



INSIDE AGREEMENT

Between

LOCAL UNION 6 INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS SAN FRANCISCO, CALIFORNIA

and

THE SAN FRANCISCO
ELECTRICAL CONTRACTORS
ASSOCIATION, INC.

June 1, 2018 - May 31, 2022



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AGREEMENT INSIDE WIREMEN

Agreement by and between the San Francisco Electrical Contractors Association, Inc., and International Brotherhood of Electrical Workers Local Union 6.

It shall apply to all firms who sign a letter of assent to be bound by the terms of this Agreement.

As used hereinafter in this Agreement, the term "Chapter" and the term "Association" shall mean the San Francisco Electrical Contractors Association, Inc. and the term "Union" shall mean Local Union 6, I.B.E.W.

The term "Employer" shall mean an individual firm who has been recognized by an assent to this Agreement.

The conditions herein shall be binding on the "Union," the "Chapter," the "Association," the "Employer" or their lessees, successors, or assigns for the full term hereof.

Each firm signatory to this Agreement shall advise Local Union 6 of the individual in their respective firms who shall be known as the "Employer." Each firm agrees to promptly notify the Union in writing of any change in individual known as the "Employer." It is not the intent of this Agreement to recognize the RME or RMO as an employee for the purposes of this Agreement.

Words used in this Agreement in the masculine gender shall include the feminine.

BASIC PRINCIPLES

The Association and/or the Employer and the Union have a common and sympathetic interest in the Electrical Industry. Therefore, a working system and harmonious relations are necessary to improve the relationship between the Association and/or the Employer, the Union and the Public. Progress in Industry demands a mutuality of confidence between the Association and/or the Employer and the Union. All will benefit by continuous peace and by adjusting any differences by rational, common sense methods. Now, therefore, in consideration of the mutual promises and agreements herein contained, the parties hereto agree as follows:

SCOPE OF AGREEMENT

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Electrical work as covered by this Agreement shall include the handling, installing, or moving of all related materials and equipment from the first point of delivery at the jobsite through the final installation, and the dismantling and removing of electrical material from the jobsite, including all work historically performed by employees covered by this Agreement. This shall also include activation of cell systems including the core drilling, welding, burning, brazing, bending, drilling and shaping of all metal brackets, supports, fittings and other fabrication that are specific parts of the installation of the electrical work and equipment on the jobsite.

Also covered under the terms of this Agreement shall be the installation, maintenance, relocation and removal of all temporary wiring and equipment at a jobsite for signal, light, heat or power, and running tests or performance tests on any electrical installation or equipment that is part of any work or jobsite.

Article I EFFECTIVE DATE — CHANGES TERMS OF THE AGREEMENT TERMINATION — DISPUTES

Section 1. This Agreement shall take effect June 1, 2018, and shall remain in effect through May 31, 2022, unless otherwise specifically provided for herein. It shall continue in effect from year to year thereafter, from June 1, through May 31, of each year, unless changed or terminated in the way later provided herein.

(a) The Agreement shall be reopened, with the exception of the termination provision in Article I, which shall not be reopened, if it is determined that within sixty (60) days of any wage and/or price controls that the controls will deprive the Union members from receiving wages or fringe benefit provisions provided in this Agreement. In such re-openings the parties shall negotiate any matter not prohibited by law. Negotiations shall only be on non-cost provisions of this Agreement, and insofar as the same shall not be an effort to evade the law. Any change to the Agreement can only be implemented if it meets the requirements of the wage and/or price controls then enacted. Any disputes regarding this section or regarding the definition of non-cost items shall be referred to an arbitrator as defined in Article I.

- Sec. 2. (a) Either party or an Employer withdrawing representation from the Chapter or not represented by the Chapter, desiring to change or terminate this Agreement must provide written notification at least one hundred twenty (120) days prior to the expiration date of the Agreement or any anniversary date occurring thereafter.
- (b) Whenever notice is given for changes, the nature of the changes desired must be specified in the notice.
- (c) The existing provisions of the Agreement shall remain in full force and effect until a conclusion is reached in the matter of proposed changes.
- (d) In the event that either party has given a timely notice of proposed changes and an agreement has not been reached by the anniversary date to renew, modify or extend this Agreement or to submit the unresolved issues to arbitration, either party may serve the other a ten (10) day written notice terminating this Agreement. The terms and conditions of this Agreement shall remain in full force and effect until the expiration of the ten (10) day period.
- (e) By mutual agreement only, the parties may jointly submit the unresolved issues to arbitration for adjudication. The arbitrator's decision shall be final and binding on all parties hereto. The arbitrator shall be selected by lot from the list of arbitrators set forth in Section 8.
- Sec. 3. This Agreement shall be subject to change or supplement at any time by mutual consent of the parties hereto. Any such change or supplement agreed upon shall be reduced to writing, signed by the parties hereto, and submitted to the International Office of the IBEW for approval, and the same as this Agreement.

GRIEVANCE — **DISPUTES**

 Sec. 4. During the term of this Agreement, there shall be no stoppage of work either by strike or lockout because of any proposed changes in this Agreement or dispute over matters relating to this Agreement. All such matters must be handled as stated herein.

However, no part of this Agreement is to be interpreted as requiring members of the Union to work behind a recognized picket line or where strike, lockout or other conditions detrimental to the interest of the Local Union prevail.

Sec. 5. There shall be a joint Labor-Management Committee (LMC) of four (4) who shall be chosen by the Union, and four (4) who shall be chosen by the Association. It shall meet regularly at such times as it may decide. It shall also meet within forty-eight (48) hours, (Saturdays, Sundays

and Holidays excluded) after notice is given by either party. It shall select its own Chairman and Secretary.

- Sec. 6. Problems or disputes between the Union and the Association and/or the Employer shall be referred to the Union's representative and the contractor's representative within eighteen (18) calendar days from the date of occurrence. If they are unable to resolve the matter, it shall be referred to the LMC.
- Sec. 7. All matters coming before the LMC shall be decided by a majority vote. Two (2) members from each of the parties hereto shall constitute a quorum, but each party shall have the right to cast the full vote of its membership, and it shall be counted as though all were present and voting.
- Sec. 8. Should this LMC fail to agree or to adjust any matter, such shall then be referred to an arbitrator selected by lot from a list of seven (7) names, obtained from the Federal Mediation and Conciliation Service.

If the selected arbitrator is unable or unwilling to serve, the parties shall have the option of choosing another arbitrator from this list.

If the parties are unable to agree on selecting an arbitrator from this list, the parties shall select from a second (2nd) list of seven (7) names provided by the Federal Mediation and Conciliation Service.

His decision shall be final and binding. This arbitrator so selected shall not have the authority to consider any matters other than those specifically presented to him by the LMC.

- (a) An arbitrator, when selected as provided in Section 8 shall be required by the parties to agree to schedule the arbitration allowing the parties sufficient time to prepare their cases, but not later than ninety (90) days from the date he accepts the arbitration. The arbitrator as a condition of acceptance of an arbitration case shall agree to render a decision in writing within thirty (30) days following the last day of hearings or from the due date of submittal of briefs.
- (b) The fee for the Arbitrator as well as other expenses connected with the formal hearing shall be borne equally by both parties.
- (c) The time limits set forth above may be extended by mutual consent by both parties.
- Sec. 9. When any matter in dispute has been referred to conciliation or arbitration for adjustment, the provisions and conditions prevailing prior to the time such matter arose shall not be changed or abrogated until agreement has been reached or a ruling has been made.
- Sec. 10. If any section of this Agreement is determined to be unlawful and such section requires payment of money by the Employer, any monies that would have been paid had the section been determined to be lawful shall

continue to be paid in escrow and the parties shall meet, establish a joint escrow agreement, and endeavor to provide a lawful substitute utilizing such monies. Alternatively they shall negotiate a lawful provision that shall require approximately the same payment by the Employer. This payment may be allocated to any lawful wage or fringe benefit provision mutually agreeable. If the parties are unable to agree, the matter may be submitted to arbitration as provided in this Agreement.

Article II ASSOCIATION/EMPLOYER'S RIGHTS UNION RIGHTS

Section 1. The Employer agrees not to work on new construction, alteration work, and/or any jobs where building trades mechanics are employed on any work covered by this Agreement or amendments thereto, and that all electrical work installed by the Employer shall be confined to minor repairs and trouble shooting that does not exceed two (2) hours to complete, except as provided in Section (a). Working in excess of this time shall be a violation of this Agreement.

- (a) The Employer may work with the tools on one (1) and two (2) family wood frame residential construction only, providing:
- 1. He employs no more than three (3) workmen including himself under the terms of this Agreement.
 - 2. He employs at least one (1) Journeyman in addition to himself.
 - 3. He works with a Journeyman, when he works with the tools.
 - 4. He lives up to the terms and conditions of this Agreement.

There is a prescribed penalty for violations of this section which shall not be less than an amount equal to the wages and fringes equivalent to the time he worked with the tools under other conditions and such shall be payable to the Northern California Electrical Workers Pension Trust Fund.

Sec. 2. Certain qualifications, knowledge, experience, and financial responsibility are required of everyone desiring to be an Employer in the Electrical Industry. Therefore, an Employer who contracts for electrical work is a person, firm, or corporation having these qualifications and maintaining a permanent place of business and a suitable financial status to meet payroll requirements. Such Employer must be in possession of a valid state license as an Electrical Contractor; be registered with the Electrical Inspection Division of the Department of Building Inspection; do work in accordance with applicable codes; and employ at least one (1) Journeyman regularly.

(a) Each Employer shall maintain on deposit with the custodian of the various fringe benefit programs (E.I.S.B., Inc.) a performance bond in an amount listed below as surety of the prompt and full payment of fringe benefit contributions. Individual Employers who fail to remit as provided herein, shall upon seventy-two (72) hours notice (except Sundays and Holidays) by certified mail given by the Union, be subject to having their Employees removed until such time as compliance is effected. Bond forms shall be in language agreed to by the parties to this Agreement. An equivalent cash deposit may be made in lieu of the performance bond.

Bonding Schedule

- 1. One (1) to fifty (50) Employees: \$50,000.00
- 2. Fifty-one (51) to one hundred (100) Employees: \$100,000.00
- 3. Over one hundred (100) Employees: \$100,000 plus \$10,000 for each ten (10) Employees in excess of one hundred (100) Employees.

- (b) When the Employers' fringe benefit bond is renewed it shall be renewed at the manpower level at that time.
- Sec. 3. No Employer shall, directly or indirectly or by any subterfuge, sublet or contract with workmen or any person, firm, or corporation not under this Agreement, or enter into agreement with any other union for all or part of the labor services to be performed which fall within the International Brotherhood of Electrical Workers (Inside Wiremen) trade jurisdiction.
- Sec. 4. The Employer agrees that he shall not dismiss or otherwise discriminate against any Employee for making a complaint or giving evidence to the representative of the Union with respect to an alleged violation of any provisions of this Agreement.
- Sec. 5. The Employer shall not interchange or cause to be loaned any workman under the terms of this Agreement to another Employer. Any Employer signatory to this Agreement who enters into a joint venture, or sub contract for the purpose of this Section, shall be considered as a separate Employer.
- Sec. 6. For all Employees covered by this Agreement, the Employer shall carry Workmen's Compensation Insurance through a reputable Company or State Fund; comply with the Federal Social Security Act, California Unemployment Insurance Act, and be a licensed electrical contractor in the State of California and be registered with the Electrical Inspection Division of the Department of Building Inspection in the City and County of San Francisco.

Sec. 7. Upon written request of the Business Manager of the Union or the Secretary of the Labor-Management Committee, each individual Employer shall furnish, within three (3) business days after written request, the number, the complete payroll and/or Employee job records on a job, or a shop basis, for all Employees employed under this Agreement.

- Sec. 8. The Business Manager or his representative of the Union shall be allowed access to any shop or job where workmen are employed under this Agreement. Where necessary the Employer shall attempt to make arrangements for access.
- Sec. 9. The Employer agrees to identify all vehicles used primarily to transport material, tools, workmen, or equipment for work, covered by this Agreement. The firm name and location must be affixed on both sides of each vehicle in a permanent manner, with two inch (2") legible letters accepted as minimum. Removable signs will not comply with this Section. Workmen shall not drive unidentified Employer vehicles.

Sec. 10. The Local Union is a part of the International Brotherhood of Electrical Workers, and any violation or annulment by an individual Employer of the approved agreement of this or any other Local Union of the IBEW, other than violations of Paragraph 2 of this Section, will be sufficient cause for the cancellation of his Agreement by the Local Union after a finding has been made by the International President of the Union that such a violation or annulment has occurred.

The subletting, assigning, or transfer by an individual Employer of any work in connection with electrical work to any person, firm or corporation not recognizing the IBEW or one of its Local Unions as the collective bargaining representative of his Employees on any electrical work in the jurisdiction of this or any other Local Union to be performed at the site of the construction, alteration, painting, or repair of a building, structure or other work, will be deemed a material breach of this Agreement.

