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**SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO**

**Draft Minutes of Regular Meeting
Friday, April 22, 2022, 2:00 – 4:00 PM
(Approved ____, 2022)**

San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

JOIN MEETING REMOTELY VIA ZOOM

- 1. Modern Browser (WebRTC) [Best]**
Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required)
- 2. Mobile Apple iOS or Android devices:** Mobile users can also join with Zoom Cloud Meetings App on [Apple App Store](#) iOS or [Google Play Store](#) Android
- 3. Meeting [Link](#)**
Meeting ID: 873 0528 5898
Passcode: 053074
- 4. Join by Telephone [Audio only]:** US: +1 669 900 6833 or +1 213 338 8477 or +1 669 219 2599 or +1 646 518 9805
 - a. Meeting ID: 873 0528 5898
 - b. Passcode: 053074

Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

- Public comment periods will be announced.
- Type your comments using the “Chat” tab. In chat box please **type "Public Comment"** preceding your comment.
- Comments will be read out loud by meeting moderator. If you have technical issues or questions, you may also send a private message to the moderator using direct message.
- We ask that public comments be made in a civil and respectful manner and that you address your remarks to the Board as a whole and not to individual Board Members or Staff.
- Listen in from a quiet location. Turn down any televisions or radios around you.

- London N. Breed**
Mayor
- Anson Moran**
President
- Newsha Ajami**
Vice President
- Sophie Maxwell**
Commissioner
- Tim Paulson**
Commissioner
- Dennis J. Herrera**
General Manager



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MEETING AGENDA

Materials Distributed: regular meeting agenda of April 22, 2022; Item 2_Adopt State Urgency Legislation_54953(e); Item 4_RFB_Agenda_20220408_Minutes DRAFT; Item 5a_PUC rates proposal_04.22.2022; Item 6_RFB April 22 2022 Issues to Consider.

1. Call to Order and Roll Call

Member Name/Title	Appointed By
Howard Ash, Chair, Residential City Retail Customer	Board of Supervisors
Vacant, City Retail Small Business Customer	Board of Supervisors
Vishal Trivedi, Financial Analyst of Office of Public Finance	Controller's Office
Reese Isbell, Residential City Retail Customer	Mayor's Office
Trisha McMahon, Budget and Planning Manager	City Administrator
Vacant, City Retail Large Business Customer	Mayor's Office
Edward de Asis, Assistant Citywide Budget Manager	Controller's Office

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The regular meeting of the Rate Fairness Board was called to order at 2:00 PM via Zoom teleconference.

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Roll call:

61

- Present: Chair Ash, Member Trivedi, Member Isbell, Member McMahon, Member de Asis.*

62

63

- A quorum was present.*

64

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RFB Secretary provided the following reminders: remote meeting authorized by the California Government Code Section 54953(e); instructions for public participation during public comment periods; recording of meeting for minutes only, not to be published.

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2. Adopt renewed findings under State Urgency Legislation to allow hybrid in-person meetings during the COVID-19 Emergency and direct the RFB Secretary to agendize a similar resolution at a RFB Meeting within the next 30 days.

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RFB Secretary read the following: Adopt findings under State urgency legislation California Government Code Section 54953(e) to allow teleconferenced meetings during the COVID-19 Emergency and direct the Board Secretary to agendize a similar resolution at a Board meeting within the next 30 days.

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Roll-Call Vote:

82

- Ayes: Chair Ash, Member Trivedi, Member Isbell, Member McMahon, Member de Asis*

83

84

85 *Public Comment: none*

86

87 **3. General Public Comment**

88 Members of the public may address the Rate Fairness Board (RFB) on
89 matters that are within the Board's jurisdiction but not on today's
90 agenda.

91

92 *Public Comment: none*

93

94 **4. Approval of the Regular Meeting Minutes of April 8, 2022**

95 (Discussion and Action)

96

97 *Member Isbell inquired about Vice Chair vote noted in Minutes (April 8) and*
98 *whether this would be considered on today's agenda under Bylaws*
99 *discussion. Chair Ash confirmed that Board could elect Vice Chair under*
100 *Item 7 on today's agenda.*

101

102 *Chair Ash provided correction to Minutes: line 140 change "residential" to*
103 *"non-City employee Member."*

104

105 *Public Comment: none*

106

107 *The Minutes of the regular meeting of April 8, 2022, were adopted, as*
108 *amended, unanimously upon a motion by Member Trivedi and seconded by*
109 *Member Isbell.*

110

111 **5. Report of the Chair**

112 a. **2022 Power Rates Study Rates Proposal: CleanPowerSF and**
113 **Hetch Hetchy Power**

114 NewGen Strategies & Solutions, Power Rates Study Consultant
115 (Presentation and Discussion)

116

117 *Consultant Scott Burnham provided presentation about the 2022 Power*
118 *Rates Study Rates Proposal: CleanPowerSF and Hetch Hetchy Power.*
119 *Burnham noted that the Commission Meeting date was changes from May*
120 *10 to May 24. Topics covered included project schedule, seasonal and*
121 *TOU (time-of-use) rates, CleanPowerSF—customer bill impacts and staff*
122 *proposal, and Hetch Hetchy—recommended rate plan. Discussion*
123 *followed.*

124

125 *Rates Administrator Erin Franks informed Board that the 2022 SFPUC*
126 *Power Rates Study Report will be posted on Board website, as soon as*
127 *possible, for both public and Members.*

