



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
AGENDA**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, O'Shaughnessy Room B
San Francisco, CA 94102**

Monday, April 15, 2013 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

Seat 1 Holly Kaufman
Seat 2 Kevin Cheng, Chair
Seat 3 Karen Donovan
Seat 4 Larry Liederman
Seat 5 Vacant
Seat 6 Emily Brownlow
Seat 7 John Ummel, Vice Chair

2. Public Comment: Members of the public may address the Revenue Bond Oversight Committee (RBOC) on matters that are within the RBOC's jurisdiction, but not on today's agenda. (No Action)

3. Chair's Report:

- A. RBOC Account Statement and Review/Approval of Invoices for Ongoing Approved Engagements. (Discussion and Action) (Attachment)
1. Approval of Invoice - RW Block Consulting, Inc. (**For period ending 2/28/13**)
 2. Approval of Invoice - RW Block Consulting, Inc. (**For period ending 3/31/13**)

4. Report: RBOC Evaluation of Water System Improvement Program (WSIP) by RW Block Consulting, Inc., (CS-254). (Discussion and Action)

5. Approval of RBOC Minutes of February 25, 2013. (Discussion and Action) (Attachment)

6. Announcements, Comments, Questions, and Future Agenda Items. (Discussion and Action)

7. Adjournment.

Agenda Item Information

Each item on the agenda may include: 1) Department or Agency cover letter and/or report; 2) Public correspondence; 3) Other explanatory documents. For more information concerning agendas, minutes, and meeting information, such as these document, please contact RBOC Committee Clerk, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 – (415) 554-5184.

Audio recordings of the meeting of the Revenue Bond Oversight Committee are available at:

http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=97

For information concerning San Francisco Public Utilities Commission please contact by e-mail bondoversight@sfgov.org or by calling (415) 487-5245.

Public Comment

Public Comment will be taken before or during the Committee's consideration of each agenda item. Speakers may address the Committee for up to three minutes on that item. During General Public Comment, members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on the agenda.

Disability Access

RBOC meetings will be held at the Public Utilities Commission, 525 Golden Gate Avenue, San Francisco, CA. The Committee meeting room is wheelchair accessible. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Mike Brown at (415) 487-5223 to make arrangements for the accommodation. Late requests will be honored, if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415)554-7724; fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 37 of the San Francisco Administrative Code on the Internet , at <http://www.sfbos.org/sunshine>.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.

RBOC Account Summary April 2013

Funding Sources (\$)		<u>5W Water</u>	<u>5C Wastewater</u>	<u>5T Hetchy Power</u>	<u>Total</u>
	<u>Series</u>				
	2006 A Bonds	223,310	-	-	223,310
	2008 CREBS	-	-	3,163	3,163
	2009 A Bonds	236,598	-	-	236,598
	2009 B Bonds	206,000	-	-	206,000
	2010 A Bonds	28,473	23,525	-	51,998
	2010 B Bonds	208,860	96,258	-	305,118
	2010 D Bonds	35,680	-	-	35,680
	2010 E Bonds	172,100	-	-	172,100
	2010 F Bonds	90,480	-	-	90,480
	2010 G Bonds	175,735	-	-	175,735
	2011 A Bonds	301,358	-	-	301,358
	2011 B Bonds	14,488	-	-	14,488
	2011 C Bonds	16,798	-	-	16,798
	2011 QECBS	-	-	4,150	4,150
	2012 NCREBS	-	-	3,300	3,300
	2012A Bonds	295,805	-	-	295,805
	2012B Bonds	8,260	-	-	8,260
	2013B Bonds	-	165,793	-	165,793 *
A	Subtotal Sources - All	2,013,943	285,575	10,613	2,310,131
Charges Against Budget (\$)					
Actual Charges					
	WSIP Expenditures & CP (2006)	59,370	-	-	59,370
	Financial Review of WSIP (2007)	92,050	-	-	92,050
	WSIP Sunset Reservoir (2009)	71,890	-	-	71,890
	CSA Controller's Audit (2011/2012)	86,219	29,750	-	115,969
	Independent Review Panel (IRP) (2011/2012)	116,010	-	-	116,010
	LADWP for IRP (2011/2012)	11,489	-	-	11,489
	IBBS Consulting for IRP (2011/2012)	47,000	-	-	47,000
	CSA Audit - Final Bill Q3 12	29,625	-	-	29,625
	RW Block WSIP Evaluation - (Invoices for Nov Dec 12)	142,600	-	-	142,600 *
B		656,254	29,750	-	686,003
A - B	Available Funds Before Pending Charges	1,357,689	255,825	10,613	1,624,127
Pending Charges					
	RW Block WSIP Evaluation - (Invoice for Jan 13)	51,495	-	-	51,495 *
C	Subtotal Pending Charges	51,495	-	-	51,495
A - B - C	Available Funds After Pending Charges	1,306,194	255,825	10,613	1,572,632