All charges of violations of Paragraph 2 of this Section shall be considered as a dispute and shall be processed in accordance with the provision of this Agreement covering the procedure for the handling of grievances and the final and binding resolution of disputes.

Sec. 11. The policy of the Union and the workmen it represents is to promote the use of materials and equipment manufactured, processed, or repaired under economically sound wages, hourly and working conditions by their fellow members of the International Brotherhood of Electrical Workers.

No workman shall be discriminated against for his individual decision not to work on any materials or equipment which he believes are not so manufactured or processed, or to work on any job he believes is not in the best interests of himself or the International Brotherhood of Electrical Workers or the Electrical Construction Industry.

Sec. 12. No Employer shall assign workmen under this Agreement to any electrical work or project taken over from a previous Employer who is in default as to wages or fringe benefit payments on such work or project until such default has been corrected or guaranteed by cash deposit or special bond with the E.I.S.B., Inc.

Sec. 13. The Association and/or the Employer agrees that it shall not constitute a violation of this Agreement for the Union to remove the workmen employed by an Employer who is delinquent in any wage or fringe payment due under the terms of this Agreement.

Sec. 14. "Dual Capacity": All manual electrical work shall be performed by workmen employed under the terms of the Agreement and the applicable supplements thereto, (except as provided in Article II, Section 1). No workman shall himself become a contractor for the performance of any electrical work while he is subject to employment or remains subject to employment under the terms of this Agreement and/or supplements thereto.

Employees or applicants for employment holding a license as an electrical contractor in the State of California shall inactivate their license in accordance with Division III, Chap. 9, Section 7076.5 of the Business and Professions Code before being accorded the use of referral facilities available under this Agreement.

- (a) It shall be a violation of this Agreement for any workman to contract for any electrical work, unless the workman becomes signatory to a Letter of Assent and is bound by all terms and conditions contained in this Agreement.
- Sec. 15. The Union agrees that if, during the life of this Agreement, it grants to any other Employer in the Electrical Contracting Industry on work covered by this Agreement, any better terms or conditions than those set forth in this Agreement, such better terms or conditions shall be made available to the Employer under this Agreement and the Union shall immediately notify the Employer of any such concession.
- Sec. 16. In order to be competitive in the market and to meet the special needs of Employers on particular jobs, the Union may provide special consideration to Employers who request such treatment and who demonstrate, to the Union's satisfaction, a specific marketing need with regard to a particular job. Any special terms, conditions, modifications or

amendments so provided by the Union, shall be implemented with regard to the particular job for which they were requested. To the extent feasible within time constraints, such special terms, conditions, modifications or amendments shall be made available to all signatory Employers with regard to the particular job in question, but shall not constitute an action subject to the favored nations clause in this Agreement.

Sec. 17. The Employer shall not enter into an agreement, with any other union, covering any work, which is covered by this Agreement.

This section is not intended to settle jurisdictional disputes.

Sec. 18. The Union understands the Employer is responsible to perform the work required by the owner. The Employer shall, therefore, have no restrictions except those specifically provided for in the collective bargaining agreement, in planning, directing and controlling the operation of all his work, in deciding the number and kind of Employees to properly perform the work, in hiring and laying off Employees, in transferring Employees from job to job within the Local Union's geographical jurisdiction, in determining the need and number as well as the person who will act as a Foreman, in requiring Employees to observe the Employer's and/or owner's rules and regulations not inconsistent with this Agreement, in requiring all Employees to observe all safety regulations, and in discharging Employees for proper cause.

Sec. 19. In order to protect and preserve, for the Employees covered by this Agreement, all work heretofore performed by them, and in order to prevent any device or subterfuge to avoid the protection and preservation of such work, it is hereby agreed as follows: If and when the Employer shall perform any work of the type covered by this Agreement, under its own name or under the name of another, as a corporation, company, partnership, or any other business entity, including a joint venture, wherein the Employer, through its officers, directors, partners or stockholders, exercises either directly or indirectly, management control or majority ownership, the terms and conditions of this Agreement shall be applicable to all such work.

Sec. 20. Any Employer, applicant, or workman attempting to circumvent or bypass the provisions of this referral procedure either in the solicitation of work or offering of employment to workmen shall be in violation of this Agreement.

Sec. 21. The Employer agrees that, if it has not previously done so, it will recognize the Union as the exclusive collective bargaining agent for all Employees performing electrical work within the jurisdiction of the Union, on all present and future job sites; if and when a majority of the Employer's Employees authorized the Union to represent them in collective bargaining.

Sec. 22. The Employer may recall a former Employee, who has worked at least one (1) year with the Employer, and who is continuously since layoff, on the Group I out-of-work list, not exceeding six (6) months; providing the Employee has accepted no other work in the jurisdiction of the Local Union 6. An Employee must have worked one (1) year with the Employer following his recall prior to being eligible for a second recall by the same Employer. This provision does not apply to Apprentices.

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- Sec. 23. An Employer may call an Employee to work as a Foreman by name provided:
 - (a) The Employee has not quit his most recent previous employer.
- (b) The Employer shall notify the Business Manager in writing of the name of the individual who is to be requested for employment as a Foreman. Upon such request, the Business Manager shall refer said Foreman provided the name appears on GROUP I.
- (c) The person hired must be employed for a minimum of one thousand (1,000) hours as a working foreman or receive a lay off.
- 1. After one thousand (1,000) hours have been worked the Employer may change the individual's foreman status to either General Foreman or Journeyman depending on job requirements.
- Sec. 24. The dangers and costs that alcohol and other chemical abuses can create in the electrical contracting industry in terms of safety and productivity are significant. The parties to this agreement resolve to combat chemical abuse in any form and agree that, to be effective, programs to eliminate substance abuse and impairment should contain a strong parties recognize rehabilitation component. The local implementation of a drug and alcohol policy and program must be subject to all applicable federal, state and local laws and regulations. Such policies and programs must also be administered in accordance with accepted scientific principles, and must incorporate procedural safeguards to ensure fairness in application and protection of legitimate interests of privacy confidentiality. To provide a drug-free workforce for the Electrical Construction Industry, each IBEW local union and NECA chapter shall implement an area-wide Substance Abuse Testing Policy. The policy shall include minimum standards as required by the IBEW and NECA. Should any of the required minimum standards fail to comply with federal, state, and/or local laws and regulations, they shall be modified by the local union and chapter to meet the requirements of those laws and regulations.
- (a) The parties agree to meet to negotiate terms and conditions prior to implementation of the IBEW/NECA Category 1 Substance Abuse Policy.

Article III REFERRAL PROCEDURE — UNION SECURITY

- Section 1. (a) In the interest of maintaining an efficient system of production in the industry, providing for an orderly procedure of referral of applicants for employment, preserving the legitimate interest of the Employees in their employment status within the area and of eliminating discrimination in employment because of membership or non-membership in the Union, the parties hereto agree to the following system of referral of applicants for employment.
- (b) The Union shall be the sole and exclusive source of referral of applicants for employment.
- (c) The Employer shall have the right to reject any applicant for employment.
- (d) The Union shall select and refer applicants for employment without discrimination against such applicants by reason of membership or non-membership in the Union and such selection and referral shall not be affected in any way by rules, regulations, by-laws, constitutional provisions or any other aspect or obligation of Union membership policies or requirements. All such selection and referral shall be in accord with the following procedure.
- (e) The Union shall maintain a register of applicants for employment established on the basis of the Groups listed below. Each applicant for employment shall be registered in the highest priority Group for which he qualifies.

GROUP I. All applicants for employment who have four (4) or more years' experience in the trade, are residents of the geographical area constituting the normal construction labor market, have passed a Journeyman Wireman's examination given by a duly constituted Inside Construction Local Union of the I.B.E.W. or have been certified as a Journeyman Wireman by any Inside Joint Apprenticeship and Training Committee, <u>and</u>, who have been employed in the trade for a period of at least one (1) year in the last four (4) years in the geographical area covered by the collective bargaining agreement.

 GROUP II. All applicants for employment who have four (4) or more years' experience in the trade and who have passed a Journeyman Wireman's examination given by a duly constituted Inside Construction Local Union of the I.B.E.W. or have been certified as a Journeyman Wireman by any Inside Joint Apprenticeship and Training Committee.

GROUP III. All applicants for employment who have two (2) or more years' experience in the trade, are residents of the geographical area constituting the normal construction labor market <u>and</u> who have been employed for at least six (6) months in the last three (3) years in the geographical area covered by the collective bargaining agreement.

- GROUP IV. All applicants for employment who have worked at the trade for more than one (1) year.
- (f) If the registration list is exhausted and the Union is unable to refer applicants for employment to the Employer within forty-eight (48) hours from the time of receiving the Employer's request, (Saturdays, Sundays and Holidays excepted) the Employer shall be free to secure applicants without using the Referral Procedure, but such applicants, if hired, shall have the status of "Temporary Employees."
- (g) The Employer shall notify the Business Manager promptly of the names and Social Security numbers of such "Temporary Employees" and shall replace such "Temporary Employees" as soon as registered applicants for employment are available under the Referral Procedure.
- (h) "Normal construction labor market" is defined to mean the following geographical area plus the commuting distance adjacent thereto which includes the area from which the normal labor supply is secured:

CITY AND COUNTY OF SAN FRANCISCO, CALIFORNIA. The above geographical area is agreed upon by the parties to include the areas defined by the Secretary of Labor to be the appropriate prevailing wage area under the Davis-Bacon Act to which this Agreement applies.

- (i) "Resident" means a person who has maintained his permanent home in the above defined geographical area for a period of not less than one (1) year or who, having had a permanent home in this area, has temporarily left with the intention of returning to this area as his permanent home.
- (j) An "examination" shall include experience rating tests if such examination shall have been given prior to the date of this procedure, but from and after the date of this procedure shall include only written and/or practical examinations given by a duly constituted Construction Local Union of the I.B.E.W. Reasonable intervals of time for examinations are specified as ninety (90) days. An applicant shall be eligible for examination if he has four years' experience in the trade.
- (k) The Union shall maintain an "Out-of-Work-List" which shall list the applicants within each group in chronological order of the dates they register their availability for employment.

(l) An applicant who is hired and who receives, through no fault of his own, work of thirty-five (35) hours or less shall, upon re-registration, be restored to his appropriate place within the Group. This may be extended to ten (10) consecutive calendar days at the discretion of the Business Manager.

- (m) Employers shall advise the Business Manager of the Local Union of the number of applicants needed. The Business Manager shall refer applicants to the Employer by first referring applicants in GROUP I in the order of their places on the Out-of-Work-List and then referring applicants in the same manner successively from the Out-of-Work-List in GROUP II, then GROUP III and then GROUP IV. Any applicant who is rejected by the Employer shall be returned to his appropriate place within his GROUP and shall be referred to other employment in accordance with the position of his GROUP and his place within the GROUP.
- (n) The only exceptions which shall be allowed in this order of referral are as follows:
- 1. When the Employer states bona fide requirements for special skills and abilities in his request for applicants, the Business Manager shall refer the first applicant on the register possessing the skills and abilities.
- 2. The age ratio clause in the Agreement calls for the employment of an additional Employee or Employees on the basis of age. Therefore, the Business Manager shall refer the first applicant on the register satisfying the applicable age requirements provided, however, that all names in higher priority Groups, if any, shall first be exhausted before such overage reference can be made.
- (o) An applicant who is discharged for cause two times within a twelve (12) month period shall be referred to the neutral member of the Appeals Committee for a determination as to the applicant's continued eligibility for referral. The neutral member of the Appeals Committee shall, within three business days, review the qualifications of the applicant and the reasons for the discharges. The neutral member of the Appeals Committee may, in his or her sole discretion: (1) require the applicant to obtain further training from the JATC before again being eligible for referral; (2) disqualify the applicant for referral for a period of four (4) weeks or longer depending on the seriousness of the conduct and/or repetitive nature of the conduct; (3) refer the applicant to an Employee assistance program, if available, for evaluation and recommended action; or (4) restore the applicant to his/her appropriate place on the referral list.
- (p) An Appeals Committee is hereby established composed of one member appointed by the Union, one member appointed by the Employer or

the Association, as the case may be, and a Public Member appointed by both of these members.

