



San Francisco
Water Power Sewer
Services of the San Francisco Public Utilities Commission

Ver. 1.1 September 21, 2023

EV CHARGE SF Enrollment Form

For CleanPowerSF and Hetch Hetchy Power Customers



How To Apply

The EV Charge SF program offers financial incentives and technical assistance to commercial and residential new construction projects, including affordable housing, for electric vehicle (EV) charging stations and related electrical infrastructure. EV Charge SF is also available to newly constructed buildings with permits issued after January 1, 2018 and commercial garages/lots subject to the SF Commercial Garage EV Charging Ordinance. The program is operated by the San Francisco Public Utilities Commission (SFPUC) and is available to CleanPowerSF and Hetch Hetchy Power customers served under most commercial and residential electric rates.

Step 1: Contact SFPUC

Contact the SFPUC to learn more about the program and to confirm that your project is eligible for incentives. Reach us at PowerPrograms@sfgwater.org or call an SFPUC program representative at (415) 554-0773; download program documents at SFPUC's website at sfpuc.org/EVChargeSF.

Step 2: Sign Enrollment Agreement and Meet our Program Experts

Owners and key project team members meet with the program representative to discuss the project scope, the current phase of design, the project's initial approach to EV charging, and program offerings that may be useful to the project. After completing the Enrollment Agreement your project may receive optional, no-cost technical assistance from the program's EV charging experts.

Note: Newly constructed buildings are eligible for technical assistance if installing EV chargers at more than 10% of vehicle stalls. Scan the signed Enrollment Agreement and e-mail to:

PowerPrograms@sfgwater.org.

Step 3: Your EV Action Plan (With Optional Technical Assistance)

The program helps your construction team future-proof your project by considering EV charging options for the site, including equipment ownership, utility costs, and maintenance of systems and software. The program's EV-charging experts and program resources provide guidance to help the project team develop a streamlined "EV Action Plan" to meet EV charging needs in the near- and long-term. While SFPUC recommends an EV Action Plan for all projects, the program requires an approved plan for some incentive applications. (See Program Handbook for details.)

Step 4: Submit Owner Application & Incentive Agreement

After you have selected incentives for your site's EV Supply Equipment (EVSE) and EV-related electrical infrastructure, complete, sign, and return the Owner Application and Incentive Agreement along with supporting documents.

When the application package is approved, SFPUC will provide an Incentive Reservation Notice indicating the Incentive Reservation Amount and the Reservation Date. The Incentive Reservation Amount is reserved for two years from the Reservation Date, with two annual extensions possible.

Step 5: Notify SFPUC at Project Completion to Claim Incentive Payment

When the Project is completed, notify the SFPUC for post-project site verification and document collection.

Contact EV Charge SF at **415-554-0773**
or by email at PowerPrograms@sfgwater.org

Enrollment Agreement

Complete, sign, and email this program enrollment form to PowerPrograms@sfgov.org. An SFPUC program representative will contact you to confirm receipt and discuss next steps.

For questions or assistance, contact the SFPUC at [415-554-0773](tel:415-554-0773) or at PowerPrograms@sfgov.org

Customer Information

Customer Name:	Customer Contact Name & Title:	Phone Number		
Contact Address	City	State	Zip code	E-Mail
Site Owner Name (if different):	Site Owner Phone (if different):	Site Owner Email (if different):		
Please Check Your Current Or Planned Energy Service Provider	CleanPowerSF	Hetch Hetchy Power		

Project Information

Provide project information below. Provide estimates where necessary.

Project Name	Approximate Number of Vehicle Stalls	Estimated Construction Permit Issuance Date		
Project Site Address	City	Zip code	Estimated Construction Complete date	
Building Type(s):	Residential	Affordable Housing	Commercial	Other
Brief Description (Including: # of Dwelling Units, Rental/ Condo/Townhouse, Commercial Retail, Workplace, Other End Uses)				
Stage:	Schematic Design	Design Development	Construction Docs	Construction

Authorized Customer Agent (if applicable)

Agent Name	Company Name	Phone Number
Address	City/State/Zip	E-Mail

SFPUC Electric Service Account Status

Check one:

Check box if new construction project planning to enroll in CleanPowerSF service.

