we get the money. The Commissioner said she hopes to see more federal money, more state money for all the climate resiliency projects that we're going to have.

- **Question 5:** How does the Commission oversee the agency's commitment to racial equity? Should we have a third-party audit to ensure we're on the right track?

Commissioner Stacy responded that the role of the Commission is budget and oversight, and that they have allocated a fair amount of money to it, and in the past couple of weeks the Commission approved 19 million dollars to two contractors to help with the racial, equity, diversity, and inclusion work being implemented. She said the PUC just hired dr. christian h. bijoux and he was introduced to the Commission and seems like a really impressive person to lead the effort. The Commissioner said she hopes we'll see him take the lead and make some new progress.

Commissioner Stacy further commented there are also six new positions created in the last year or year and a half to work on diversity equity and inclusion, so the PUC is committing itself to the effort both with staffing and budget. She said the Commission's role is to make sure we allocate the budget and that we keep the pressure on and ask for reports back from Staff.

Commissioner Stacy further commented that we need to recognize the accomplishments of the PUC, the successes that we have as we move forward and to give positive feedback for those accomplishments. She noted that the question for the Commission is asking for accountability on the issue and it is a long-term systemic problem that pervades everywhere of our society. Progress is going to be slow and painstaking sometimes, and so when asked about a third-party auditor, it may be premature for that, but is not averse to asking for that in the future because she wants to give time to dr. christian bijoux some time to implement his vision, and to evolve. Commissioner Stacy notes that the contracts the Commission just approved are also going to help the PUC evaluate what its doing, what it can do better, and what we should do in the future.

Member Baker asked what the scope of the contract was the Commissioner referred to where it was 19 million dollars.

Commissioner Stacy responded there were two contracts each for 9.5 million dollars. Once was with AECOM and they're going to help with data collections and figure out internally, and the other contract, she can't remember the company, they are going to help the department collect data and looking at what other departments other cities, what other efforts have been successful.

Member Clary commented she assumed that part of this effort will include some development of metrics to report back to the Commission. The concern is that as a Commissioner you get your information filtered through management so that creates a little bit of a bias so just trying to understand how that data collection is going to help us break through and understand what is going on.

Commissioner Stacy responded that its incumbent on the Commissioners to see through that, and that is what our oversight role is, to not just accept everything we're told at face value. She noted that we are also working within a tough legal framework that the courts are not very supportive of explicit metrics.

Member Clary responded that it could be something like looking at turnover at different levels in your first year, or your first five years, and then if there is a difference in departments that might indicate a problem in a specific department. So just thinking of ideas like that.

- **Question 6:** The SFPUC like all other departments is understaffed. What is the SFPUC doing to recruit and retain people?

Commissioner Stacy responded that the Commission has focused on the staffing problem and they ask for quarterly reports from Head of Human Resources at the PUC because there is around 25% vacant positions, around 600 positions, and covid has made it harder on everybody to hire, the City has vacancies too, it's really concerning to the Commission because it means that work may not get done or neglected, and Staff morale and burnout for the people who are there is really troubling.

Commissioner Stacy further commented that there was one meeting where Dennis Herrera announced 36 people were retiring at that meeting and the Commission wants to honor those people. She said what struck her about those 36 people retiring was the incredible longevity of the employees because so many of them had been there well over 30 years and that means they like their job, and it's a good place to work for you because you don't stay at a job that long if you don't like it.

Commissioner Stacy states that for hiring three things come to her mind, and that is the City has to hire faster, the City as a whole is way to slow in hiring, it's a long process and it takes almost a year to hire some positions. She said the PUC has made some recommendations on changing things so that they can hire more people quickly but still it's not fast enough and if the PUC is trying to hire qualified people, we need to be able to compete better with private sector job or another job that can hire faster.

Member Chen asked what does the process entail, and why does it take so long to hire someone.

Commissioner Stacy responded there are tests and interview processes, the City is slow, and they don't administer the test regularly so that creates a lag.

Member Kott commented that they also can't hire for a position until the position is empty. So, there is a lack of passing organizational knowledge.