- (q) It shall be the function of the Appeals Committee to consider any complaint of any Employee or applicant for employment arising out of the administration by the Local Union of Section 1 (d) through Section 1 (o) of the Agreement. The Appeals Committee shall have the power to make a final and binding decision on any such complaint which shall be complied with by the Local Union. The Appeals Committee is authorized to issue procedural rules for the conduct of its business, but it is not authorized to add to, subtract from, or modify any of the provisions of this Agreement, and its decision shall be in accord with this Agreement.
- (r) A representative of the Employer or of the Association, as the case may be, designated to the Union in writing, shall be permitted to inspect the Referral Procedure records at any time during normal business hours.
- (s) A copy of the referral procedure set forth in this Agreement shall be posted on the Bulletin Board in the offices of the Local Union and in the offices of the Employers who are parties to this Agreement.
- (t) Apprentices shall be hired and transferred in accordance with the apprenticeship provisions of the Agreement between parties.
- Sec. 2. Any individual Employee claiming a grievance by any act or conduct in effecting referrals and who contends the referral procedure is not operating in accordance with the terms of this Agreement shall have the right to file a specific written complaint with the Appeals Committee within forty-eight (48) hours (Saturdays, Sundays and Holidays excluded) after the occurrence of the event constituting the purported grievance. Failure to file a grievance in writing within the time limit above specified shall constitute a waiver and abandonment of such grievance.

Sec. 3. All Employees covered by the terms of this Agreement shall be required to become and remain members of the Union as a condition of employment from and after the eighth day following the date of their employment or the effective date of this Agreement, whichever is later.

Article IV HOURS, WAGE PAYMENT, APPRENTICES,

RS, WAGE PAYMENT, APPRENTICES, WORKING CONDITIONS

Section 1. Seven (7) hours shall constitute a day's work. Five (5) days from Monday to Friday inclusive shall constitute the workweek. All work performed before or after the times specified below and on Saturdays, Sundays and the following Holidays shall be paid for at the rate of double time.

The work day shall be as follows:

7:00 A.M. – 11:00, 11:30 – 2:30 P.M., or 7:30 A.M. – 11:30, 12:00 – 3:00 P.M., or 8:00 A.M. – 12:00, 12:30 – 3:30 P.M.

Once a start time has been established on a project, the contractor may elect to change it upon five (5) business days' notification to Employees and the Local Union.

A total of two (2) hours may be worked during the hours of 6:00 A.M. and 5:30 P.M. Monday through Friday, excluding Holidays, at time and one-half and all hours worked during the day must be continuous for the time and one-half rate to apply, but it shall not be mandatory to work those hours.

An Employee may work seven (7) hours on Saturday between 7:00 A.M. and 3:30 P.M. at time and one-half providing the Employee has not worked any overtime during that week, AND the start time is consistent with the regular workweek schedule for that project.

New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Independence Day (4th of July), Friday preceding Labor Day, Labor Day, Thanksgiving Day, the day after Thanksgiving Day, the day before Christmas when it falls on Monday through Friday, and Christmas.

When any of the above Holidays fall on Sunday, the following day shall be observed in lieu thereof. No overtime shall be performed without permission of the Business Manager.

New Year's Day, Independence Day (4th of July), Thanksgiving Day, the day after Thanksgiving, the day before Christmas when it falls on Monday through Friday, and Christmas Day, shall be observed on their designated historical day. The other holidays shall be observed as follows:

Martin Luther King Jr. Day – Third Monday in January
 President's Day - Third Monday in February
 Memorial Day - Last Monday in May
 Friday preceding Labor Day
 Labor Day - First Monday in September

Sec. 2. Employees required to work four (4) hours or more before the beginning of regular working hours, shall be paid at the double time rate for hours worked until relieved from duty. Employees required to work less than four (4) hours before their regular starting time shall be paid at the overtime rate until starting time of their regular workday, and straight time for their regular workday. Meal periods shall not constitute relieved from duty for the application of this provision.

- (a) A meal period of thirty (30) minutes shall be allowed on the Employer's time at the end of the regular workday or before the regular workday, if Employees are required to work overtime in excess of two (2) hours.
- (b) Employees required to work overtime past the quitting time of their regular work day, must be relieved from work for a period of at least eight (8) hours before resuming work. The start time of the following regular work day may be scheduled to begin after a relief period of at least eight (8) hours, or Employees shall be paid at the double time rate upon resuming work that day.
- (c) When men are required to report to a shop, offices, supply houses, tool sheds, or field headquarters, they shall not leave same earlier than 8:00 A.M. and return not later than 3:30 P.M. unless overtime rates are paid.
- Sec. 3. Any workman required to report for work shall receive not less than four (4) hours pay for that calendar day. Emergency calls minimum of (1) hour at double time rate. Time to start when called.

Workmen who are scheduled to report for work and who cannot do so shall, if possible, notify the Employer within thirty minutes after the start of the established regular workday.

Sec. 4. When it is necessary to work overtime on any job covered by this Agreement, men working on the job shall be given first preference. Men from other jobs shall not be brought in to work on overtime until all men on the job have been offered the opportunity to work.

Overtime shall be divided equally, insofar as practical, among the men working on the job where the overtime is required, except for job supervision and/or special skills or job knowledge.

- (a) A meal period of thirty (30) minutes shall be allowed on the Employer's time at the end of the regular workday or before the regular workday, if Employees are required to work overtime in excess of two (2) hours.
- (b) Employees working overtime shall receive a lunch period of thirty (30) minutes on Employer's time every four (4) hours, i.e. Monday thru Friday 3:30/4:00 P.M. first paid meal period, 7:30/8:00 P.M. next paid meal period.
- (c) The foregoing shall not apply to the first meal period on Saturdays, Sundays and Holidays.
- (d) Employees required to work during any regular lunch period shall receive the established overtime rate for such lunch period and shall thereafter be allowed a reasonable opportunity to eat his lunch for thirty (30) minutes, on the Employer's time.
- Sec. 5. Whenever twenty percent (20%) of the Inside Wiremen dispatched from the Group I or Group II out of work list, or currently employed by electrical contractors with 1,760 or more hours for the year become unemployed for a period of two (2) weeks, the work week shall be reduced from five (5) days to four (4) days. Foremen and General Foremen working in a supervisory capacity are exempt from this reduction.

The number of Inside Wiremen to be used as one hundred percent (100%), against which twenty percent (20%) is determined, shall be concluded as follows:

Based on reports furnished by the E.I.S.B., an "average number" of Group I Inside Wiremen working for electrical contractors in San Francisco for one calendar year, January through December, shall be agreed to by a committee composed of two (2) representatives from labor and two (2) representatives from management. Once this "average number" is agreed to, it will become the number used to represent one hundred percent (100%) effective June 1st, renewable annually.

Sec. 6. Each shop that employs two (2) or more Journeymen must designate one (1) as the full-time Foreman. Any job on which three (3) or more Journeymen are employed shall require a Job Foreman. No Foreman shall supervise more than ten (10) men.

No workman shall be allowed to act as Foreman on more than one job at a time.

Each shop that employs three (3) or more Cable Splicers must designate one (1) as a full time working Cable Splicer Foreman. No Cable

Splicer Foreman shall supervise more than ten (10) Cable Splicers. The selection of the Journeyman who shall be the Foreman or General Foreman shall be at the discretion of the Employer. Cable Splicers Helpers shall be Journeymen.

- (a) General Foremen are Journeymen who give instructions to Foremen, Job Foremen, and Journeymen on jobs that do not require a Foreman. On jobs having a General Foreman, Foremen are not to take directions or orders or accept layout of any work from anyone except the General Foreman. This does not deny the Employer or his representative the right to give directions, orders, or layout of work through the proper channels. A General Foreman shall not supervise more than eight (8) Foremen on any job or project, and a General Foreman, where one is required, shall not work with the tools or material except in cases of emergency.
- (b) Foremen are Journeymen who give instructions to Journeymen on jobs that do not require a Foreman. On jobs having a Foreman, workmen are not to take directions or orders or accept the layout from anyone except the Foreman. This does not deny the Employer or his representative the right to give directions, orders or layout of work through the proper channels.
- (c) The wage schedule listed below shall be the minimum wage rates which includes four percent (4%) Vacation Pay, four percent (4%) Thrift Savings and four percent (4%) shall be the Value of the Listed Holidays, effective on the dates indicated:

26 Effective 27 June 1, 2018 28 per hour

30Journeyman\$71.0031Foreman, Shop Foreman, and Cable Splicer\$79.8832General Foreman\$88.75

Note: See Article VI, Section 9 and Article VII, for Elective Deferrals By Employees.

Apprentices (per hour)

1	
2	

3	WAGE RATI	<u>ES</u>		PENSION (<u>CONTRIBUTIONS</u>
4	1 st -2 nd Period	40%	\$28.40	40%	\$0.00
5	3 rd Period	45%	\$31.95	45%	\$6.53
6	4 th Period	50%	\$35.50	50%	\$7.26
7	5 th Period	55%	\$39.05	55%	\$7.99
8	6 th Period	60%	\$42.60	60%	\$8.71
9	7 th Period	65%	\$46.15	65%	\$9.44
10	8 th Period	70%	\$49.70	70%	\$10.16
11	9 th Period	75%	\$53.25	75%	\$10.89
12	10 th Period	80%	\$56.80	80%	\$11.62

Journeyman increase effective June 1, 2019, \$6.00 per hour and June 1, 2020, \$5.75 per hour and June 1, 2021, \$5.25 per hour (this increase is based on the Journeyman classification. All other classifications to be increased on their historical percentage).

Various fringe benefit payments may be increased prior to June 1 of any year by reducing the above rates accordingly.

- Sec. 7. Men laid off shall be notified of such layoff at least one (1) hour before termination of work. Men shall be paid all wages due immediately when laid off, and such wages shall include the one (1) hour pay after notification.
- (a) When workmen are laid off, the Employer shall complete a termination report form as supplied and must comply with the instructions on said form.

Sec. 8. Wages shall be paid every Wednesday by the Electrical Employer by whom the workman is employed, and not more than three (3) days' wages shall be withheld. The Employer shall pay wages on the job or allow Employees sufficient time to reach the shop on payday before the close of working hours. When provided by the Employer, Employees may voluntarily participate in direct electronic transfer of wages on a weekly basis to the bank or credit union of the Employee's choice. When electronic transfer of wages is chosen, payroll details (check stub) shall be delivered on payday. Any workman laid off or discharged by the Employer shall be paid all his wages immediately. In the event he is not paid off, waiting time at the straight time rate of pay shall be paid until payment is made. The time calculated is on a twenty-four (24) hour basis. Wages shall be paid on Tuesday when a recognized holiday falls on Wednesday and the Tuesday payday shall be the same as the normal Wednesday payday. When Tuesday

and Wednesday are holidays in the same week, the Employer may choose to pay the Employees on Thursday.

Payroll checks which are issued to Employees and are not cashed because of insufficient funds, account closed or similar problems and provided the attempt to cash the check is done within two (2) weeks of receiving the check, the check shall be subject to waiting time until the check is cashable unless the Labor-Management Committee determines that the circumstances involved were beyond the control of the Employer such as a legitimate administrative error within the Employer's office.

- (a) Employers whose principal place of business is located outside the State of California and who do not have a bona fide Branch office located in the State of California shall use payroll checks drawn on an account located at a San Francisco Bank.
- Sec. 9. Wages shall be paid for all time in going from the shop to the job, from the job to the shop and from the job to job. Carrying tools or material to or from the job is considered as working and no workman shall carry tools or material outside of working hours. The Employer shall provide transportation for all tools and materials.
- Sec. 10. No workman shall use his automobile or other conveyance in any manner detrimental to the best interest of the other workmen. Workmen shall not be allowed to use their own automobiles or other conveyance for the transportation of themselves, Employer's tools or material at any time. The workman may use his own automobile or other conveyance to and from the job before and after working hours in this jurisdiction.
- Sec. 11. No workman shall drive Employer's automobile or other conveyance before or after regular working hours. Workmen keeping Employer's automobile or conveyance at their residence or garage shall not drive same more than one (1) hour before or one (1) hour after the regular workday.
- Sec. 12. Employers' vehicles used in the on-jobsite performance of work under this Agreement, shall be operated by workmen covered by this Agreement.
- Sec. 13. Every fifth man in any shop shall be fifty-five (55) years of age, or older, when such men are available.
- Sec. 14. When Employers send workmen to perform work outside the jurisdiction of the Union where a different wage rate prevails, they shall be paid the highest rate. When workmen are required to work in any jurisdiction that does not participate in the same Employee plans as set forth in Article VI of this Agreement, the Employer shall comply with the requirements of Article VI.

Sec. 15. The Employer shall furnish transportation during regular working hours to and from all jobs within the jurisdiction of the Union. On all work outside the jurisdiction of the Union, the Employer shall furnish transportation, board, room, and all other necessary expenses, including time traveling outside of regular working hours. Reasonable expense shall be allowed for overnight trips, with fifteen dollars (\$15.00) per day per man for a seven (7) day week recognized as a minimum amount.

 Workmen who are required to work overtime on jobs outside of this jurisdiction and who are not required to remain away overnight shall continue on the overtime rate (double time) while returning to the shop.

For the purpose of this Section, 55 Fillmore Street shall be considered as the shop location for the Employers who do not maintain a shop in the City and County of San Francisco.