128

129 *In a response to staff proposal question, Administrator Franks noted that*
130 *the Power Team that oversee hedging policy about how we hedge position*

131 *in the market and do forecasting and analysis around balancing certainty of*
132 *knowing what our future costs are without accidentally buying when things*
133 *are the most expensive and regretting it later. Franks noted that if Board is*
134 *interested in hearing more, then we could get those staff to present.*

135
136 *Administrator Franks noted that it would make sense to schedule another*
137 *meeting to prepare Board recommendation. Staff aims to provide tariff*
138 *schedules in detail at the next meeting.*

139
140 *Public Comment: none*

141

142 **6. Rate Fairness Board Recommendations to SF Public Utilities**
143 **Commission on 2022 Power Rates Study**

144 (Discussion and Possible Action)

145

146 *Board would like to review final proposal from staff at the next meeting to*
147 *discuss further, prior to discussing further. Chair Ash to prepare draft PPT*
148 *slides to share with Board, subsequently with Commission.*

149

150 *Public Comment: none*

151

152 **7. Rate Fairness Board Bylaws**

153 (Discussion and Possible Action)

154

155 *Member Isbell to prepare draft bylaws.*

156

157 *Member Trivedi suggested to hold-off discussion in the absence of bylaws*
158 *draft. Asked if Board would like to move forward with appointing Vice Chair,*
159 *should Board need somebody in that position.*

160

161 *Chair entertained motion to nominate Member Isbell to Board Vice Chair.*

162 *Member Trivedi motioned to nominate Member Isbell, seconded by*

163 *Member de Asis.*

164

165 *Public Comment: none*

166

167 *Roll-Call Vote:*

- 168
 - *Ayes: Chair Ash, Member Trivedi, Member Isbell, Member*
- 169 *McMahon, Member de Asis*

170

171 *Member Reese was nominated as Vice Chair to the Rate Fairness Board,*
172 *Congratulations, Vice Chair Reese!*

173

174 **8. Announcements, Comments, Questions**

175 (Discussion)

176

177 *Chair Ash asked staff about best time to schedule next meeting.*
178 *Administrator Franks explained that week of April 25 does not work, instead*
179 *early May would work best, provided sufficient time to submit Board*
180 *recommendation to Commission in advance of May 24 meeting.*

181
182 *Board discussed possible early May dates. The Board Secretary will follow-*
183 *up with Board to schedule the following meeting date and time.*

184
185 *Public Comment: none*

186
187 **9. Adjournment**

188
189 *Meeting adjourned at 4:22 PM.*

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191 **Accessible Meeting Policy:** To obtain meeting materials in alternative format, please
192 contact the Rate Fairness Board Secretary at 415-487-5254 or via email at
193 yrodriguez@sfgwater.org. Providing at least 72 hours notice will help to ensure
194 availability. Written reports or background materials for calendar items are available on-
195 line at <https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board>.

196
197 **Meeting Procedures:** Public Comment will be taken before or during the
198 Board's consideration of each agenda item. Speakers may address the Board
199 for up to three minutes on that item. During General Public Comment,
200 members of the public may address the Board on matters that are within the
201 Board's jurisdiction and are not on the agenda. Procedures do not permit: 1)
202 persons in the audience to vocally express support or opposition to statements
203 by Board Member, by other persons testifying; 2) ringing and use of cell
204 phones, pagers, and similar sound-producing electronic devices; 3) bringing in
205 or displaying signs in the meeting room; and 4) standing in the meeting room.
206 The ringing of and use of cell phones, pagers and similar sound-producing
207 electronic devices are prohibited at this meeting. Please be advised that the
208 Chair may order the removal from the meeting room of any person(s)
209 responsible for the ringing or use of a cell phone, pager, or other similar sound-
210 producing electronic devices.

211 **Know your rights under the Sunshine Ordinance:** Government's duty is to
212 serve the public, reaching its decisions in full view of the public. Commissions,
213 boards, councils, and other agencies of the City and County exist to conduct
214 the people's business. This ordinance assures that deliberations are conducted
215 before the people and that City operations are open to the people's review. For
216 information on your rights under the Sunshine Ordinance (Chapter 67 of the
217 San Francisco Administrative Code) or to report a violation of the ordinance,
218 contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett
219 Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at
220 (415) 554-7854; or by e-mail at soft@sfgov.org.

221 Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter
222 67 of the San Francisco Administrative Code on the Internet, at
223 <http://www.sfbos.org/sunshine>.

224 **311 Free Language Assistance:** 免費語言協助/ Ayuda gratuita con el idioma
225 / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí /
226 Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / ការ“មធារ”
227 យកអតិ ភ័ក្ត្រ“ម”ដោយមិន គិតថ្លៃជំនួយ / Libreng tulong para sa wikang Tagalog យកអតិ

228 **Lobbyist Registration and Reporting Requirements:** Individuals and entities
229 that influence or attempt to influence local legislative or administrative action
230 may be required by the San Francisco Lobbyist Ordinance [SF Campaign &
231 Governmental Conduct Code Sec. 2.100] to register and report lobbying
232 activity. For more information about the Lobbyist Ordinance, please contact the
233 San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San

234 Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site
235 at www.sfgov.org/ethics.

236 **Explanatory documents** that have been provided to the Board in connection
237 with this agenda are available for public inspection online at
238 [https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board)
239 [board](https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board).

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