Commissioner Stacy responded that the second thing, that they've talked about at Commission hearings is that we need a better applicant interface. When I went and checked out our website, it was not as good as it could be.

Member Kott asked if it was difficult for people to change from one City department to another, or easier.

Commissioner Stacy responds that if it's a different job then it's a different process.

Member Clary commented that if it's the same civil service position then you can go wherever you want but if it's a different position then it's not as easy.

Commissioner Stacy commented that the last and most important thing is to really be creative about our outreach and how we engage with the public. The PUC has an internship program and apprenticeship program, but we need to do more of that and work with schools, we have a program with John O'Connell High School, where we get a lot of students in for different programs but we try to hook somebody's interest and let them know how broad the work is and how many different kinds of people work for PUC. She said she learned three weeks ago that we have three full time photographers on staff, and what a cool thing for a photographer to have a full-time job with benefits.

Commissioner Stacy further commented that there are a wide range of jobs, and we need to let people know about them. And part of that is the website. Everybody is online now, especially young people that we need to grab their attention but also increase our community outreach and programs, and then hitting up professional associations. She noted something she learned while working in the City Attorneys office is that the more schools and hiring coordinators you outreach to and make your self-known, the more likely they are to tell their students about the career paths at the PUC. She said she thinks outreach at all kinds of levels of community is critical to recruiting, retaining, and hiring people.

Commissioner Stacy commented that we need to think about how to keep people, and how do we increase their career satisfactions when they're at the PUC and one thing to make clear is what the career opportunities and paths to those opportunities are at the PUC. She said if you want to come in at one level, but you want to move to a another level or different kind of job interests you must make sure people know what is available to them more broadly, so they can see room for growth.

Commissioner Stacy commented that another way to retain people is to invest in a mentorship program because people want to learn how to be good at what they do, and mentors are a good way of helping people feel connected to the organization. She said her third idea is learning opportunities to have lunchtime discussions, the PUC calls it lunch and learn where you discuss topics and issues, projects, and this goes back to better project management as well to share knowledge and information that people are learning together, and it builds a sense of community and cohesion. She said finally there is no substitute for the connections among people and between people and relationships within organizations to try to provide a cohesive and welcoming environment, that we need to think about how to we make this welcoming environment for everybody and support peoples careers, and desires. The Commissioner stated that those are sort of ger ideas and would like to hear any other ideas.

Member Nagengast commented the SFPUC has some great assets like like public tours engagement and those tours are wonderful and fun and it's a great way to bring young kids and others to see it, and would love to see more of the pump stations, maybe things you don't see as fun would be great to lift those up. She said the best tour of my life was the Hetch Hetchy tour and it was moving and most influential thing of my life. She commented that she would like to see invisible assets to be more visible for folks, and those are three ideas to kind of lift up and out.

Member Clary commented that the biggest issue now is asking how people want to work now, do they want to come to the office, but to think the PUC has less flexibility with that and if you are working at a desk on a computer you have the security system to think about, and do you really want everyone to be remote working on sensitive items.

Commissioner Stacy responded its true and that a lot the work is physical work like maintenance and repairs.

Member Steel Teshara commented that of the 25% vacancy rate, is there a certain part of the organization or department that is more difficult, for example is there 5% desk jobs and 20% people in trades or is the one outlier.

Commissioner Stacy responded she does not know but knows the PUC must have the statistics and she remembers a presentation from the Director of Human Resources that said the highest vacancy rate is in Human Resources, but it's not a big group, so its not big numbers but it is a high percentage and that is a good question.

Member Steele Teshara commented that if we're talking about flexibility of work then that is for someone working at a computer and I don't think the expectation would be the same but there could be flexibility with other type of work, so its important to understand that kind of dynamic.

Member Chen commented that the Commissioner mentioned six new positions focused on DEI and asked of those positions is there focus on hiring and retention, or even things like climate work environment, is there a focus on this part of the work, and said she is also concerned that HR has such high turnover.

Commissioner Stacy responded that she does not know the answer but that is a good question.

Member Chen commented that one final related comment was that the best way to recruit staff is often word of mouth. There are pros and cons to that as well.