Travel time outside of the workday shall be at the rate of pay for that day as defined by Article 4, Section 1 of this agreement.

Sec. 16. An Employer signatory to a collective bargaining agreement or to a letter of assent to an agreement with another IBEW Local Union, who signs an assent to this Agreement, may bring up to four bargaining unit Employees employed in that Local Union's jurisdiction into this Local's jurisdiction and up to two bargaining unit Employees per job from that Local's jurisdiction to this Local's jurisdiction for specialty or service and maintenance work. All charges of violations of this section shall be considered as a dispute and shall be processed in accordance with the provisions of this agreement for the handling of grievances with the exception that any decision of a local Labor-Management Committee that may be contrary to the intent of the parties to the National Agreement on Employee Portability, upon recommendation of either or both the appropriate IBEW International Vice President or NECA Regional Executive Director, is subject to review, modification, or rescission by the Council on Industrial Relations.

Sec. 17. No workman shall furnish stocks, dies, stilson wrenches over fourteen (14) inches long, hack saw blades, fish steel, wood bits, hickeys, rotary cutters, taps, twist drills, acetylene torch, presto tank, portable electric drills, ladders, vises, gads, star drills, special tools of any kind or special tool boxes.

Sec. 18. The Employer shall only be responsible for the replacement of the Employee's tools lost or damaged due to fire or theft under the following terms and conditions while those tools are located within the jurisdiction of Local Union 6, except when an Employee's tools are lost outside the jurisdiction of Local Union 6 when he is sent by the Employer to such location.

(a) The liability of the Employer shall be limited to the tools listed in the approved inventory form, less the first ten dollars (\$10.00). This amount will be the responsibility of the Employee.

- (b) Each Employee shall submit to the Employer or his representative a tool inventory list approved by the Labor-Management Committee and furnished by the Union.
- (c) It shall be the responsibility of the Employer or his representative to verify the inventory list; failure to do so shall be an admission of liability for the listed tools in case of fire or theft.
- (d) When the Employer does not provide a safe locked building, room, tool shed or vehicle for the storage of the Employees' tools or when the tools are in the custody of the Employer or his representatives, the Employer shall be liable for the complete replacement of listed tools.
- (e) It shall be the responsibility of the Employee to use all reasonable means to preserve and protect his tools. Failure to do so will relieve the Employer of all liability. Any Employee willfully making false or inaccurate claims will be in violation of this Agreement and will be dealt with by the Union.
- (f) In the event of a disputed claim, both the Employer or his representative and the Employee must appear before the Labor-Management Committee, whose ruling shall be binding. If the Employer requires the Employee to appear before the Committee, the Employer shall pay for all hours involved.

1	(g) Journeyman-wiremen shall provide themselves with the
2	following tools:
3	
4	Tool Box - 20" x 8 1/2" x 9 1/2" minimum
5	2 Pliers, Channel Lock
6	Pliers, Diagonal Cutters 8"
7	Pliers, Side Cutters - 9" Offset with Insulated Handles
8	Pliers, Long Nose 8"
9	Wrench, Adjustable Crescent 6"
10	Wrench, Adjustable Crescent 10"
11	Wrench, Pipe - 10"
12	Wrench, Pipe - 14" or small Chain Tong
13	Hammer, Straight Claw
14	Screwdriver - 2 1/2" Blade, 5" Blade, 8" Blade
15	Wrench, Set Screw, set of eleven Allen
16	Chisel, Wood 1/4" Cold - 1/2"
17	Screwdriver, Offset 1/4"
18	Saw, Hack, Frame and adjustable
19	Saw, 3 Blade, Keyhole, Metal, Wood
20	Rule, 6' Wood
21	Punch, Center
22	Awl
23	Plumb bob-8 oz.
24	Square, Combination - 12"
25	Knife, Wire Skinning, Pocket
26	Level, 9" Torpedo, Magnetic
27	Tester, Knopp with pouch or equal
28	Tap Wrench, up to 1/4 - 20
29	Steel Tape 50'
30	Steel Tape 12' minimum, 25' maximum
31	Chalk Line
32	Airplane Shears - 10"
33	Flashlight
34	2 Phillips Screwdrivers, Size 1 and 2
35	Spin Tite Wrench Set - 1/4", 5/16", 7/16"
36	5" Leather Pocket Pouch
37	Protractor Level
38	Screwholder insulated
39	Wirestripper
40	

Sec. 19. All cord drops, molding, and conduit work must be made up and prepared on the job, except on any one job two (2) pieces of conduit may be cut and threaded at the shop by the Journeyman doing said work.

- (a) This section shall not apply to prelamped fixtures.
- Sec. 20. Journeymen are to correct any work installed in violation of the requirements of the authority having jurisdiction, unless such work was installed as instructed by the Employer or his agent. Report of violations shall be made in writing within seventy-two (72) hours, Saturdays, Sundays and Holidays excluded to the representative of the Association and to the Union. Correction to be made only after a fair investigation, such investigation by the representative of the Association, as defined in the introduction to this Agreement, and the Business Manager of the Union shall be made not later than the first working day following the report to the Business Manager of such improper workmanship and the decision relative to each report of improper workmanship shall be made immediately upon the completion of this investigation and such investigation shall not exceed five (5) working days.
- Sec. 21. All employees working on unguarded or swinging scaffolds, boatswain's chairs, working on or climbing unguarded ladders of poles or towers, or unguarded structures in heights in excess of sixty feet (60'), shall be paid time and one-half the regular rate of pay, and when working in heights in excess of ninety feet (90') shall be paid double the hourly rate of pay. The applicable rate shall be paid for a minimum of two (2) hours.
- (a) When employees are required to work in any hazardous area they shall be supplied with protective clothing and equipment by the Employer. Any safety equipment or necessary protective devices shall be supplied to workmen by the Employer.
- (b) All supervisory personnel shall have a current OSHA 30 certification. Foremen called by name and employees promoted to the supervisory level shall obtain an OSHA 30 certification within one hundred and eighty (180) days of hire or promotion. All Journeylevel employees shall have current OSHA 10 certification as of June 1, 2012.
- Sec. 22. On all energized circuits of four hundred and forty (440) volts or over, as a safety measure, two (2) or more Journeymen of the proper classification must work together, except for testing or replacing fuses.

These provisions shall also apply to working on energized two hundred and seventy-seven (277) volt circuits.

(a) Due to the serious recognized hazards to employees and risks to facilities and equipment, IBEW/SFECA strongly supports the control and elimination of energized electrical work whenever possible. In the limited instances where work meets the criteria established in NFPA

70E, Article 130 (Justification for Work on or Near Live Parts) and OSHA 1910.333 (Selection and use of Work Practices) adequate safety or protection devices including Fire-rated clothing (in the appropriate size) shall be supplied by the Employer in accordance with the Safety Orders of the Department of Industrial Relations and the CAL-OSHA Standard for Electrical Safety in the workplace. Workers shall observe and comply with all Employer policies and procedures in matters of Safety and will complete the Employer provided Energized Electrical Hot Work Form.

Sec. 23. Underground and Tunnel Work. All rates of pay shall be increased when work is performed in any uncompleted tunnel or shaft. All rates of pay for men assigned to work in such tunnels or shafts shall be increased ten percent (10%). Employees on the job for five (5) hours during the regular working hours shall receive a minimum of a day's pay. The Employer shall furnish and be responsible for all safety equipment and clothing as required by the Division of Industrial Safety or as required by special conditions.

Sec. 24. When employees are required to work in any area that is under full asbestos containment procedures and required to wear related safety clothing and breathing apparatus said employees shall receive the regular hourly rate plus ten percent (10%)

When employees are required to work less than seven continuous hours they shall receive the regular rate plus ten percent (10%) per hour worked, provided however no employee shall receive less than two (2) hours at the regular hourly rate plus ten percent (10%).

Asbestos certification shall be recognized as a special skill. Employees shall not be responsible for any costs associated with certification or any required equipment for performing work under asbestos containment.

Employees cannot be terminated for refusal to work in an asbestos area.

Sec. 25. When workmen are transported by non scheduled aircraft they shall be protected by a Life and Casualty Insurance Policy in the amount of \$50,000.00, in addition to regular Workmen's Compensation coverage.

Sec. 26. If during the terms of this agreement, the Davis-Bacon prevailing wage rate is lowered as the result of a wage survey causing the lowering of such prevailing wage rate, subject to the requirements set forth below, all signatory contractors shall be permitted to bid future federal public works projects, not already awarded or bid, at the lower prevailing wage rate. If, during the term of this agreement, the state prevailing wage rate is lowered as the result of a wage survey causing the lowering of such

prevailing wage rate, subject to the requirements set forth below, all signatory contractors shall be permitted to bid future state public works projects, not already awarded or bid at the lower prevailing wage rate. Before any contractor is permitted to pay less than the contractual wage rate as the result of a wage survey lowering the prevailing wage rate as described above, the contractor must: receive written verification from the parties to this agreement that the lower advertised wage rate is the applicable wage rate to be used in the bid for that project.

SHIFT WORK

- Sec. 27. When so elected by the contractor, multiple shifts of at least five (5) days' duration may be worked. When two (2) or three (3) shifts are worked:
- (a) The first shift (day shift) shall be worked between the hours of 8:00 A.M. and 4:30 P.M. Workmen on the day shift shall receive eight (8) hours' pay at the regular hourly rate for eight (8) hours' work.
- (b) The second shift (swing shift) shall be worked between the hours of 4:30 P.M. and 12:30 A.M. Workmen on the "swing shift" shall receive eight (8) hours' pay at the regular hourly rate plus ten percent (10%) for seven and one-half hours (7 1/2) hours' work.
- (c) The third shift (graveyard shift) shall be worked between the hours of 12:30 A.M. and 8:00 A.M. Workmen on the "graveyard shift" shall receive eight (8) hours' pay at the regular hourly rate plus fifteen percent (15%) for seven (7) hours' work.
- (d) A lunch period of thirty (30) minutes shall be allowed on each shift. All overtime work required after the completion of a regular shift shall be paid at one and one-half (1-1/2) times the "shift" hourly rate.

There shall be no pyramiding of overtime rates and double the straight-time rate shall be the maximum compensation for any hour worked.

There shall be no requirement for a day shift when either the second or third shift is worked.

- Sec. 28. Employees transferred from one shift to another, unless relieved from work at least a full shift as set forth herein, before starting their new shift, shall be paid the overtime rates for the first such shift worked. However, if an Employee working on the "first" or regular daylight shift is required to return to work on the "third" shift within the same twenty-four (24) hour workday period, he shall receive double time for the first such "third" shift worked. The twenty-four (24) hour period mentioned herein shall be the twenty-four (24) hour period commencing with the starting time of the day shift. No Employee shall be transferred from his regular assigned shift to another shift more than once in a workweek. Except, however, he may be returned to his regular assigned shift.
- (a) Shift starting time may be changed up to two (2) hours.
- When this is implemented all corresponding conditions shall change accordingly.

Sec. 29 An alternate 8-hour shift may be worked on any hours other than the first, second, or third shift listed in the Shift Work section. The shift shall be worked a minimum of five (5) days with workers receiving their regular hourly rate plus twenty five percent (25%) for hours worked. All overtime work required after the completion of this shift shall be paid at double the "shift" hourly rate. There shall be no requirement for any other shift when the alternate shift is worked.

STEWARDS

Section 30 (a) The Union shall have the right to appoint a Steward on any project where more than twenty-five (25) workmen are employed under the terms of this Agreement. Such Stewards shall be allowed reasonable time during the regular working hours without loss of pay to see that the terms and conditions of this Agreement are observed on the project. No Steward shall be discriminated against by the Employer because of the faithful performance of their duties as Steward.

- (b) A Steward may be appointed to projects of less than twenty-five (25) workers upon mutual agreement of the parties.
- (c) The employer shall notify the Union at least twenty-four (24) hours in advance of the termination, layoff or discharge of a Steward, except where terminated for cause.

Note: This provision shall be effective for the term of this specific Agreement.

APPRENTICES

Sec. 31. (a) There shall be a minimum of ten (10) periods of apprenticeship. The first two (2) periods, consisting of eight hundred (800) hours each and satisfactory progress of the related classroom training shall constitute the probationary period. Successive periods will require the minimum hours OJT and satisfactory progress of related classroom training. The 10 (ten) periods are as follows:

35	Ten Periods	OJT Hours	Related Training
36	1	0-800	Satisfactory progress
37	2	801-1600	1 st Year school with satisfactory progress
38	3	1601-2400	2 nd Year 1 st Semester with satisfactory progress
39	4	2401-3200	2 nd Year School with satisfactory progress
40	5	3201-4000	3 rd Year 1 st Semester with satisfactory progress
41	6	4001-4800	3 rd Year School with satisfactory progress

1	7	4801-5600	4 th Year 1 st Semester with satisfactory progress
2	8	5601-6400	4 th Year School with satisfactory progress
3	9	6401-7200	5 th Year 1 st Semester with satisfactory progress
4	10	7201-8000	5 th Year School with satisfactory progress
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- (b) For the purpose of "employer's designated supervisor", listed in Article V, Section 5.13, said supervisor shall be a General Foreman or Foreman. General Foreman or Foreman may assign tasks to first year apprentices only.
- (c) First year apprentices shall not work on or near live voltage circuits or systems.

Article V APPRENTICESHIP

Section 1. There shall be a local Joint Apprenticeship and Training Committee (JATC) consisting of a total of either six (6) or eight (8) members who shall also serve as trustees to the local apprenticeship and training trust. An equal number of members either three (3) or four (4) shall be appointed, in writing, by the local chapter of the National Electrical Contractors Association (NECA) and the local union of the International Brotherhood of Electrical Workers (IBEW).

The local apprenticeship standards shall be in conformance with national guideline standards and industry policies to ensure that each apprentice has satisfactorily completed the NJATC required hours and course of study. All apprenticeship standards shall be registered with the NJATC before being submitted to the appropriate registration agency.

The JATC shall be responsible for the training of apprentices, journeymen, installers, technicians, and all others (unindentured, intermediate journeymen, etc.).

Sec. 2. All JATC member appointments, reappointments and acceptance of appointments shall be in writing. Each member shall be appointed for a three (3) year term unless being appointed for a lesser period of time to complete an unexpired term. The terms shall be staggered, with one (1) term from each side expiring each year. JATC members shall complete their appointed term unless removed for cause by the party they represent or they voluntarily resign. All vacancies shall be filled immediately.

The JATC shall select from its membership, but not both from the same party, a Chairman and a Secretary who shall retain voting privileges.

The JATC will maintain one (1) set of minutes for JATC committee meetings and a separate set of minutes for Trust meetings.

The JATC should meet on a monthly basis, and also upon the call of the Chairman.

- Sec. 3. Any issue concerning an apprentice or an apprenticeship matter shall be referred to the JATC for its review, evaluation and resolve; as per standards and policies. If the JATC deadlocks on any issue, the matter shall be referred to the Labor-Management Committee for resolution as outlined in Article I of this agreement; except for trust fund matters, which shall be resolved as stipulated in the local trust instrument.
- Sec. 4. There shall be only one (1) JATC and one (1) local apprenticeship and training trust. The JATC may, however, establish joint subcommittees to meet specific needs, such as residential or telecommunications apprenticeship. The JATC may also establish a subcommittee to oversee an apprenticeship program within a specified area of the jurisdiction covered by this agreement.

All subcommittee members shall be appointed, in writing, by the party they represent. A subcommittee member may or may not be a member of the JATC.

- Sec. 5. The JATC may select and employ a part-time or a full-time Training Director and other support staff, as it deems necessary. In considering the qualifications, duties and responsibilities of the Training Director, the JATC should review the Training Director's Job Description provided by the NJATC. All Employees of the JATC shall serve at the pleasure and discretion of the JATC.
- Sec. 6. To help ensure diversity of training, provide reasonable continuous employment opportunities and comply with apprenticeship rules and regulations, the JATC, as the program sponsor, shall have full authority for issuing all job training assignments and for transferring apprentices from one employer to another. The employer shall cooperate in providing apprentices with needed work experiences. The local union referral office shall be notified, in writing, of all job training assignments. If the employer is unable to provide reasonable continuous employment for apprentices, the JATC is to be so notified.
- Sec. 7. All apprentices shall enter the program through the JATC as provided for in the registered apprenticeship standards and selection procedures.

An apprentice may have their indenture canceled by the JATC at any time prior to completion as stipulated in the registered standards. Time worked and accumulated in apprenticeship shall not be considered for local union referral purposes until the apprentice has satisfied all conditions of apprenticeship. Individuals terminated from apprenticeship shall not be assigned to any job in any classification, or participate in any related training, unless they are reinstated in apprenticeship as per the standards, or they qualify through means other than apprenticeship, at sometime in the future, but no sooner than two years after their class has completed apprenticeship, and they have gained related knowledge and job skills to warrant such classification.

 Sec. 8. The JATC shall select and indenture a sufficient number of apprentices to meet local manpower needs. The JATC is authorized to indenture the number of apprentices necessary to meet the job site ratio as per Section 12.

Sec. 9. Though the JATC cannot guarantee any number of apprentices; if a qualified employer requests an apprentice, the JATC shall make every effort to honor the request. If unable to fill the request within ten (10) working days, the JATC shall select and indenture the next available person from the active list of qualified applicants. An active list of qualified applicants shall be maintained by the JATC as per the selection procedures.

Sec. 10. To accommodate short-term needs when apprentices are unavailable, the JATC shall assign unindentured workers who meet the basic qualifications for apprenticeship. Unindentured workers shall not remain employed if apprentices become available for OJT assignment. Unindentured workers shall be used to meet job site ratios except on wage-and-hour (prevailing wage) job sites.

Before being employed, the unindentured person must sign a letter of understanding with the JATC and the employer—agreeing that they are not to accumulate more than two thousand (2,000) hours as an unindentured, that they are subject to replacement by indentured apprentices and that they are not to work on wage-and-hour (prevailing wage) job sites.

Should an unindentured worker be selected for apprenticeship, the JATC will determine, as provided for in the apprenticeship standards, if some credit for hours worked as an unindentured will be applied toward the minimum OJT hours of apprenticeship.

The JATC may elect to offer voluntary related training to unindentured; such as Math Review, English, Safety, Orientation/Awareness, Introduction to OSHA, First-Aid and CPR. Participation shall be voluntary.

Sec. 11. The employer shall contribute to the local health and welfare plans and to the National Electrical Benefit Fund (NEBF) on behalf of all apprentices and unindentured. Contributions to other benefit plans may be addressed in other sections of this agreement.

Sec. 12. Each job site shall be allowed a ratio of two (2) apprentices for every three (3) Journeyman Wiremen or fraction thereof as illustrated below.

5	Number of Journeymen	Maximum Number of Apprentices/Unindentured
6	1 to 3	2
7	4 to 6	4
8	etc.	etc.

The first person assigned to any job site shall be a Journeyman Wireman.

A job site is considered to be the physical location where Employees report for their work assignments. The employer's shop (service center) is considered to be a separate, single job site. All other physical locations where workers report for work are each considered to be a single, separate job site.

Sec. 13. An apprentice is to be under the supervision of a Journeyman Wireman at all times. This does not imply that the apprentice must always be in-sight-of a Journeyman Wireman. Journeymen are not required to constantly watch the apprentice. Supervision will not be of a nature that prevents the development of responsibility and initiative. Work may be laid out by the employer's designated supervisor or journeyman based on their evaluation of the apprentice's skills and ability to perform the job tasks. Apprentices shall be permitted to perform job tasks in order to develop job skills and trade competencies. Journeymen are permitted to leave the immediate work area without being accompanied by the apprentice.

Apprentices who have satisfactorily completed the first four years of related classroom training using the NJATC curriculum and accumulated a minimum of six thousand five hundred (6,500) hours of OJT with satisfactory performance, shall be permitted to work alone on any job site and receive work assignments in the same manner as a Journeyman Wireman. An apprentice shall not be the first person assigned to a job site and apprentices shall not supervise the work of others.

Sec. 14. Upon satisfactory completion of apprenticeship, the JATC shall issue all graduating apprentices an appropriate diploma from the NJATC. The JATC shall encourage each graduating apprentice to apply for college credit through the NJATC. The JATC may also require each apprentice to acquire any electrical license required for journeymen to work in the jurisdiction covered by this agreement.

Sec. 15. The parties to this Agreement shall be bound by the Local Joint Apprenticeship and Training Trust Fund Agreement which shall

conform to Section 302 of the Labor-Management Relations Act of 1947 as amended, ERISA and other applicable regulations.

The Trustees authorized under this Trust Agreement are hereby empowered to determine the reasonable value of any facilities, materials or services furnished by either party. All funds shall be handled and disbursed in accordance with the Trust Agreement.

Sec. 16. All Employers subject to the terms of this Agreement shall contribute the amount of funds specified by the parties signatory to the local apprenticeship and training trust agreement. The current rate of contribution is: one dollar and forty-six and one-half cents (\$1.465) per hour for each hour worked. This sum shall be due the Trust Fund by the same date as is their payment to the NEBF under the terms of the Restated Employees Benefit Agreement and Trust.

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Article VI VACATION, HOLIDAY, THRIFT SAVINGS, HEALTH & WELFARE, PENSION, N.E.B.F., N.E.I.F., E.I.S.B.

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Section 1. Trust Funds and Related Entities. The Employer agrees to make the contributions required by this Agreement to the Trust Funds created by: and/or to be bound by the terms of the following Trust Agreements and any subsequent amendments thereto;

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- (a) The Northern California Electrical Workers Pension Trust.
- (b) The Electrical Workers Health and Welfare Trust for San Francisco.
- (c) The San Francisco County Electrical Industry Apprenticeship and Training Trust.
- (d) The Electrical Industry Service Bureau, (EISB).
- (e) The National Employees Benefit Agreement (N.E.B.F.).
- (f) The National Electrical Industry Fund (N.E.I.F.).
- (g) Administrative Maintenance Fund (AMF).

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Sec. 2. Due Date for Contributions. The employer contributions to the Trust funds and entities referenced above in section 1 shall be received by EISB by the Due Date. The Due Date shall be the tenth (10th) of the following month in which the hours were performed. Contributions/payments shall be deemed delinquent in the event payment is not received on or before the fifteenth (15th) day of the month following the month for which contributions are due. For those employers reporting in the Electronic Transmittal System for the San Francisco System for the EISB

Electrical Industry, the contributions/payments shall be deemed delinquent if the payment is not received on or before the twentieth (20th) day of the month following the month for which contributions are due. After balancing the additional administrative costs and efforts that would be necessary against the potential benefit of having earlier contributions made, it has been determined that the elective deferrals to the 401k plan as provided in Section 9 below shall also be due and payable at these same times. The 401k collection procedures adopted by EISB are incorporated herein by this reference.

Sec. 3. Liquidated Damages and Other Charges. If an Employer fails to make the required contributions to the Fund as specified above, the Board of Directors of EISB shall have the right to take whatever steps are necessary to secure compliance. If an Employer is in default, the Employer shall be liable for the amounts specified in the "Electrical Industry Service Bureau Collection Policies and Procedures" (known as the "Collection Policy") which is attached as Appendix A to this Agreement. Any amounts due and payable under such Collection Policy shall be added to and become a part of the contributions due and payable, and the whole amount due shall bear interest at the rate of ten percent (10%) per annum until paid. The Employer shall also be liable for attorney fees and other costs of collecting.

Sec. 4. Transmittal Reports. Employer contributions shall be paid monthly and be accompanied by a transmittal form by the dates specified in Section 2 above. The following two reporting options apply:

- (a) Paper Submission: The completed transmittal form shall list the following information for each Employee and shall, unless otherwise agreed to by the EISB office, be set forth in separate sequential columns as follows:
- (1) Social Security Number; (2) Name of Employee; (3) NEBF Class;
 - (4) Number of Hours Worked; (5) Gross Pay; (6) Hourly Wage Rate;
- (7) Amount of Vacation Allowance, Value of Listed Holidays, Thrift Savings Deduction; (8) Amount of Dues withheld if authorized by the Employee pursuant to Dues Check off (to be implemented at a later date as determined by the bargaining parties); (9) COPE Deduction if authorized by the Employee; (10) Pension Contribution Rate, and (11) the elective deferral 401(k) rate.

(b) Electronic Transmittal Reporting: Employers may participate in the EISB Electronic Transmittal System. EISB shall prepare the monthly transmittal report and calculate Gross Pay from worksheets transmitted by

- the Employer through a secure FTP process. The Employer will
- 2 electronically report the information as follows: For each Employee in
- 3 separate columns provided on either the pre-printed worksheet or on a
- 4 sequential file using the exact format: (1) Social Security Number;
- 5 (2) Name of Employee; (3) NEBF Class; (4) Number of Hours Worked at
- 6 Straight Time; Time and One Half; and Double Time; (5) Straight Time
- 7 Hourly Wage Rate; (6) Gross Pay; (7) Amount of Vacation Allowance,
- 8 Value of Listed Holidays, Thrift Savings Deduction; (8) Amount of Dues
- 9 withheld if authorized by the Employee pursuant to Dues Check Off
- 10 (to be implemented at a later date as determined by the bargaining parties);
- 11 (9) COPE Deduction if authorized by the Employee; (10) Pension
- 12 Contribution Rate, and (11) the elective deferral 401(k) rate. The Employer
- shall compare the transmittal prepared by EISB with monthly payroll
- records and report corrections. Upon certifying the accuracy of the report,
- the Employer has the option to return the monthly transmittal check to EISB
- with a check for the amount due, or authorize payment from the Employer's
- bank account through an Automated Clearing House (ACH) Debit.