* Changes from prior month

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PROFESSIONAL SERVICES INVOICE

SAN FRANCISCO PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE

Project Description:

COST AND SCHEDULE AT COMPLETION ANALYSIS

<p>To:</p> <p>San Francisco Public Utilities Commission Contract Administration Bureau - Contracted Invoice Processing Unit 626 Golden Gate Ave, 8th Floor San Francisco CA 94102 Contract #: CS-254 Task Order #:</p>	<p>Separate Estimate No. Consultant's Invoice No. Consultant's Project No. Period Ending Date Prepared Date Received</p>
<p>FROM:</p> <p>R. W. Block Consulting, Inc. 871 Outer Road, Suite B Orlando, FL 32814</p>	<p>Payable To: (Show if Different From Logo)</p>

LINE	PHASE/COMPONENT	CONTRACT AMOUNT	TOTAL % COMPLETE	TOTAL BILLED TO DATE	PREVIOUSLY BILLED TO DATE	\$ AMOUNT BILLED THIS PERIOD	\$ BALANCE REMAINING
	Professional Services	\$ 285,240.00	48.89%	\$ 255,590.00	\$ 194,085.00	\$ 61,485.00	\$ 29,880.00
	Professional Services	\$ 285,240.00		\$ 255,590.00	\$ 194,085.00	\$ 61,485.00	\$ 29,880.00
	Subtotal	\$ 285,240.00	38.58%	\$ 216,540.00	\$ 194,085.00	\$ 22,455.00	\$ 29,880.00
	Less Preceding Billing		68.97%	\$ 194,085.00	\$ 194,085.00	\$ 0.00	\$ 0.00
	TOTAL AMOUNT DUE		21.55%	\$ 61,485.00	\$ 0.00	\$ 61,485.00	\$ 0.00

Name: *[Signature]*
 Title: Vice President, P&IS, Executive Vice President
 Company: R. W. Block Consulting, Inc.

ATTACHMENT TO PROFESSIONAL SERVICES INVOICE
 SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES
 PERIOD ENDING: 28-FEB-2013

INVOICE # SFRBOC-0213-04 PROJECT: COST AND SCHEDULE AT COMPLETION ANALYSIS
 CONSULTANT: R W BLOCK CONSULTING, INC.

	Total Labor Hours to Date	Labor Hours Previously Billed	Labor Hours Billed This Period	Hourly Rate	Total Billed This Period
Roy Block, Principal	473.00	355.00	118.00	\$ 215.00	\$ 25,370.00
David Benouaich, Project Lead	170.00	117.00	53.00	\$ 190.00	\$ 10,070.00
Steve Gardner, Project Lead	39.00	0.00	39.00	\$ 190.00	\$ 7,410.00
Sandi Roneker, Sr. Associate	425.00	334.00	91.00	\$ 170.00	\$ 15,470.00
Dean Fojo, Sr. Associate	50.00	44.00	6.00	\$ 170.00	\$ 1,020.00
Laurel Kokaska, Sr. Associate	43.50	31.00	12.50	\$ 170.00	\$ 2,125.00
Gill Girard, Sr. Associate	153.00	153.00	0.00	\$ 170.00	\$ -
TOTAL	1353.50	1034.00	319.50		\$ 61,465.00

- Monthly Description:**
1. Continued change order analysis, received trend data requested, especially for expected values.
 2. Development of draft reports.

ATTACHMENT TO PROFESSIONAL SERVICES INVOICE
 SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES
 PERIOD ENDING: 28-FEB-2013

INVOICE # SFRBOC-0213-04
 PROJECT: COST AND SCHEDULE AT COMPLETION ANALYSIS
 CONSULTANT: R W BLOCK CONSULTING, INC.