Check box if new construction project planning to enroll in Hetch Hetchy Power service.

Check box if currently served by CleanPowerSF. PG&E Account # _____

Check box if currently served by Hetch Hetchy Power. HHP Account # _____

Electric Service, Project Name _____ Service Address _____

Statement of Interest

By submitting this Enrollment Form, I confirm and agree as follows:

1. I have read and understand all program documents including the SFPUC EV Charge SF program Handbook (“Handbook”) and I would like to participate in the EV Charge SF Program, and the undersigned is duly authorized to execute this Agreement.
2. I am interested in installing Electric Vehicle Supply Equipment (EVSE, i.e., EV chargers) in my building, exceeding the minimum requirements of San Francisco’s Green Building Code, Sec. 4.106 & 5.106) , or exceeding the minimum requirements of San Francisco’s Commercial Garage EV Charging Ordinance. My project meets all program enrollment eligibility requirements. I will assign a representative to facilitate participation in program and will provide access and project documentation as required by the Handbook, and agree to all other applicable requirements as set forth in the Handbook.
3. By submitting this Enrollment Agreement, I attest for this New Construction Project that I have applied for service for Hetch Hetchy Power or plan to enroll this project in CleanPowerSF service. For Newly Constructed Buildings or existing commercial garage/lot, I attest that the project is a current CleanPowerSF or Hetch Hetchy Power customer in good standing.
4. I understand that participation in the EV Charge SF program is voluntary, and that I am under no obligation to accept technical assistance offered under this program, or to modify the design or construction of my building based on program-offered technical assistance or recommendations.
5. **SFPUC’S AND/OR ITS CONSULTANTS’ REVIEW OF THE DESIGN, CONSTRUCTION, OR OPERATION OF THE PROJECT SHALL NOT CONSTITUTE ANY REPRESENTATION AS TO THE ECONOMIC OR TECHNICAL FEASIBILITY, OPERATIONAL CAPABILITY, OR RELIABILITY OF THE EV-RELATED PROJECT ELEMENTS, NOR SHALL OWNER, IN ANY WAY, MAKE SUCH A REPRESENTATION TO A THIRD PARTY. OWNER IS SOLELY RESPONSIBLE FOR THE DESIGN, INSTALLATION, ECONOMIC AND TECHNICAL FEASIBILITY, CONSTRUCTION, OPERATIONAL CAPABILITY AND RELIABILITY OF THE PROJECT. SFPUC MAKES NO REPRESENTATIONS OR WARRANTIES REGARDING THE PROJECT, THE EV CHARGE SF PROGRAM, OR THE INCENTIVES, WHETHER STATUTORY, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, USE OR APPLICATION AND SPECIFICALLY DISCLAIMS ANY SUCH WARRANTY, EXPRESS OR IMPLIED.**
6. I agree to indemnify, defend, and hold harmless the City, its officials, managers, agents, and employees from and against all claims, losses, damages, costs, expenses, and liability arising from (i) injury to or death of any person, (ii) injury to property or any other interests of the City, Owner, or any third party, (iii) violation of any law or regulation, or (iv) EVSE use shortfall, arising from or in any way connected to participation in this program, however caused and regardless of any strict liability or negligence of City.
7. I also understand that the program incentives are available only if I complete an Owner Application and Incentive Agreement, eligibility is established by the SFPUC, the incentivized project elements are installed and verified, and the completed project complies with all EV Charge SF program rules and requirements.

Check this box for non-Hetch Hetchy Power customers] By checking this box I state my intention and authority for this site to be served by CleanPowerSF upon transition from temporary construction power.

By checking this box I attest that I have the authority or permission to enter into this agreement.

Owner Signature

Owner Title

Date

SFPUC USE ONLY

Enrollment Form Received Date:

Assigned Project No.:

Electric Account No.:

Program Eligibility Verified by (name) / date:

Enrollment Approved by (name) / date: