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MINUTES

Public Utilities Revenue Bond Oversight Committee

Monday, November 16, 2009

San Francisco Public Utilities Commission

1155 Market Street (between 7th & 8th Streets), 4th Floor Conference Room

Committee Members

Aimee Brown, Chair
Kyle Rhorer, Vice Chair
Brian Browne
Stan Jones
David Sutter
Patrick Sweetland

1. Call to Order and Roll Call

Chair Brown called the meeting to order at 9:45 a.m. and roll call was taken.

Present: Aimee Brown, Brian Browne, Stan Jones, Kyle Rhorer,
Patrick Sweetland, and David Sutter

Absent: None

There was a quorum.

2. Public Comment: Members of the public may address the RBOC on matters that are within the RBOC's jurisdiction which are not on today's agenda.

Public Comment: Speakers: None.

3. Discussion and possible action concerning the Final Draft Report from Robert Kuo Consulting LLC concerning the audit of Water System Improvement Program (WSIP) per Contract Agreement No. CS 983 (Sunset Reservoir – North Basin project.).

Robert Kuo; Roy Block, and Bill Sever, Robert Kuo Consulting LLC, presented their Final Draft Report Auditing the Water System Improvement Program per Contract Agreement No. CS 983.

Other Speakers: Mark Blake, Deputy City Attorney; David Quinones, Project Manager, SFPUC; Howard Fong, SFPUC; Charles Perl, CFO, SFPUC.

Public Comment: Speakers: None.

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No actions taken.

4. Discussion and possible action concerning Invoice No. 1, requesting payment for work performed, from Robert Kuo Consulting LLC for work performed per Contract/Agreement No. CS 983.

Commissioner Sweetland provided an overview of work performed by Robert Kuo Consulting LLC and recommended that payments be made for Invoice No. 1.

Commissioner Browne requested that the following comments be placed into the minutes: "No contract may be implemented until the RBOC approves the contract".

Commissioner Sweetland moved, seconded by Commissioner Rhorer, to approve the payment of Invoice No. 1 from Robert Kuo Consulting LLC for work performed per Contract/Agreement No. CS 983.

Ayes: Chair Brown, Rhorer, Browne, Jones, Sutter, Sweetland
Noes: None

The motion passed.

Other Speakers: Mark Blake Deputy City Attorney.

Public Comment: Speakers: None.

5. Discussion and possible action concerning an update to the contract scope and increase to the contract amount for the audit of the Water System Improvement Program (WSIP) per Contract/Agreement No. CS 983 by Robert Kuo Consulting LLC.

Commissioner Sweetland provided an overview on the Robert Kuo Consulting LLC's request to change the contract scope and increase the contract amount.

Commissioner Sweetland moved, seconded by Commissioner Sutter, to authorize the RBOC Contracting Working Group to negotiate the contract change order with Robert Kuo Consulting LLC.

Ayes: Chair Brown, Rhorer, Jones, Sutter, Sweetland
Noes: None
Absent: Browne

The motion passed.

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Other Speakers: Mark Blake, Deputy City Attorney.

Public Comment: Speakers: None.

6. Discussion and possible action concerning RBOC contracting provisions and procedures.

Continued to a future date.

7. Discussion and possible action concerning the Indirect Cost Study.

Commissioner Jones provided an update on the status of the Indirect Cost Study.

Public Comment: Speakers: None.

No actions taken.

8. Discussion and possible action regarding the Contracting Working Group's report and recommendations from their meetings on November 6, 2009 and November 16, 2009 (agendas attached in packet).

Commissioner Sweetland provided an overview of the Contracting Working Group meeting's of November 6, 2009 and November 16, 2009.

Public Comment. Speakers: None.

No actions taken.

9. Chair's Report

a. Update from SFPUC staff concerning the Water System Improvement Program (WSIP).

Mike Brown, SFPUC, presented a written report from Jeet Bajwa, PMB Bureau Manager, SFPUC, concerning an update on WSIP.

Public Comment. Speakers: None.

b. Discussion and possible action relating to CY2010 meeting dates.

Discussions occurred relating to the RBOC 2010 meeting dates.

138 Commissioner Sweetland moved, seconded by Commissioner
139 Rhorer, to amend and approve the RBOC 2010 meeting schedule
140 as follows: January 13; February 8; March 15; April 19; May 17;
141 June 21; July 19; August 16; September 20; October 18; November
142 15; and December 13, 2010

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144 Ayes: Chair Brown, Rhorer, Jones, Sutter, Sweetland
145 Absent: Browne

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147 The motion passed.

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149 Public Comment. Speakers: None.

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151 **c. Discussion and possible action relating to WSIP facilities tour.**

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153 Chair Brown provided an update on the status of the WSIP facilities
154 tour.

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156 Public Comment. Speakers: None.

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158 No actions taken.

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160 **10. Discussion and possible action concerning an analysis by Mark**
161 **Blake, Deputy City Attorney, on the possibility and methods of**
162 **extending the sunset date of the RBOC.**

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164 Mark Blake, Deputy City Attorney, provided an update on the possibility
165 and methods of extending the sunset date of the RBOC.

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167 Other Speakers: Charles Perl, SFPUC.

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169 Public Comment. Speakers: None.

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171 No actions taken.

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173 **11. Discussion and possible action regarding the approval of the**
174 **minutes from the RBOC meetings held on September 21, 2009 and**
175 **October 19, 2009.**

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177 Commissioner Sutter moved, seconded by Commissioner Jones, to
178 approve the minutes of the RBOC for September 21, 2009 and October
179 19, 2009.

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181 Ayes: Chair Brown, Rhorer, Browne, Jones, Sutter, Sweetland
182 Noes: None

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184 The motion passed.

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186 **12. Discussion and possible action relating to RBOC member**
187 **information requests raised at today's meeting.**

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189 No items listed.

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191 **13. Discussion and possible action for future agenda items.**

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193 Final Report from Robert Kuo Consulting LLC (Agreement No. CS 983)

194 Robert Kuo Consulting LLC Payment request

195 Contracting Working Group Report

196 Future Contracting Provisions

197 WSIP update

198 Wastewater update

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200 **14. Adjournment**

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202 At the hour of 11:55 a.m. the meeting adjourned due to lack of quorum.

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205 The November 16, 2009, minutes of the RBOC was approved by the
206 RBOC on January 19, 2010.

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