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(c) Monthly Transmittal — All Covered Employees: The monthly transmittal shall cover every Employee subject to this Agreement on the payroll for all payroll weeks ending within the calendar month.

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(d) Payroll Withholding & Deductions: The Employer shall make all legal payroll withholdings for income tax, social security, unemployment insurance, etc. from the total wages, including the full Vacation Allowance on a monthly basis. This would include deductions for the IBEW COPE Fund pursuant to a written authorization from such Employees.

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workers to perform work outside the jurisdiction of the Union where a different wage rate prevails, they shall be paid the highest rate. When a worker is sent by an Employer to work in a jurisdiction that does not participate in the same Employee benefit plans as set forth in this Article VI, the Employer shall report on the EISB Differential Transmittal Form the difference between the vacation withholding, pension contributions, and

(e) Employees Sent to Work in Other Areas: When Employers send

- 34 difference35 health at
 - health and welfare contributions set forth in Article VI and the rates required
- under the Collective Bargaining Agreement of the jurisdiction in which they
- 37 are working.

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TERMS USED BELOW

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- 3 LTD: Long Term Disability.
- 4 DB Rate: Defined Benefit Plan Rate
- 5 RSP Rate: Retirement Savings Plan Rate
- 6 NCEW: The Northern California Electrical Workers.
- 7 SFEW: The San Francisco Electrical Workers
- 8 SF-LMCC: The San Francisco Labor Management Cooperation Committee.
- 9 NLMCC: The NECA-IBEW National Labor Management Cooperation

10 Committee.

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Sec. 5. Amount of Employer Contributions to Trust Funds and Entities. The employer contribution amounts for each hour of work are:

15	Electrical Workers Health and Welfare Trust		\$15.23
16	Health & Welfare		\$15.00
17	LTD		\$ 0.23
18			
19	NCEW Pension Trust		<u>\$ 14.52</u>
20	NCEW Pension Plan		10.02
21	SFEW Retirement Savings Plan		4.50
22			
23	Apprentice/SF-LMCC		<u>\$1.465</u>
24	SFEW Apprentice Trust		1.085
25	NLMCC		.010
26	SF-LMCC		<u>.370</u>
27	EISB	.03	
28	LMCC	.09	
29	Drug Testing	.01	
30	Scholarship	.04	
31	Industry Compliance	.10	
32	Business Development	.10	

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(a) Contributions for Apprentices. Apprentices are entitled to the percent of contribution to the NCEW Pension Plan and the SFEW Retirement Savings Plan equal to their percentage, beginning with their second year, as follows:

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39	Level	DBRate	RSP Rate	Total Rate
40	40%	\$0.00	\$0.00	\$ 0.00
41	45%	\$4.51	\$2.02	\$ 6.53

1	50%	\$5.01	\$2.25	\$ 7.26
2	55%	\$5.52	\$2.47	\$ 7.99
3	60%	\$6.01	\$2.70	\$ 8.71
4	65%	\$6.52	\$2.92	\$ 9.44
5	70%	\$7.01	\$3.15	\$10.16
6	75%	\$7.52	\$3.37	\$10.89
7	80%	\$8.02	\$3.60	\$11.62

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Sec. 6. Vacation, Holiday and Thrift Amounts. The Employer shall withhold fourteen and a quarter percent (14.25%) of each Employee's gross weekly wage and shall deposit this amount to the individual Employee's Vacation, Holiday and Thrift Savings account in the financial institution selected by the Labor-Management Committee as provided below.

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(a) These accounts shall be referred to as Vacation Allowance, the Value of the Listed Holidays and Thrift Savings, i.e., six and a quarter percent (6.25%) for Vacation Allowance, four percent (4%) for the Value of the Listed Holidays as listed in Article IV, Section 1 and four percent (4%) for the Thrift Savings Deduction.

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(b) Employees who have executed a voluntary dues deduction authorization card shall have two and a quarter percent (2.25%) of the withheld wages for the Vacation Allowance deposited by EISB into an individual Union dues account maintained by Local 6. Employees who have executed a voluntary dues deduction authorization card shall deliver said authorization to IBEW Local 6. IBEW Local 6 shall have sole responsibility for notifying EISB as to the names of Employees who have executed voluntary dues deduction authorization cards and EISB may rely on communications from Local 6 in order to implement the dues deduction under this agreement. Monies deposited into an individual Employee's dues account shall be applied towards dues. Monies that are applied towards an Employee's dues in excess of any applicable dues shall be deposited quarterly into the member's vacation/holiday/savings account. Neither the Employer, SFECA, Inc., nor EISB shall have any duty or responsibility in collecting dues from IBEW members working under this agreement, other than EISB's obligation to remit funds pursuant to this provision.

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(c) This Vacation Allowance, the Value of the Listed Holidays and Thrift Savings shall be withheld from the Employee's weekly pay and shall be sent on a monthly transmittal to: EISB, 720 Market Street, Suite 700, San Francisco, California 94102, together with a check payable to a financial

institution selected by the Labor-Management Committee - Electrical Industry Accounts.

(d) The Vacation Allowance, Value of the Listed Holidays, and Thrift Savings Deduction must be paid to all workers who are directed by the individual Employer to work on jobs outside the jurisdiction of Local Union 6.

(e) The Union shall pay for all administrative expenses incurred in the operation of the program other than those incurred within the individual Employer's own office.

(f) Annual time-off for vacations for each Employee subject to this Agreement shall be scheduled once each twelve (12) month period from February 1st, through January 31. The following rules shall apply in the calculation and scheduling of vacations:

1.) Unless mutually agreed otherwise by the Union Representative and the Employer Representative, all Employees shall take two (2) weeks' vacation each vacation year, which shall begin on a Monday. The vacation period shall consist of two (2) workweeks of five (5) consecutive workdays each. No additional vacation time off, as such, shall be allowed because of any holiday that may fall within the vacation period.

2.) Any Employee whose accumulated vacation allowance is less than ten (10) days standard pay shall be required to take one day vacation for the equivalent of each day of vacation pay on the same basis as above.

3.) Not more than twenty percent (20%) of the Employees in any shop or on any job shall be granted their vacations at the same time unless agreed to by the Employer.

4.) Employees failing to meet the vacation requirements shall notify the Union in writing before December 30th of each vacation year.

5.) Time off for vacations is not accumulative from one vacation year to the next vacation year.

6.) There shall be an interval of at least three (3) months between a vacation for an Employee in one vacation year and his vacation scheduled in the next vacation year.

7.) No vacation time off, as such, will be given in excess of two (2) weeks even though the vacation allowances accumulated may be in excess of two (2) weeks normal pay. On the other hand no Employee shall be denied the right to two (2) weeks vacation time off when the vacation allowance accumulated is less than two (2) weeks.

Sec. 7. Working Dues to Be Implemented at Future Date. The Employer agrees to deduct and forward to the Financial Secretary of the Local Union upon receipt of a voluntary written authorization, working dues from the pay of each IBEW member. The amount to be deducted shall be the amount specified in the approved Local Union Bylaws. Such amount shall be certified to the Employer by the Local Union upon request by the Employer. This provision shall be implemented at a future date upon mutual agreement of the parties. Pending implementation of this provision, two and a quarter percent (2.25%) of the wages that are withheld from the Vacation Allowance pursuant to subsection 5(a) above shall continue to be applied toward members' dues pursuant to signed voluntary dues authorization cards.

Sec. 8. COPE Fund Deductions. The Employer agrees to deduct and transmit to IBEW-COPE, five cents (\$0.05) an hour from the wages of each Employee who voluntarily authorizes such contributions on the forms provided for that purpose by IBEW-COPE.

Sec. 9. National Electrical Benefit Fund Contribution. It is agreed that in accordance with the Employees Benefit Agreement of the National Benefit Fund ("NEBF"), as entered into between the National Electrical Contractors Association and the International Brotherhood of Electrical Workers on September 3, 1946, as amended, and now delineated as the Restated Employees Benefit Agreement and Trust, that unless authorized otherwise by the NEBF, the individual Employer will forward monthly to the NEBF's designated local collection agent an amount equal to three percent (3%) of the gross monthly labor payroll paid to, or accrued by, the Employees in this bargaining unit, and a completed payroll report prescribed by the NEBF. The payment shall be made by check or draft and shall constitute a debt due and owing to the NEBF on the last day of each calendar month, which may be recovered by suit initiated by the NEBF or its assignee. The payment and the payroll report shall be mailed to reach the office of the appropriate local collection agent not later than fifteen (15) calendar days following the end of each calendar month.

The individual Employer hereby accepts, and agrees to be bound by, the Restated Employees Benefit Agreement and Trust, as it may be amended.

An individual Employer who fails to remit as provided above shall be additionally subject to having his agreement terminated upon seventy-two (72) hours' notice in writing being served by the Union, provided the

individual Employer fails to show satisfactory proof that the required payments have been paid to the appropriate local collection agent.

The failure of an individual Employer to comply with such Agreement and Trust shall also constitute a breach of this Agreement.

Sec. 10. Employee Elective Deferrals to the SFEW Plan. On an annual basis Journeymen may elect to defer a portion of his/her hourly wage rate by dollar increments as set forth in the elective deferral classification in Article VII. The Employee's election shall be in compliance with the Treasury Regulations implementing Section 401(k) of the Internal Revenue Code. EISB shall furnish the Salary Reduction agreement forms necessary to effect elective deferral contributions to the Plan. See Article VII of this document for more details regarding the Employee elective deferrals.

Sec. 11. (a) NECA-IBEW National Labor-Management Fund. The parties agree to participate in the NECA-IBEW National Labor-Management Cooperation Fund, under authority of Section 6(b) of the Labor-Management Cooperation Act of 1978, 29 U.S.C. §175(a) and Section 302(c)(9) of the Labor-Management Relations Act, 29 U.S.C. §186(c)(9). The purposes of this fund include the following:

1.) to improve communication between representatives of labor and management:

2.) to provide workers and employers with opportunities to study and explore new and innovative joint approaches to achieving organization effectiveness;

3.) to assist workers and employers in solving problems of mutual concern not susceptible to resolution within the collective bargaining process;

4.) to study and explore ways of eliminating potential problems which reduce the competitiveness and inhibit the economic development of the electrical construction industry;

5.) to sponsor programs which improve job security, enhance economic and community development, and promote the general welfare of the community and the industry;

6.) to encourage and support the initiation and operation of similarly constituted local labor-management cooperation committees;

 7.) to engage in research and development programs concerning various aspects of the industry, including, but not limited to, new technologies, occupational safety and health, labor relations, and new methods of improved production;

8.) to engage in public education and other programs to expand the economic development of the electrical construction industry;

- 9.) to enhance the involvement of workers in making decisions that affect their working lives; and
- 10.) to engage in any other lawful activities incidental or related to the accomplishment of these purposes and goals.

Sec. 11 (b) The Fund shall function in accordance with, and as provided in, its Agreement and Declaration of Trust, and any amendments thereto and any other of its governing documents. Each Employer hereby accepts, agrees to be bound by, and shall be entitled to participate in the N.L.M.C.C., as provided in said Agreement and Declaration of Trust.

Sec. 11 (c) Each Employer shall contribute one cent (\$0.01) per hour worked under this Agreement up to a maximum of 150,000 hours per year. Payment shall be forwarded monthly, in a form and manner prescribed by the Trustees, no later than fifteen (15) calendar days following the last day of the month in which the labor was performed. The San Francisco Electrical Contractors Association, N.E.C.A., or its designee, shall be the collection agent for this Fund.

Sec. 11 (d). If an Employer fails to make the required contributions to the Fund, the Trustees shall have the right to take whatever steps are necessary to secure compliance. In the event the Employer is in default, the Employer shall be liable for a sum equal to fifteen percent (15%) of the delinquent payment, but not less than the sum of twenty (20) dollars, for each month payment of contributions is delinquent to the Fund, such amount being liquidated damages, and not a penalty, reflecting the reasonable damages incurred by the Fund due to the delinquency of the payments. Such amount shall be added to and become a part of the contributions due and payable, and the whole amount due shall bear interest at the rate of ten percent (10%) per annum until paid. The Employer shall also be liable for all costs of collecting the payment together with attorneys' fees.

Sec. 11 (e). The one cent (\$0.01) per hour contribution for the National LMCC is to be paid from the Local LMCC Fund. There will be no increase in the wage/fringe package for this contribution.

Sec. 12. NATIONAL ELECTRICAL INDUSTRY FUND (NEIF). Each individual NECA Employer shall contribute an amount not to exceed one percent (1%) nor less than (.2 of 1%) of the productive electrical payroll, as determined by the local Chapter, with the following exclusions:

- 1) Twenty-five percent (25%) of all productive electrical payroll in excess of 75,000 man-hours paid for electrical work in any one Chapter area during any one calendar year but not exceeding 150,000 manhours.
- 2) One hundred percent (100%) of all productive electrical payroll in excess of 150,000 man-hours paid for electrical work in any one Chapter area during any one calendar year.