	TASK 1 - CONTRACT ADMINISTRATION	TASK 2 - DATA REVIEW AND ANALYSIS	TASK 3 - FIELD VALIDATION AND INTERVIEWS	TASK 4 - REPORT PREPARATION	TOTAL
Roy Block, Principal	0.00	18.00	0.00	100.00	118.00
David Bernouaich, Project Lead	0.00	34.00	0.00	19.00	53.00
Steve Gardner, Project Lead	0.00	39.00	0.00	0.00	39.00
Sandi Roneker, Sr. Associate	0.00	77.00	0.00	14.00	91.00
Dean Fojo, Sr. Associate	0.00	6.00	0.00	0.00	6.00
Laurel Kokaska, Sr. Associate	0.00	12.50	0.00	0.00	12.50
Gill Girard, Sr. Associate	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	186.50	0.00	133.00	319.50

Timesheet Report

Project Name: SFORBOC01 - SFORBOC - Chargeable
 Time Sheets for the Month of: February, 2013



Description	Code	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	
		Fri 01	Sat 02	Sun 03	Mon 04	Tue 05	Wed 06	Thu 07	Fri 08	Sat 09	Sun 10	Mon 11	Tue 12	Wed 13	Thu 14	Fri 15	
Benevalich	David	0	0	4	4	8	8	0	0	2	0	4	8	4	0	0	42
Gardner	Steve	0	0	0	0	2.5	0	4	4.5	0	6.5	4	0	0	0	0	21.5
Kokaska	Laurel	2.75	0	0	2.5	0	0	0	0	0	0	1.75	0	0	0	7	
foreaker	Sandi	6	0	0	10	8	8	8	8	0	3	0	0	0	4	0	58
block	Roy	0	0	0	8	8	6	8	8	4	4	8	8	8	8	0	86
214.5																	

Description	Code	Day 16	Day 17	Day 18	Day 19	Day 20	Day 21	Day 22	Day 23	Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Day 30	Day 31	
		Sat 16	Sun 17	Mon 18	Tue 19	Wed 20	Thu 21	Fri 22	Sat 23	Sun 24	Mon 25	Tue 26	Wed 27	Thu 28	Day 29	Day 30	Day 31	
foreaker	Sandi	0	4	0	6	0	2	2	4	3	3	3	3	3	0	0	0	33
Benevalich	David	0	0	0	3	3	0	0	0	2	0	1	2	0	0	0	0	11
block	Roy	8	8	0	0	10	6	0	0	0	0	0	0	0	0	0	0	32
Gardner	Steve	0	0	9	0	8.5	0	0	0	0	0	0	0	0	0	0	0	17.5
Kokaska	Laurel	0	0	4.5	1	0	0	0	0	0	0	0	0	0	0	0	0	5.5
foreaker	Dean	0	0	0	4	2	0	0	0	0	0	0	0	0	0	0	0	6

Entered By: *Theresa...*

Reviewed and Approved by: *[Signature]*

Project Name SFORBOC01 - SFORBOC - Chargeable
Time Sheets for the Month of: February, 2013



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Entered By: *[Signature]*

Reviewed and Approved by: *[Signature]*

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3A-2

SAN FRANCISCO PUBLIC UTILITIES REVENUE BOND OVERSIGHT COMMITTEE

PROFESSIONAL SERVICES INVOICE

Project Description:

COST AND SCHEDULE AT COMPLETION ANALYSIS

To: San Francisco Public Utilities Commission
 Contract Administration Bureau - Centralized Invoice Processing Unit
 525 Golden Gate Ave, 8th Floor
 San Francisco CA 94102
 Contract #: CS-254
 Task Order #:

Sequential Statement No.:
 Consultant's Invoice No.:
 Consultant's Project No.:
 Period Ending:
 Date Prepared:
 Date Revised:

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SFRBOC-0313-05
3/31/13
4/3/13

From: R. W. Block Consulting, Inc.
 871 Outer Road, Suite B
 Orlando, FL 32814

Payable To: (Show if Different From Left)

LS/NTE	PHASE/COMPONENT	CONTRACT AMOUNT	TOTAL % COMPLETE	TOTAL BILLED TO DATE	PREVIOUSLY BILLED TO DATE	\$ AMOUNT BILLED THIS PERIOD	\$ BALANCE REMAINING
NTE	Professional Fees						
	Cost and Schedule at Completion Analysis	\$ 285,240.00	92.37%	\$ 263,475.00	\$ 255,560.00	\$ 7,915.00	\$ 21,765.00
	Professional Services	\$ 285,240.00		\$ 263,475.00	\$ 255,560.00	\$ 7,915.00	\$ 21,765.00
	SUBTOTAL	\$ 285,240.00	92.37%	\$ 263,475.00	\$ 255,560.00	\$ 7,915.00	\$ 21,765.00
	Less Previously Billed		89.59%	\$ 255,560.00			
	TOTAL AMOUNT DUE		2.77%	\$ 7,915.00		\$ 7,915.00	

Name: David Benouaich, RWBC, Executive Vice President
 Company: R. W. Block Consulting, Inc.



