



**San Francisco Public Utilities Commission (SFPUC)  
 Citizens' Advisory Committee (CAC)  
 Wastewater Subcommittee**

**MEETING MINUTES**

**Tuesday, September 8, 2020  
 5:30 p.m. – 7:00 p.m.**

**Mission:** The Wastewater Subcommittee shall review sewage and stormwater collection, treatment, and disposal system replacement, recycling, and other relevant plans, programs, and policies (*Admin Code 5.140-142*).

This meeting is being held by Teleconference Pursuant to the Governor's Executive Order N-29-20 and the Sixteenth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Citizens Advisory Committee's (SFPUC CAC) regular meeting room, 525 Golden Gate Ave., 3rd Floor Tuolumne Conference Room, is closed. CAC Members and SFPUC staff will convene CAC meetings remotely by teleconference. Members of the public are encouraged to submit their public comment on agenda items in advance of the teleconference meeting by emailing comments to [ajimenez@sflower.org](mailto:ajimenez@sflower.org). Comments submitted no later than 12PM Tuesday day of the meeting will be read into the record by SFPUC CAC Staffing Team members during the teleconference meeting and will be treated as a substitute to providing public comment during the meeting. Persons who submit written public comment in advance on an agenda item or items will not be permitted to also provide public comment on the same agenda item(s) during the meeting.

**Members**

<b>Misty McKinney, Chair</b> (B-Enviro. Justice) Wendy Aragon (D1)	Amy Zock (D6) Amy Nagengast (D8)	Anietie Ekanem (D10)
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M = Mayoral appointment, B = Board President Appointment

**Staff Liaisons:** Tracy Zhu and Amanda Jimenez  
**Staff Email for Public Comment:** [AJimenez@sflower.org](mailto:AJimenez@sflower.org)

**Additional Staff:** Idil Bereket

**London N. Breed**  
Mayor

**Ann Moller Caen**  
President

**Francesca Vietor**  
Vice President

**Anson Moran**  
Commissioner

**Ike Kwon**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager

**OUR MISSION:** To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



## ORDER OF BUSINESS

### 1. **Call to order and roll call 5:35pm**

**Members present at roll call:** (4) McKinney, Aragon, Zock, Nagengast

**Members Absent:** (1) Ekanem

Public Comment: None

### 2. **Approve July 14, 2020 Minutes**

Motion was made (Nagengast) and seconded (Aragon) to approve July 14, 2020 Minutes

AYES: (3) McKinney, Aragon, Zock, Nagengast

NOES: (0)

ABSENT: (1) Ekanem

### 3. **Report from the Chair**

- Welcome members, staff, and the public
- Recap Wastewater CAC priorities from the CAC retreat
  - **Succession planning**- Metrics in business plan and retention of lower level staff
  - **Air quality monitoring** – Agree on public way to share air quality data
  - **Environmental Justice recommendations** - Track progress of Environmental Justice recommendations
  - **Green Infrastructure** - Equitable funding of the Green Infrastructure Program
  - **Biosolids** – Developing the business line for the biosolids product
  - **Education Programs**- Updates on educational outreach
  - **Inter enterprise coordination** – Daylighting cooperation between different enterprises.
  - **Recruitment for anticipated CAC vacancies**

Public Comment: None

### 4. **Public Comment:** Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda.

Public Comment: None

### 5. **Presentation and Discussion: Stormwater Pollution Prevention: A Presentation to the Wastewater CAC, Autumn Cleave, Pollution Prevention Specialist, Wastewater Enterprise**

#### **Presentation**

- Stormwater Pollution Prevention: A Presentation to WWE CAC
- Our Sewer System
- Combined Sewer System
- Separate Sewer System

- What does this mean?
- Stormwater programs, partners
- Individuals Can Help Prevent Pollution
- Resources for Individuals
- Other programs and resources

#### Discussion

- **Chair McKinney** asked, is pollution prevention messaging reported out in a report?  
**Staff Cleave** answered, if it is a regulatory requirement it is reported out in an annual report. If it is not a regulatory requirement but related, then we include it in an amendment.
- **Chair McKinney** asked, in terms of permit requirements, what is the minimum requirements for pollution prevention?  
**Staff Cleave** stated, it's a combination of different ways of reporting and meeting the requirements of combined sewer permits regarding specific pollutants. There are different requirements depending the permits.
- **Chair McKinney** asked, with a rise of homelessness due to COVID-19, specifically in the Bayview Hunters Point neighborhood, how is pollution prevention being addressed.  
**Staff Cleave** replied, we partner with Department of Homelessness and Supportive Housing but we have not yet developed a direct communication strategy.