(Productive electrical payroll is defined as the total wages [including overtime] for all hours worked by all classes of electrical labor for which a rate is established in the prevailing labor area where the business is transacted.)

Payment shall be forwarded monthly to the National Electrical Industry Fund in a form and manner prescribed by the Trustees no later than fifteen (15) calendar days following the last day of the month in which the labor was performed. Failure to do so will be considered a breach of this Agreement on the part of the individual Employer.

Sec. 13. Administrative Maintenance Fund. Each Employer shall contribute three quarters of one percent (.75%) of the gross productive payroll for all Employees working under this Agreement to the Administrative Maintenance Fund (AMF). The monies are for the purpose of administration of this collective bargaining agreement, grievance handling, and all other management duties and responsibilities in this Agreement. The fund is to be administered solely by the employers. The AMF contribution shall be submitted with all other fringe benefits and shall be bound by the Collection Policy referenced below and which is Appendix A. The enforcement for delinquent payments shall be the sole responsibility of the Local Chapter and not the Local Union. The Fund may not be used in any manner detriment to the Local Union or the IBEW.

- Sec. 14. (a). The parties agree to participate in the San Francisco Labor-Management Cooperation Fund, under authority of Section 6(b) of the Labor Management Cooperation Act of 1978, 29 U.S.C. §175(a) and Section 302(c)(9) of the Labor Management Relations Act, 29 U.S.C. §186(c)(9). The purposes of this Fund include the following:
- 1) to improve communications between representatives of Labor and Management;

2) to provide workers and employers with opportunities to study and explore new and innovative joint approaches to achieving organizational effectiveness;

- 3) to assist workers and employers in solving problems of mutual concern not susceptible to resolution within the collective bargaining process;
- 4) to study and explore ways of eliminating potential problems which reduce the competitiveness and inhibit the economic development of the electrical construction industry;
- 5) to sponsor programs which improve job security, enhance economic and community development, and promote the general welfare of the community and industry;
- 6) to engage in research and development programs concerning various aspects of the industry, including, but not limited to, new technologies, occupational safety and health, labor relations, and new methods of improved production;
- 7) to engage in public education and other programs to expand the economic development of the electrical construction industry;
- 8) to enhance the involvement of workers in making decisions that affect their working lives; and,
- 9) to engage in any other lawful activities incidental or related to the accomplishment of these purposes and goals.

Sec. 14 (b). The Fund shall function in accordance with, and as provided in, its Agreement and Declaration of Trust and any amendments thereto and any other of its governing documents. Each Employer hereby accepts, agrees to be bound by, and shall be entitled to participate in the LMCC, as provided in said Agreement and Declaration of Trust.

Sec. 14 (c). Each employer shall contribute thirty-seven cents (\$.37) per hour. Payment shall be forwarded monthly, in a form and manner prescribed by the Trustees, no later than fifteen (15) calendar days following the last day of the month in which the labor was performed. The Chapter, NECA, or its designee, shall be the collection agent for this Fund.

Sec. 14 (d). If an Employer fails to make the required contributions to the Fund, the Trustees shall have the right to take whatever steps are necessary to secure compliance. In the event the Employer is in default, the Employer shall be liable for a sum equal to 15% of the delinquent payment, but not less than the sum of twenty dollars (\$20), for each month payment of contributions is delinquent to the Fund, such amount being liquidated damages, and not a penalty, reflecting the reasonable damages incurred by the Fund due to the delinquency of the payments. Such amount shall be added to and become a part of the contributions due and payable, and the

whole amount due shall bear interest at the rate of ten percent (10%) per annum until paid. The Employer shall also be liable for all costs of collecting the payment together with attorneys' fees.

Article VII RULES FOR ELECTIVE DEFERRALS BY EMPLOYEES TO THE SAN FRANCISCO ELECTRICAL WORKERS RETIREMENT PLAN

Section 1. Each Employee desiring to defer a portion of his/her wages to the 401(k) portion of the San Francisco Electrical Workers Retirement Savings Plan shall submit a salary reduction agreement to EISB, which shall act as the agent of the employer for the purposes of accepting salary reduction agreements. Salary reduction agreements will be submitted to EISB no later than December 8th (unless another date is selected by the Board of Trustees) of each year for elective deferrals to be effective January 1 of the succeeding year. Deferrals may be elected only in increments set forth in the elective deferral classifications listed below. Upon submission of a salary reduction agreement in accordance with this section, EISB shall notify employers of the deferral classification of each Employee electing deferrals on or before December 18th (unless another date is selected by the Board of Trustees).

Sec. 2. 45% Apprentices or higher classifications will be eligible to participate in the 401 (k) plan. Employees may elect to defer a portion of their wages. Each Employee desiring to do so shall select a deferral classification as follows:

29	Class II\$0.00/Hr
30	Class III\$1.00/Hr
31	Class IV\$2.00/Hr
32	Class V\$3.00/Hr
33	Class VI\$4.00/Hr
34	Class VII\$5.00/Hr
35	Class VIII\$6.00/Hr
36	Class IX\$7.00/Hr
37	Class X\$8.00/Hr

(a) Notwithstanding these contributions rates, the maximum elective deferral amount shall not exceed the maximum permitted by the Internal Revenue Code and lawful regulations.

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(b) Only one (1) deferral classification may be implemented in any one year. Once an Employee elects to defer a portion of his/her wages and the deferral classification to be implemented, deferrals will be honored by employers at the elected deferral classification form year to year thereafter, unless on or before December 8th, of any subsequent year, the Employee notifies EISB on a form approved by EISB, that the Employee elects to change his/her deferral classification or to cancel his/her Salary Reduction agreement, effective as of January 1, of the next year.

(c) Notwithstanding an Employee's election to defer a portion of his/her wages, wage percentage calculations for Vacation/Holiday/Thrift Savings shall be based upon the appropriate Class II wage, as if no elective deferrals were in effect.

(d) Notwithstanding an Employee's election to defer a portion of his/her wages, NEBF payment calculations shall be based upon the appropriate Class II wage, as if no elective deferrals were in effect.

(e) Deferral contributions shall be based on actual hours worked, and shall not be increased for actual hours worked at overtime rates. Thus, for example, Class III deferrals shall be contributed at one dollar (\$1.00) per hour despite that such hour may be worked at time and one-half or double time.

(f) Wages and fringes, including deferral contributions, for work performed by an Employee covered by his agreement outside of the jurisdiction of IBEW Local 6 shall be paid in accordance with such Employee's deferral classification pursuant to this agreement.

Sec. 3. 401(k) Delinquency Procedures.

(a) In accordance with the Priority Schedule, wages including vacation withholding are credited first, followed by elective deferrals 401(k) contributions.

(b) In the event that an employer is delinquent in the remittance of all fringes, or has not remitted sufficient payment to cover 401(k) contributions, EISB will advance the payment, to the extent possible and upon timely receipt of the remittance report from the Employer. Although twenty percent (20%) liquidated damages will be assessed on the delinquency, this

will prevent EISB from having to report the delinquency on the annual Form 5500.

(c) If the delinquent Employer fails to timely provide EISB a copy of the remittance report, or if EISB determines it is financially not feasible to advance the payments, EISB will report such delinquency on the annual Form 5500 and notify the Employer of special disclosure rules and penalties that apply. The DOL treats Employee contributions as a loan from the Plan to the employer which is considered a prohibited transaction under The Employee Retirement Income Security Act (ERISA).

(d) In addition to billing the Employer for liquidated damages, EISB will compute each Employees' "lost earnings" and "excise taxes" that will be imposed as a result of the delinquency and bill the Employer accordingly. Lost Earnings will be transmitted to the Employees' individual accounts upon receipt from the Employer.

(e) Delinquent Employers will be notified that they have the option of making a filing under the DOL's Voluntary Fiduciary Correction (VFC) Program which will exempt the delinquency from the prohibited transaction rules including the excise taxes that will be imposed unless the delinquency exceeds one hundred and eighty (180) days. The delinquency will not be reported as a prohibited transaction on Schedule G of Form 5500; it will be reported as a delinquent Employee contribution on Schedule H of Form 5500.

(f) Upon notification that an Employer has chosen to make a VFC filing, EISB will waive the excise tax, unless the delinquency exceeds 180 days.

Article VIII SEPARABILITY CLAUSE

Section 1. Should any provision of this Agreement be declared illegal by any court of competent jurisdiction, such provisions shall immediately become null and void, leaving the remainder of the Agreement in full force and effect and the parties shall, thereupon, seek to negotiate substitute provisions which are in conformity with the applicable laws.

Article IX 1 MODIFICATION BY OUTSIDE AGENCIES 2 3 Section 1. If, during the term of this agreement, outside agencies 4 including but not limited to City, County, City and County, State and/or 5 6 Federal governmental bodies enact propositions, ordinances, statutes, or regulations which would modify the terms of this agreement, such 7 propositions, ordinances, statutes, or regulations shall be waived for the 8 remaining term of this agreement, if legally waivable. The Labor-9 Management Committee shall address the impact(s) presented, if any, during 10 the negotiations of the successor to this agreement. 11 12 Section 2. If legally allowable, the parties may, by mutual agreement, 13 waive any propositions, ordinances, statutes, or regulations which would 14 modify the terms of this agreement. The Labor-Management Committee 15 16 shall document any such mutual agreement in writing, and attach same to this Agreement. 17 18 19 Article X 20 CODE OF EXCELLENCE 21 22 23 Section 1. The parties to this Agreement recognize that to meet the needs of our customers, both employer and employee must meet the highest levels of 24 performance, professionalism, and productivity. The Code of Excellence has 25 proven to be a vital element in meeting the customers' expectations. 26 Therefore each IBEW local union and NECA chapter shall implement a 27 Code of Excellence Program. The program shall include minimum standards 28 29 as designed by the IBEW and NECA. 30 31 32

IN WITNESS WHEREOF, the parties hereto have executed this Agreement On this 30th day of June 2018

LOCAL UNION 6 "INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

SAN FRANCISCO ELECTRICAL CONTRACTORS ASSN., INC.

John J. Dohert

Thomas A. Coleman

ames Young

Michael V. McKenna

Ernie Ulibarri

José Fuentes Almanza

Michael Garner

Ian J. Rodriguez

APPROVED INTERNATIONAL OFFICE - I.B.E.W.

April 9, 2019

Lonnie R. Stephenson, Int'l President This approval does not make the International a party to this agreement

APPENDIX A

ELECTRICAL INDUSTRY SERVICE BUREAU COLLECTION POLICIES AND PROCEDURES

Pursuant to the delegation to the Electrical Industry Service Bureau, Inc. ("E.I.S.B.") in the Joint Services Agreement, EISB has promulgated the following policies and procedures applicable to Employer contributions or payments required to be made under this Collective Bargaining Agreement.

I. <u>EMPLOYER OBLIGATIONS</u>

A. AMOUNT OF EMPLOYER CONTRIBUTIONS. Each Employer shall make contributions or payments in an amount required by the applicable collective bargaining agreement or subscription agreement. Pursuant to such agreements, payments are made to the Electrical Industry Service Bureau, Inc. ("EISB") or its collection agent as may be determined by the EISB Board of Directors on behalf of Employees who are working in Covered Employment under the terms of a Collective Bargaining Agreement or Project Labor Agreement requiring contributions to the Trusts and/or other EISB entities.

Payments shall be accompanied by complete reports on forms furnished or approved by EISB so that the contributions can be allocated accurately. An Employer may be compelled by EISB, by way of subpoena, civil discovery or other legal proceeding, to prepare, submit and file with EISB proper reports for any period for which the Employer has previously failed to file.

For any reporting period for which an Employer fails to file a report, until the proper report is filed by the Employer and accepted by EISB, the amount due from the Employer for such reporting period shall be deemed to be at least the amount due pursuant to the most recent complete report filed by the Employer covering an equivalent period of time.

- **B.** PROCEDURE FOR PAYMENT. Payments shall be due and payable at the office of EISB, or at any other place designated by EISB, in such installments and at such times as are required by, the applicable collective bargaining agreement, subscription agreement or duly adopted collection procedures promulgated by the EISB Board of Directors. Each payment or installment shall be accompanied by a contribution report.
- DUE DATE. Payments for hours of Covered Employment shall be received by EISB by the "Due Date." The due date shall be that designated in the collective bargaining agreement, subscription agreement or by these duly adopted collection procedures. Contributions/payments shall be deemed delinquent in the event payment is not received on or before the 15th day of the month following the month for which contributions are due. Contributions/payments shall be deemed delinquent in the event payment is not received on or before the 20th day of the month following the month for which contributions are due for Employers reporting on the Electronic Transmittal System for the San Francisco Electrical Industry ("JETS").
- D. DELINQUENT CONTRIBUTIONS. An Employer shall be considered to be delinquent if late payment or underpayment occurs because it (1) fails to submit a contribution report with the full contribution on or before the "due date" described in paragraph C, above; or (2) fails to submit contributions on behalf of all employees for whom contributions are required by the collective bargaining agreement or subscription agreement; or (3) fails to properly compute the contributions according to the applicable contributions formula, or (4) otherwise fails to meet its obligations pursuant to these duly adopted collection procedures or the collective bargaining agreement or subscription agreement.