Vice Chair Perszyk asked the members if they had any more questions or comments on question 6.

Member Nagengast commented that there is something interesting about being Commissioner and the role and asked how you figure out how to be effective, like for the CAC it's our recommendations and our limit is to advise and guide on long range plans. She stated she is interested in your role as an overseer if you really seen the different levers that have made a bigger difference than others at the PUC.

Commissioner Stacy responded that from the Commission's point of view its important to talk to staff both at the hearings and outside, and something she does when reading reports is if I have question, and reaches out to staff to get the information, or reach out to make comments and that is certainly a way of moving the department in the right direction. She noted that she comes from a long history of being a lawyer for 35 years, and so she read her entire packet carefully start to finish and if I don't understand something she looks it up and if she still doesn't understand she will ask Staff. She noted that her background had provided her with analytical approach but is unsure how to translate that to the CAC, and that is one of the hardest parts of learning how to be a Commissioner is figuring out, what do you want to see in terms of policy and what are your tools to move policy in that direction.

6. Staff Report

- BOS made resolution ending remote public comment. Mayor's office instructed all public meeting bodies shall adopt this new Board of Supervisors Rule ending remote public comment. If the CAC were to implement this rule, then a new resolution would have to be adopted. To have discussion on this topic the CAC would need to agendaize this topic later.

Public Comment: None

7. SFPUC Communications

- [Multi-Enterprise Climate Program Update](#)
- [Annual Policy & Government Affairs Update 2023](#)
- [SFPUC Annual Surveillance Reports - Security Cameras and Drones](#)
- Water Enterprise
 - [Water Supply Conditions Update \(November 6, 2023\)](#)
- Wastewater Enterprise
 - [Green Infrastructure Grant Program Board of Supervisors Update FY 2023-24 Q1](#)
- Power Enterprise
 - [Annual Report on the Low Carbon Fuel Standard Credit Sales Fund](#)
 - [Net Energy Metering and Shared Renewable Energy Annual Report](#)
 - [Results of Recent Financing for Power Enterprise](#)

8. Future Agenda Items and Resolutions

[CAC Advance Calendar](#)

Public Comment: None

9. Announcements/Comments Please visit www.sfpuc.org/cac for confirmation of the next scheduled meeting, agenda, and materials.

- CAC Chair will be presenting the Annual Report to the Commission on December 12, 2023.

Public Comment: None

10. Adjournment

Meeting was adjourned at 7:06 pm.

For more information concerning the agendas, minutes, and meeting information, please visit www.sfwater.org/cac. For more information concerning the CAC, please contact by email at cac@sfwater.org or by calling (415) 517-8465.

Disability Access

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Lexus Moncrease at (415) 517-8465 or our TTY at (415) 554-3488 to make arrangements for the accommodation. Late requests will be honored, if possible.

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LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Committee. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Lexus Moncrease at (415) 517-8465, or cac@sfgov.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

語言服務

根據三藩市行政法第91章"語言服務條例", 中文、西班牙語和/或菲律賓語口譯服務在有人提出要求後會提供。翻譯版本的會議記錄可在委員會後要求提供。其他語言協助在可能的情況下也可提供。請於會議前至少48小時致電 (415) 517-8465 或電郵至 [\[cac@sfgov.org\]](mailto:cac@sfgov.org) Lexus Moncrease 提出口譯要求。逾期要求, 在可能狀況下會被考慮。

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas "*Language Access Ordinance*" (Capítulo 91 del Código Administrativo de San Francisco "*Chapter 91 of the San Francisco Administrative Code*") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Los minutos podrán ser traducidos, de ser requeridos, luego de ser aprobados por la comité. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Lexus Moncrease al (415) 517-8465, o cac@sfgov.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komite. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Lexus Moncrease at (415) 517-8465, o cac@sfgov.org sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220 San Francisco, CA 94102, Phone: (415) 252-3100/Fax: (415) 252-3112, Email: ethics.commission@sfgov.org.

Know your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102-4683; by telephone 415-554-7724, by Fax 415-554-7854, or by email: soft@sfgov.org

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.