ATTACHMENT TO PROFESSIONAL SERVICES INVOICE
SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES
PERIOD ENDING: 31-MAR-2013

INVOICE # SFRBOC-0313-05 PROJECT: COST AND SCHEDULE AT COMPLETION ANALYSIS
CONSULTANT: R W BLOCK CONSULTING, INC.

	Total Labor Hours to Date	Labor Hours Previously Billed	Labor Hours Billed This Period	Hourly Rate	Total Billed This Period
Roy Block, Principal	480.00	473.00	7.00	\$ 215.00	\$ 1,505.00
David Benouatch, Project Lead	165.00	159.00	6.00	\$ 190.00	\$ 1,140.00
Steve Gardner, Project Lead	37.50	37.50	0.00	\$ 190.00	\$ -
Sandi Roncker, Sr. Associate	410.00	402.00	8.00	\$ 170.00	\$ 1,360.00
Dean Fojo, Sr. Associate	50.00	50.00	0.00	\$ 170.00	\$ -
Laurel Kokaska, Sr. Associate	66.50	43.50	23.00	\$ 170.00	\$ 3,910.00
Gill Girard, Sr. Associate	153.00	153.00	0.00	\$ 170.00	\$ -
TOTAL	1362.00	1318.00	44.00		\$ 7,915.00

Monthly Description:

1. Continued change order analysis, received trend data requested, especially for expected values.
2. Development of draft reports.
3. Reviewed questions and comments and revised draft report to incorporate reviewed comments.

ATTACHMENT TO PROFESSIONAL SERVICES INVOICE
SUMMARY TIMESHEET FOR NOT-TO-EXCEED SERVICE FEES
PERIOD ENDING: 31-MAR-2013

INVOICE # SFRBOC-0313-05

PROJECT: COST AND SCHEDULE AT COMPLETION ANALYSIS
CONSULTANT: R W BLOCK CONSULTING, INC.

	TASK 1 - CONTRACT ADMINISTRATION	TASK 2 - DATA REVIEW AND ANALYSIS	TASK 3 - FIELD VALIDATION AND INTERVIEWS	TASK 4 - REPORT PREPARATION	TOTAL
Roy Block, Principal	0.00	0.00	0.00	7.00	7.00
David Benuaich, Project Lead	0.00	0.00	0.00	6.00	6.00
Steve Gardner, Project Lead	0.00	0.00	0.00	0.00	0.00
Sandi Roneker, Sr. Associate	0.00	0.00	0.00	8.00	8.00
Dean Fojo, Sr. Associate	0.00	0.00	0.00	0.00	0.00
Laurel Kokaska, Sr. Associate	0.00	23.00	0.00	0.00	23.00
Gill Girard, Sr. Associate	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	23.00	0.00	21.00	44.00

Timesheet Report

Project Name SFORBOC01 - SFORBOC - Chargeable
 Time Sheets for the Month of: March, 2013



Description	Code	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10	Day 11	Day 12	Day 13	Day 14	Day 15	
		Fri 01	Sat 02	Sun 03	Mon 04	Tue 05	Wed 06	Thu 07	Fri 08	Sat 09	Sun 10	Mon 11	Tue 12	Wed 13	Thu 14	Fri 15	
Kokaska	Laurel	0	0	0	0	0	0	0	3.25	0	4.5	0	4	2.25	3.5	5.5	0
block	Roy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
benouatch	David	0	0	0	0	0	0	0	0	0	2	2	1	1	0	0	0
Forester	Sandi	0	0	2	1	0	0	0	0	0	0	0	0	0	2	1	0
36																	

Description	Code	Day 16	Day 17	Day 18	Day 19	Day 20	Day 21	Day 22	Day 23	Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Day 30	Day 31
		Sat 16	Sun 17	Mon 18	Tue 19	Wed 20	Thu 21	Fri 22	Sat 23	Sun 24	Mon 25	Tue 26	Wed 27	Thu 28	Fri 29	Sat 30	Sun 31
Forester	Sandi	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
block	Roy	0	0	0	0	0	0	0	0	0	1	1	1	1	1	2	0
benouatch	David	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9																	

Description	Code	Day 16	Day 17	Day 18	Day 19	Day 20	Day 21	Day 22	Day 23	Day 24	Day 25	Day 26	Day 27	Day 28	Day 29	Day 30	Day 31
		Sat 16	Sun 17	Mon 18	Tue 19	Wed 20	Thu 21	Fri 22	Sat 23	Sun 24	Mon 25	Tue 26	Wed 27	Thu 28	Fri 29	Sat 30	Sun 31
Forester	Sandi	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0
block	Roy	0	0	0	0	0	0	0	0	0	1	1	1	1	1	2	0
benouatch	David	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9																	

