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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
 RATE FAIRNESS BOARD
 CITY AND COUNTY OF SAN FRANCISCO**

**Regular Meeting
 Monday, December 21, 2020 1:30 – 3:30 PM**

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue, is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference, pursuant to the Governor’s Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020.

REMOTE MEETING PUBLIC ATTENDEE INSTRUCTIONS

The meeting will be streamed live online using the “BlueJeans” service. You can listen, watch, and make public comment from your computer or mobile device (see Option 1 and 2 below). You can also call in to listen to the meeting, but call-in users will not be able to make public comment (Option 3).

To make public comment: SFPUC staff will announce public comment periods. Type your comments or questions using the “Q&A” feature. If you have technical issues or questions, you may also send a private message to the moderators using “Moderator Chat.”

Option 1: Watch Online from a Computer

Go to: <https://primetime.bluejeans.com/a2m/live-event/ydpaeszw>
 You must use a modern web browser like Google Chrome or Microsoft Edge. No downloads are required.

Option 2: Watch from Your Mobile Device Using the App

- a) Open this link from your mobile device:
<https://primetime.bluejeans.com/a2m/live-event/ydpaeszw>
- b) Click “Join with app” to download and install the BlueJeans Video Conferencing app, if you have not already
- c) In the app, select “Join a Meeting or Event” and enter Event ID: ydpaeszw

Option 3: Call-In via Phone for Audio Only (No Public Comment)

Dial: +1 (415) 466-7000 / Enter PIN: 4843166 #

- London N. Breed**
Mayor
- Sophie Maxwell**
President
- Anson Moran**
Vice President
- Tim Paulson**
Commissioner
- Ed Harrington**
Commissioner
- Michael Carlin**
Acting
General Manager

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



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MEETING AGENDA

1. Call to Order and Roll Call

- Seat 1 Howard Ash, Chair
- Seat 2 Vacant
- Seat 3 Anna Van Degna
- Seat 4 Vacant
- Seat 5 Adam Nguyen
- Seat 6 Vacant
- Seat 7 Edward de Asis

Chair Howard Ash called the meeting to order at 1:37 PM. Howard Ash, Anna Van Degna, Adam Nguyen, and Edward de Asis were present. A quorum was present.

2. General Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

Public Comment: none

3. Approval of the Minutes of October 9, 2020 Meeting (Discussion and possible action)

Chair Ash noted correction needed on line 72, change “impact of” to “impact on” revenue. Members de Asis, Van Degna and Nguyen agreed.

Public Comment: None

Member Van Degna moved to approve meeting minutes edit on line 72, seconded by Member Nguyen.

The motion passed by the following vote:

Ayes: Ash, Van Degna, Nguyen, de Asis

Noes: None

4. Report of the Chair

- a. **Update on 2021 Power Rates Study** (Presentation and discussion)
Erin Franks, Rates Administrator, provided an update on 2021 Power Rates Study, topics included (1) Ratepayer Assurance Policy Principles, (2) Current Hetch Hetchy Rate Structure; (3) Current CleanPowerSF Rate Structure, (4) Applying the Ratepayer Assurance Policy to Power Rates. Questions, answers and discussion followed.

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b. **Impact of COVID-19 on SFPUC Finances** (Presentation and discussion)
Kristina Cordero, Director of Financial Planning, provided overview of COVID-19 pandemic impact on SFPUC's finances, topics included (1) Overall SFPUC response to COVID, (2) COVID impact on FYE 2020 Weekly Volumetric Deliveries and FYE 21 & 22 Volumetric Projections. Questions, answers and discussion followed.

c. **Improving Public Access to Rate Fairness Board Meetings** (Discussion)
Rates Administrator Franks shared suggestions to improve public access to RFB meeting and requested Board input. Suggestions included to create consistent monthly meeting date or create an email notification sign-up list in order to maintain list of interested people informed of upcoming meeting times. Member Nguyen asked about strategies used by other utility providers, with similar rate setting boards. Rates Administrator Franks to follow-up with other utility provider contacts for feedback. Board Secretary Yvonne Rodriguez and Rates Administrator Franks to follow-up about best recurring times to try to schedule consistent monthly meetings. Questions, answers and discussion followed.

Public Comment: None

5. Announcements, Comments, Questions (Discussion)
Chair Ash confirmed that previous Member Kevin Cheng has resigned. Chair Ash to draft a letter of recognition as a thank you to Mr. Cheng for the many years of service. Chair Ash to work with staff, Mayor's Office and/or Board of Supervisors to try to fill Board vacancies. Questions, answers and discussion followed.

Public Comment: None

6. Adjournment

Meeting adjourned at 3:11 PM

127 **Accessible Meeting Policy:** To obtain meeting materials in alternative format,
128 please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
129 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure
130 availability. Written reports or background materials for calendar items are
131 available on-line at <https://www.sfgwater.org/index.aspx?page=120>.

132 **Meeting Procedures:** Public Comment will be taken before or during the Board's
133 consideration of each agenda item. Speakers may address the Board for up to
134 three minutes on that item. During General Public Comment, members of the
135 public may address the Board on matters that are within the Board's jurisdiction
136 and are not on the agenda. Procedures do not permit: 1) persons in the audience
137 to vocally express support or opposition to statements by Board Member, by other
138 persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-
139 producing electronic devices; 3) bringing in or displaying signs in the meeting
140 room; and 4) standing in the meeting room. The ringing of and use of cell phones,
141 pagers and similar sound-producing electronic devices are prohibited at this
142 meeting. Please be advised that the Chair may order the removal from the meeting
143 room of any person(s) responsible for the ringing or use of a cell phone, pager, or
144 other similar sound-producing electronic devices.
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146 **Know your rights under the Sunshine Ordinance:** Government's duty is to
147 serve the public, reaching its decisions in full view of the public. Commissions,
148 boards, councils, and other agencies of the City and County exist to conduct the
149 people's business. This ordinance assures that deliberations are conducted before
150 the people and that City operations are open to the people's review.

151 For information on your rights under the Sunshine Ordinance (Chapter 67 of the
152 San Francisco Administrative Code) or to report a violation of the ordinance,
153 contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place,
154 Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-
155 7854; or by e-mail at sof@sfgov.org.

156 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67
157 of the San Francisco Administrative Code on the Internet, at
158 <http://www.sfbos.org/sunshine>.

159 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma /
160 Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance
161 linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / คว“มซจ“ ยເລືອກື ທ“ງກ“ຮ“ໂດຍໄມ່
162 ສຸ່ຍຄາໄຈຈ້າຍ / Libreng tulong para sa wikang Tagalog ยເລືອກື

163 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
164 that influence or attempt to influence local legislative or administrative action may
165 be required by the San Francisco Lobbyist Ordinance [SF Campaign &
166 Governmental Conduct Code Sec. 2.100] to register and report lobbying activity.
167 For more information about the Lobbyist Ordinance, please contact the San
168 Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco,
169 CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site at
170 www.sfgov.org/ethics.

171 **Explanatory documents** that have been provided to the Board in connection with
172 this agenda are available for public inspection and copying at the San Francisco
173 Public Utilities Commission at 525 Golden Gate Avenue, 4th Floor, San Francisco,
174 CA 94102. Telephone: (415) 487-5254 Fax: (415) 487-5258.

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