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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
 RATE FAIRNESS BOARD
 CITY AND COUNTY OF SAN FRANCISCO**

**Regular Meeting
 Friday, April 23, 2021 3:00 – 5:00 PM**

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020.

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board's regular meeting room at 525 Golden Gate Avenue, is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

PARTICIPATE REMOTELY VIA BLUEJEANS VIRTUAL MEETING

MEETING JOIN OPTIONS

Meeting ID: 721 540 951

1) Modern Browser (WebRTC) [Best]

Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required):

Meeting URL: <https://bluejeans.com/721540951/webrtc>

Please allow microphone access if you wish to provide comment during Public Comment period (or use chat)

2) Laptop or Desktop Computer (BlueJeans Desktop App) [Better]

(will require lightweight application installer)

Meeting URL: <https://bluejeans.com/721540951/>

3) Mobile Apple iOS or Android devices

Mobile users can also join with BlueJeans Meetings App on [Apple App Store](#) iOS or [Google Play Store](#) Android, enter meeting ID 721 540 951.

4) Phone [Audio only]

Join by Phone, Dial 1 (408) 317-9253

Enter the meeting ID and passcode followed by #

If you dial in via phone, please mute your phone with Mute function on your phone.

- London N. Breed**
Mayor
- Sophie Maxwell**
President
- Anson Moran**
Vice President
- Tim Paulson**
Commissioner
- Ed Harrington**
Commissioner
- Newsha Ajami**
Commissioner
- Michael Carlin**
Acting
General Manager

Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



42 *Meeting will be recorded for minutes only and will not be published. By joining this meeting,*
43 *you agree to be recorded during the duration of this meeting.*

44

45 **To make public comment:** SFPUC staff will announce public comment periods. Type your
46 comments or questions using the “Chat” tab, comments to be read out loud by moderator.
47 Or, click on “Raise Hand” under “People” tab, moderator will then call on you for public
48 comment. If you have technical issues or questions, you may also send a private message
49 to the moderator using “Direct Messages” under “Chat” tab.

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MEETING AGENDA MINUTES (DRAFT)

1. Call to Order and Roll Call

Seat 1 Howard Ash, Chair
Seat 2 Vacant
Seat 3 Anna Van Degna
Seat 4 Vacant
Seat 5 Adam Nguyen
Seat 6 Vacant
Seat 7 Edward de Asis

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Chair Howard Ash called meeting to order at 3:05 PM. RFB Secretary Rodriguez called roll: Chair Ash present, Member Van Degna present, Member Nguyen present, Member de Asis present. A quorum was present.

RFB Secretary Rodriguez announced reminders including meeting join information, meeting recording for minutes only and how to comment instructions.

2. General Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board's jurisdiction but not on today's agenda.

Public comment: none

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3. Approval of the Minutes of December 21, 2020 Meeting (Discussion and possible action)

Chair Ash asked Board for comment or changes of minutes. Board had no comments or changes. Member Van Degna entered motion to approve minutes. Motion seconded by Member De Asis.

Public Comment: none

Chair Ash approved minutes without objection.

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4. Report of the Chair

a. 10 Year Financial Plans & Budget (Presentation and discussion)

Presented by Erin Franks, SFPUC Rates Administrator. Administrator Franks provided an update on FY 2021-22 to FY 2030-31 10-Year Financial Plan for Water, Wastewater, Hetch Hetchy Water and Power, and CleanPowerSF. Discussion followed.

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b. **Update on 2021 Power Rates Study** (Presentation and discussion)

Presented by Yee Nwe (Ma Yee) Yap, Principal Revenue/Rates Analyst, and Scott Burnham, NewGen Strategies & Solutions Consultant Project Manager. Presentation provided information about Power Rates Study including consultant contract and current ongoing tasks and timeline. Discussion followed. Discussion included Member Van Degna’s inquiry about City Attorney advice and guidance about Board responsibilities and decisions. Chair Ash and Administrator Franks agreed to follow up

c. **CleanPowerSF Rates Action and Delegated Authority Proposal** (Presentation and discussion)

Presented by Erin Franks, SFPUC Rates Administrator. Administrator Franks presented on the following topics: CleanPowerSF rates overview and history, current situation and policy considerations, delegated authority proposal, time-of-use transition. Discussion followed.

d. **Improving Public Access to Rate Fairness Board Meetings** (Discussion)

Public comment: none

5. Announcements, Comments, Questions (Discussion)

Member Van Degna raised the topic about vacant Board Member positions. Chair Ash plans to write to relevant City departments to follow up on vacancies. Administrator Franks added that SFPUC staff are working with MYR and BOS to remind Offices about existing vacancies.

Public comment: none

6. Adjournment

Meeting adjourned at 5:04 PM.

134 **Accessible Meeting Policy:** To obtain meeting materials in alternative format,
135 please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
136 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure
137 availability. Written reports or background materials for calendar items are
138 available on-line at [https://sfpuc.org/about-us/boards-commissions-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
139 [committees/rate-fairness-board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).

140 **Meeting Procedures:** Public Comment will be taken before or during the Board's
141 consideration of each agenda item. Speakers may address the Board for up to
142 three minutes on that item. During General Public Comment, members of the
143 public may address the Board on matters that are within the Board's jurisdiction
144 and are not on the agenda. Procedures do not permit: 1) persons in the audience
145 to vocally express support or opposition to statements by Board Member, by other
146 persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-
147 producing electronic devices; 3) bringing in or displaying signs in the meeting
148 room; and 4) standing in the meeting room. The ringing of and use of cell phones,
149 pagers and similar sound-producing electronic devices are prohibited at this
150 meeting. Please be advised that the Chair may order the removal from the meeting
151 room of any person(s) responsible for the ringing or use of a cell phone, pager, or
152 other similar sound-producing electronic devices.

153 **Know your rights under the Sunshine Ordinance:** Government's duty is to
154 serve the public, reaching its decisions in full view of the public. Commissions,
155 boards, councils, and other agencies of the City and County exist to conduct the
156 people's business. This ordinance assures that deliberations are conducted before
157 the people and that City operations are open to the people's review. For
158 information on your rights under the Sunshine Ordinance (Chapter 67 of the San
159 Francisco Administrative Code) or to report a violation of the ordinance, contact by
160 mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244,
161 San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by
162 e-mail at sotf@sfgov.org.

163 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67
164 of the San Francisco Administrative Code on the Internet, at
165 <http://www.sfbos.org/sunshine>.

166 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma /
167 Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance
168 linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / คำ“มขจ” ยเหลลอี ท“งภ”ษ“โดยไมจ
169 ส่วยคาไซจ้าย / Libreng tulong para sa wikang Tagalog ยเหลลอี

170 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
171 that influence or attempt to influence local legislative or administrative action may
172 be required by the San Francisco Lobbyist Ordinance [SF Campaign &
173 Governmental Conduct Code Sec. 2.100] to register and report lobbying activity.
174 For more information about the Lobbyist Ordinance, please contact the San

175 Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco,
176 CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site at
177 www.sfgov.org/ethics.

178 **Explanatory documents** that have been provided to the Board in connection with
179 this agenda are available for public inspection online at [https://sfpuc.org/about-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
180 [us/boards-commissions-committees/rate-fairness-board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).