

**San Francisco Public Utilities Commission  
Citizens' Advisory Committee**

**MEETING AGENDA  
Tuesday, March 21, 2017  
5:30 p.m. – 7:00 p.m.  
525 Golden Gate Ave., 3<sup>rd</sup> Floor Tuolumne Conference Room**

**Mission:** The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans.

**Members:**

**Wendy Aragon, Chair (D1)**

Suki Kott (D2)  
Leslie DeTaillandier (D3)  
Amy Zock (D4)  
Ted Loewenberg (D5)  
Mark Connors (D6)

VACANT (D7)  
Amy Nagengast (D8)  
Ernesto Martinez (D9)  
Anietie Ekanem (D10)  
Jennifer Clary (D11)  
Angela Paige Miller (M-Env.Group)

Nicole Sandkulla - (M-Reg'l Water Customers)  
Rebecca Lee, (M-Eng./Financial)  
VACANT (M-Lg Water User)  
Owen O'Donnell (B-Small Business)  
Misty McKinney (B-Env Justice)

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu, Justin Gardner

**ORDER OF BUSINESS**

1. **Call to order and roll call**
2. **Approval** of the [February 21, 2017](#) meeting minutes (*5 minutes*)
3. **Public Comment:** members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda (*2 minutes per speaker*)
4. **Report from the Chair** - Wendy Aragon, Chair (*5 minutes*)
  - Welcome and introduction of new member to the District 8 seat, Amy Nagengast
5. **Presentation and Discussion: Wastewater System Overview**, Tommy Moala, Assistant General Manager, Wastewater Enterprise (*15 minute presentation, 5-10 minute discussion*)
  - Resource: [Wastewater Enterprise Strategic Business Plan](#)

**Edwin M. Lee**  
Mayor

**Anson Moran**  
President

**Ike Kwon**  
Vice President

**Ann Moller Caen**  
Commissioner

**Francesca Vietor**  
Commissioner

**Vince Courtney**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



6. **Presentation and Discussion: [Sewer System Improvement Program \(SSIP\) Southeast Treatment Plant Project Updates](#)**, Chris Colwick, SSIP Communications Manager; Jignesh Desai, Senior Project Manager (15 minute presentation, 5-10 minute discussion)
7. **Staff Report** (5 minutes)
8. **Future Agenda Items and Resolutions** (5 minutes)
  - Enterprise 101 presentations for Water and Power (April)
  - Strategic Plan Update (tentative)
  - Address from the General Manager (June)
  - Annual CAC Leadership Retreat (July)
  - Joint meeting with Southeast Community Facility Commission (tentatively August 9)
  
  - Training on how to write a resolution - Member Clary
  - Training on advancing the work of the utility through an equity lens - Chair Aragon
  - Stewardship Policy Resolution – Water CAC
  - Contracting Process – Member Loewenberg
  - Legislative Update – Member Clary
9. **Announcements/Comments** – The next scheduled meeting for the Full CAC will take place at our regularly scheduled time on Tuesday, April 18, 2017.

## 10. Adjournment

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to the SFPUC Citizens' Advisory Committee (CAC) prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance §§ 67.9, 67.28 (b) & 67.28 (d), at 525 Golden Gate Avenue, 12<sup>th</sup> Floor.

For more information concerning the agendas, minutes, and meeting information, please visit [www.sfwater.org/cac](http://www.sfwater.org/cac). For more information concerning the CAC, please contact by email at [cac@sfwater.org](mailto:cac@sfwater.org) or by calling (415) 554-1816.

### Disability Access

The CAC meeting will be held in the Tuolumne Conference Room on the 3rd Floor of the SFPUC Offices located at 525 Golden Gate Avenue (Corner of Golden Gate and Polk). The Conference Room is wheelchair accessible. The nearest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. For information about accessible Muni services call (415) 923-6142.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the p

receding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Tracy Zhu at (415) 554-1816 or our TTY at (415)554-3488 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Individuals with chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-6789.

## **LANGUAGE ACCESS**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Committee. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Tracy Zhu at (415) 554-1816, or [tzhu@sfgov.org](mailto:tzhu@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

### **語言服務**

根據三藩市行政法第91章“語言服務條例”，中文、西班牙語和/或菲律賓語口譯服務在有人提出要求後會提供。翻譯版本的會議記錄可在委員會後要求提供。其他語言協助在可能的情況下也可提供。請於會議前至少48小時致電(415) 554-1816或電郵至 [[tzhu@sfgov.org](mailto:tzhu@sfgov.org)] Tracy Zhu 提出口譯要求。逾期要求，在可能狀況下會被考慮。

## **ACCESO A IDIOMAS**

De acuerdo con la Ordenanza de Acceso a Idiomas “*Language Access Ordinance*” (Capítulo 91 del Código Administrativo de San Francisco “*Chapter 91 of the San Francisco Administrative Code*”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Los minutos podrán ser traducidos, de ser requeridos, luego de ser aprobados por la comité. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con Tracy Zhu al (415) 554-1816, o [tzhu@sfgov.org](mailto:tzhu@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

## **PAG-ACCESS SA WIKA**

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komite. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Tracy Zhu at (415) 554-1816, o [tzhu@sfgov.org](mailto:tzhu@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

## **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220 San Francisco, CA 94102, Phone: (415) 252-3100/Fax: (415) 252-3112, Email: [ethics.commission@sfgov.org](mailto:ethics.commission@sfgov.org).

## **Know your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, by mail to Chris Rustom, Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102-4683; by telephone 415-554-7724, by Fax 415-554-7854, or by email: [sotf@sfgov.org](mailto:sotf@sfgov.org)

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.