#### Public comment:

- **Steve Lawrence** "what is being done about masks and gloves; they will inhabit storm drains this fall."  
**Staff Cleave:** SFPUC and Public Works have cleaning mechanisms in place to protect litter in storm drains. We also have created more communications materials around pollution prevention specifically around gloves and masks.

#### 6. **Presentation and Discussion:** [Stormwater Runoff Charge: Status Update to Wastewater CAC](#), Erin Franks, Rates Administrator, Financial Planning, Business Services

##### Presentation

- Agenda
- Why manage stormwater?
- San Francisco's collection system
- Wastewater rates already pay for stormwater
- Aligning charges to stormwater runoff produced
- Phased implementation plan
- Phase 1: Unmetered properties charge
- Phase 2: Green infrastructure grants
- Phase 3: Stormwater broken out in sewer rate for all customers
- Impermeable and permeable surfaces
- Calculating Stormwater Runoff
- Bill impact mitigation strategies
- Example property bill impact
- Example property with green roof credit
- Example property with green roof and parking lot swale credits

##### Discussion

- **Member Nagengast** asked for an elaboration of credit for infrastructure that is not green?

**Staff Franks** answered, the entire structure of the credits will be measured by the performance of the green infrastructure added on to the building classification.

- **Member Nagengast** asked is the credit given to infrastructure projects to incorporate green infrastructure solutions sufficient enough to drive a positive environmental change?

**Staff Franks** replied, there are grants that can cover upfront costs. As for longer term for return on investments that's not funded by grants, it may be harder to regain those costs. There is a balance that the user has to strike.

Public Comment: None

## 7. Staff report

- Reminder about the reappointment process

Public comment: none

## 8. Future Agenda Items and Resolutions

- Collections Systems – *tentatively November*
- Green Infrastructure Program and Resolution Update – *tentatively January*
- Wastewater Communications Update – *tentatively January*
- Environmental Justice Analysis update
- Watershed Stewardship Grants
- Stormwater Management Ordinance and the Southeast Treatment Plant
- Environmental Justice in Capital Projects
- Upcoming Construction
- Green Infrastructure Resolution Update
- Workforce Programs and Qualifications
- Treasure Island Field Trip

### Adopted Resolutions for Follow Up

- Resolution in Support of SFPUC Class A Biosolids Local Distribution Program **adopted August 21, 2018**
- Resolution in Support of Cityworks Interns Recommendations **adopted in November 21, 2017**
- Resolution in Support of Equitable Green Infrastructure Implementation throughout the Southeast Sector of San Francisco and throughout the City **adopted June 20, 2017**
- Resolution Urging SFPUC Commission to Initiate Planning and Environmental Review for Building a New Community Center at Third and Evans and to Direct Staff to Develop an Interim Greenhouse Environmental and Workforce Development Program **adopted on October 18, 2016**
- Resolution Supporting the SFPUC to Conduct Robust Community Engagement to Determine the Community's Preference for Remodeling Southeast Community Facility at 1800 Oakdale or Building a New Community Center at 1550 Evans **adopted on January 19, 2016**

9. **Announcements/Comments:** The next scheduled meeting of the Wastewater Subcommittee will take place on November 10, 2020. Visit [www.sfwater.org/cac](http://www.sfwater.org/cac) for final confirmation of the next meeting date.

10. **Adjournment** the meeting was adjourned at 7:03pm

Motion was made (Nagengast) and seconded (Zock)

MINUTES