



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CONTRACTING WORKING GROUP
CITY AND COUNTY OF SAN FRANCISCO
MINUTES**

**Public Utilities Commission Building
525 Golden Gate Ave., 4th Floor, San Joaquin Room
San Francisco, CA 94102**

Monday, October 1, 2012 - 9:00 AM

Special Meeting

1. **Call to Order and Roll Call (00:00:00 - 00:00:30)**

John Ummel, Chair
Kevin Cheng
Holly Kaufman

The meeting was called to order at 9:12 a.m. On the call of the roll all members were noted present.

2. **Public Comment. (00:00:30 – 00:01:56)**

Public Comment: None.

3. **Acceptance of the Evaluation Panel's Consultant Rankings – CS-254 (00:01:56 – 00:04:17)**

Holly Kaufman and Ian Hart provided an overview of the evaluation process and the resulting recommendation of RW Block Consulting Inc.

Member Kaufman, seconded by Member Cheng, moved to accept the recommendation of the Evaluation Panel (CS-254) and recommended to the Revenue Bond Oversight Committee the award of contract CS-254 to RW Block Consulting Inc.

The motion passed by the following vote:

Ayes: Ummel, Cheng, Kaufman

Noes: None.

Public Comment: None.

4. **Future Agenda Items/Meeting Dates.** (00:04:17 – 00:09:00)

Member Kaufman requested follow up in the follow areas:

- Lessons Learned for the contracting process
- Clarification as to who is the official client
- Status of the RBOC Pool of Consultants

5. **Adjournment**

The meeting adjourned at 9:21 a.m.

Agenda Item Information

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