Entered By: *[Signature]*

Reviewed and Approved by: *[Signature]*



**PUBLIC UTILITIES
REVENUE BOND OVERSIGHT COMMITTEE
CITY AND COUNTY OF SAN FRANCISCO
MINTUES - Draft**

**Public Utilities Commission Building
525 Golden Gate Ave., 2nd Floor, Yosemite Room
San Francisco, CA 94102**

February 25, 2013 - 9:00 AM

Regular Meeting

1. Call to Order and Roll Call

- Seat 1 Holly Kaufman
- Seat 2 Kevin Cheng, Chair
- Seat 3 Karen Donovan
- Seat 4 Larry Liederman
- Seat 5 Vacant
- Seat 6 Emily Brownlow
- Seat 7 John Ummel, Vice Chair

The meeting was called to order at 9:12 a.m. On the call of the roll all members were noted present.

2. Public Comment:

Steve Lawrence submitted written communication regarding future agenda items. No other public comment.

3. Chair's Report:

Bay Area Water Supply & Conservation Agency (BAWSCA) Update: January 16, 2013, "Comments on Proposed Budget and Schedule Revisions to the Water System Improvement Program". (00:00:00 - 24:52:00)

Nicole Sandkulla and Jeet Bajawa (BAWSA); presented information concerning the matter and answered questions raised during the hearing.

Public Comment: Speakers: None

4. **Chair's Report:** (00:24:53 - 01:30:42)

A. **San Francisco Public Utilities Commission (SFPUC) Staff Report: WSIP Update.**

Jeet Bajawa; provided information and responded to questions raised throughout the discussion.

Public Comment: Speakers: None

B. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Update on Wastewater Bond Sale.**

Richard Morales, Debt Manager, and Mike Brown (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: Speakers: None

C. **San Francisco Public Utilities Commission (SFPUC) Staff Report: Status Report of SFPUC WSIP Audits.**

Nancy Hom (SFPUC); provided information and responded to questions raised throughout the discussion.

Public Comment: Speakers: None

D. **RBOC Account Statement and Review/Approval of Invoices for Ongoing Approved Engagements.**

John Ummel ; provided information and responded to questions raised throughout the discussion.

1. Approval of Invoice - RW Block Consulting, Inc. (For period ending 1/31/13)
2. Approval of Invoice - RW Block Consulting, Inc. (For period ending 2/20/13)

Member Ummel, seconded by Member Liederman, moved to authorize payment of the January 31, 2013, invoice from RW Block Consulting, Inc., (CS-254).

Member Ummel, seconded by Member Liederman, moved to continued to the call of the chair consideration of the payment of the February 20, 2013, invoice from RW Block Consulting, Inc., (CS-254).

The motions passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, Liederman, Brownlow and Ummel.
Noes: None

Public Comment: None.

5. **Update (Vice-Chair Ummel): Progress of RBOC Evaluation of WSIP by RW Block Consulting, Inc., (CS-254).** (1:30:43—1:53-26)

John Ummel; provided information and responded to questions raised throughout the discussion.

Public Comment: Speakers: None

6. **RBOC 2012 Annual Report.** (1::53:27 - 01:54:33)

Member Cheng, seconded by Member Liederman, moved to approve the RBOC 2012 Annual Report.

The motion passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, Liederman, Brownlow, and Ummel.

Noes: None

Public Comment: None.

7. **Approval of RBOC Minutes of January 28, 2013.** (01:57:00-1:58 03)

Member Liederman requested that the minute be amended to replace Male Speaker with Allan Johansen.

Member Cheng, seconded by Member Liederman, moved to approve the RBOC January 28, 2013, meeting minutes as amended.

The motion passed by the following vote:

Ayes: Kaufman, Cheng, Donovan, Liederman, Brownlow, and Ummel.

Noes: None

Public Comment: None.

8. **Announcements, Comments, Questions, and Future Agenda Items.**(1:58:10-2:02:00)

Member Emily Brownlow introduced herself and gave a background of her work experiences.

Public Comment: None.

9. **Adjournment.**

The meeting adjourned at 11:15 a.m.

Agenda Item Information

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In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail: Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415)554-7724; fax at (415) 554-7854; or by email at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 37 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

Cell Phones, Pagers and Similar Sound-Producing Electronic Devices

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 581-3100; fax (415) 252-3112; web site www.sfgov.org/ethics.