EISB may, in the event of repeated delinquencies by an Employer, prescribe special rules applicable to such an Employer (and/or related entity), including without limitation,

advancing the due date, and/or increasing the bonding requirements specified in the collective bargaining agreement and/or requiring other security against future delinquencies.

Acceptance by EISB of any contributions, and/or the disposition by EISB of the monies received, shall not release or discharge an individual Employer from its contribution obligations under the collective bargaining agreement or subscription agreement for hours worked under such agreement for which no (or an inadequate) contribution has actually been received, notwithstanding any statement, restriction or qualification appearing on any check or other tender of payment or any attachment thereto.

E. LIQUIDATED DAMAGES. Prompt payment of contributions is essential to the operation of the signatory entities and for the payment of benefits. It is extremely difficult, if not impossible, to fix the actual damages and expenses which may result from the failure of an Employer to make timely contributions. If Employers do not make timely payments, Joint Services Agreement signatories incur lost investment opportunities, and incur additional administrative expenses in the form of letters, telephone calls, and other collection expenses. Collection expenses, loss of return on investments, and potential inability to pay benefits constitute damages arising from an Employer's default in making timely payments, and penalize other Employers whose contributions are promptly paid.

As it is difficult and impractical to fix the actual damages accruing as a consequence of a delinquency, payments not timely made or underpayments made to EISB shall be subject to liquidated damages in an amount designated by the EISB Board of Directors as set forth more fully below and shall be assessed on all delinquent contributions or payments due. An Employer who fails to make payment of its contributions by the due date, shall in addition be subject to pay interest set at 4% and all costs of collection, including without limitation, attorney's fees, collection agency fees, accountant/audit fees and court costs.

- 1. <u>General Rules Applicable to Liquidated Damages.</u> If an Employer fails to remit monthly contributions or transmittals timely, in accordance with the deadlines set forth herein, liquidated damages of twenty percent (20%) of the principal owed will be assessed on the principal due with the exception of vacation delinquencies, which will be assessed at the rate of six percent (6%) of the principal amounts due.
- 2. <u>Waiver for One Time Delinquency.</u> If an Employer who was delinquent pays the principal sum prior to the referral of the matter to Collection Counsel, and the Employer has no outstanding principal or liquidated damages due and has not been delinquent during the previous 12 months, the EISB Chief Administrative Officer ("CAO") may administratively waive the liquidated damages upon a request of the Employer. Any such waiver shall be reported to the EISB Board at the next Board of Directors meeting following such waiver.
- 3. <u>Waiver When Contributions Are Timely Paid But Transmittals Are Late.</u>
 When an Employer is late in submitting to EISB the Employer contribution transmittal form but the correct amount of principal amounts due have been timely paid, the EISB CAO may waive the Liquidated Damages. If the Employer repeats this practice during the following twelve (12) month period, another waiver may be granted only if approved by the EISB Board of Directors after the Employer requests such a waiver in writing.
- 4. Reduction of Liquidated Damages. Notwithstanding the liquidated damages policy set forth above, the EISB CAO has discretion to reduce the liquidated damages assessed on a delinquent Employer by no greater than 50% of the liquidated damages owed as an inducement to an Employer for remitting delinquent contributions before the delinquency is referred to Collection Counsel. The Employer may request a waiver of all or a portion of the liquidated damages assessed, provided the Employer submits a written statement that sets forth a valid reason for the delayed payment to the Board. The EISB Board of Directors, for good and

sufficient cause, may approve waiver of some, all or none of the liquidated damages assessed.

Under the standards that apply to all employers reporting contributions to the area, financial hardship is not an acceptable reason for granting a waiver.

- F. <u>VACATION WITHHOLDING LIQUIDATED DAMAGES.</u>

 Notwithstanding the above provisions concerning liquidated damages, any liquidated damages assessed on vacation withholdings shall be added to the participant's vacation accounts.
- extent EISB is able to do so, EISB will advance a participant's elective contribution account [ie. 401(k)] when an employer is delinquent transmitting same to the EISB. In the event that EISB advances what would otherwise be a delinquent elective contribution, EISB, by virtue of this Joint Services Agreement, shall become the assignee of the San Francisco Electrical Workers Retirement Savings to the extent of any such delinquent elective contribution and shall be entitled to pursue all rights of the Retirement Savings Plan for EISB's own account, including the principal sum advanced and any liquidated damages, interest and collection costs associated with the assigned claim for delinquent elective contributions due. In the event that EISB cannot advance a participant's elective contributions accounts that have become delinquent for any reason, EISB may allocate to the participant's account whatever portion of liquidated damages and/or interest it collects through the delinquency procedures that may be necessary to make the participant's account whole for lost earnings.
- **H.** <u>INTEREST.</u> Delinquent contributions, liquidated damages and other sums owing shall accrue interest from the date payable until the date paid at a rate of interest established by the Board of EISB consistent with ERISA.
- 1. <u>No Legal Proceedings.</u> Interest will be assessed on all delinquencies from the due date. If principal is paid prior to any legal proceedings (i.e. a claim on the Employer's bond,

a lawsuit, stop notices, mechanic's liens, etc.), the EISB CAO or the Board of Directors shall have the discretion to waive any interest due. Any such waiver of interest due shall be reported to the EISB Board of Directors at the subsequent Board meeting.

- 2. <u>Legal Proceedings Instituted.</u> If legal proceedings (i.e. a bond claim, a lawsuit, stop notices, mechanic's liens, etc.) are instituted, interest will be assessed from the due date. As part of a settlement the EISB CAO or the Board of Directors may waive a portion or all of the interest owed.
- **I.** <u>COLLECTION ACTIONS.</u> EISB may institute legal proceedings to collect delinquent Employer contributions, contributions required by applicable laws (such as the Federal Family Leave Act or the National Labor Relations Act), liquidated damages, interest, attorney's fees and other costs of collection. Such proceedings may be instituted in EISB's name on behalf of and as agent for the signatories to the Joint Services Agreement, or the claim may be assigned by the EISB Board of Directors to a third person or entity for collection.

The Employer shall reimburse EISB or its assignee, for reasonable attorney's fees, audit fees, costs of attachment bonds, private investigator fees, court costs, collection agency fees, and all other reasonable expenses of whatever nature incurred in connection with such suit or claim, including any and all appellate proceedings therein.

If an applicable collective bargaining agreement contains provisions relating to collections that specify additional remedies, or obligate the delinquent Employer to greater amounts of liquidated damages, interest, attorney's fees or other charges than those set forth herein, EISB may pursue the additional remedies or impose the greater charges.

An Employer shall remain liable for the payment of liquidated damages, interest and other charges even if it makes a late payment, in full, of principal, unless such damages are waived by the EISB Board of Directors. The contractual obligation to pay such damages,

interest and other charges accrued to the date the principal amount is paid and shall at all times remain enforceable by EISB pursuant to ERISA and/or § 301 of the Taft-Hartley Act.

J. RECORD KEEPING AND AUDITS.

1. Record Keeping Requirements. Each Employer shall maintain such time records, checks, check stubs, quarterly or other pertinent government returns, or such other records relating to employment for which contributions or other payments are required, sufficient (1) to determine whether the Employer has satisfied all obligations to the Joint Services Agreement Signatories and (2) to permit the EISB to comply with all applicable laws. These records shall be maintained within California for a period of not less than seven years following the end of the calendar year in which the employment occurs. Notwithstanding this seven year period, EISB may seek contributions prior to such seven year period if the Board of Directors determines it is prudent to do so.

The EISB Board of Directors, or its authorized representatives, may require any Employer to submit to EISB any information relevant to the administration of the Joint Services Agreement Signatories. Upon notice in writing from the Board of Directors, or an authorized agent or delegate, an Employer must permit an accountant/auditor or other authorized EISB representative to enter upon the premises of such Employer at a mutually agreeable time during regular business hours to examine such books, records, papers or reports as may be necessary to determine whether the Employer is making full and prompt payment of all sums required to Joint Services Agreement Signatories. Such examination may be undertaken pursuant to a routine payroll audit program, a random audit, or on an individually ordered audit basis. The records to be made available shall include, but not be limited to, individual earnings records, time cards, payroll journals, payroll check registers, cancelled payroll checks, copies of the Employer's federal, state and local payroll tax reports, reports of employee hours to all other trades. Workers

Compensation Insurance reports, and all other documents reflecting the hours and wages for all employees, with the exception of employees who are not covered under the collective bargaining agreement. The Employer must, however, provide the Auditor a listing of the names of all non-bargaining unit employees.

The Auditor must obtain approval by the Board of Directors before requesting any records other than those listed in the foregoing paragraph.

2. <u>Cost of the Audit.</u> EISB will absorb the cost of the audit; however, the cost of the audit may be borne by the Employer if a shortage is caused by fraud or misrepresentation.

Any Employer who refuses audit entry shall pay all the reasonable legal fees and costs associated with the audit of such Employer, including, but not limited to, the costs associated with obtaining compliance with the audit. If an individual Employer fails or refuses to submit to an audit or confirm an audit appointment, EISB may file an action to compel audit entry.

- 3. <u>Random Audits.</u> The Board of Directors has delegated to the EISB auditor the responsibility for performing random audits of payroll contributions. Subject to approval by the Board of Directors or the EISB CAO, random audits shall be performed in the manner recommended by the Auditor.
- 4. <u>Collection Counsel/EISB CAO Audit Request.</u> After an account is considered delinquent, Collection Counsel, at the direction of the EISB CAO or the Board of Directors, shall have the authority to request an audit whenever he or she deems it appropriate.
- 5. <u>Director Audit Request.</u> An audit shall also be made upon the approval of the Board of Directors, or upon the written request of the Union or Association Director.
- 6. <u>Audit Findings</u>. The Board of Directors has delegated to an auditor the responsibility for performing a random audit of payroll contributions at the beginning of each year. Upon completion of an Employer audit, the auditors shall submit a preliminary audit report

to EISB for review. EISB shall review the audit's preliminary findings before the audit is sent to the Employer or EISB Board for approval. After reviewing the preliminary audit report, the EISB CAO may request the auditor to either expand or focus the audit of the Employer. After the appropriate preliminary audit review period and any subsequent follow-up, the auditor shall then prepare a draft audit report for the Employer and the EISB Board of Directors. If the Employer disputes any or all of the audit report, such disputes will be made in writing to EISB within a reasonable period. The EISB CAO, the auditor and Collection Counsel shall determine the validity of the Employer's dispute. The auditor shall prepare a report summarizing the Employer's disputes and EISB's response for the EISB Board of Directors to review. The EISB Board of Directors shall have the ultimate authority to determine what amounts, if any, are in dispute and finalize the audit. Once an audit is finalized, EISB shall either bill or refund the Employer as appropriate.

- 7. Audit Underpayment Discrepancy. If an Employer's audit determines the Employer underpaid contributions, EISB shall mail a Notice of Discrepancy by first class mail or email itemizing all amounts due including liquidated damages and interest. If, within a reasonable time, there is no response or payment by the Employer, EISB shall either follow-up with a second billing letter or refer the matter to Collection Counsel. The EISB Collections Office will continue normal monthly billing procedures and will update legal counsel and Board of Directors with periodic reports.
- 8. <u>Audit Overpayment Discrepancies.</u> Overpayments for Vacation Withholding shall be non-refundable. Contributions to all other Trusts or Funds shall only be refundable to the Employer at the sole discretion of the EISB CAO or the Board of Directors.

II. COLLECTION PROCEDURES

To implement the delinquency and collection provisions set forth above and in the pertinent collective bargaining agreements and the applicable Trust Agreements, the Board of Directors of the EISB adopts the following collection procedures:

- **A.** <u>Determining There is a Delinquency.</u> An Employer's contribution is considered delinquent if:
 - the full amount of the contribution is not received (i.e., postmarked) by
 the due date;
 - 2) no transmittal report is sent (even if money is sent);
 - the amount received is less than the amount required to be contributed;or,
 - 4) the payment received is in the form of a non-negotiable instrument. If a check or other instrument "bounces" or is returned for "non-sufficient funds", the Employer will be deemed delinquent as of the due date, even if the Employer subsequently issues a good check.
- Collection Schedule. Delinquencies will be handled as follows: EISB Collection Office sends 1stdelinquency notice to the delinquent Employer and EISB's month-end report will reflect the delinquency. If the delinquent Employer fails to respond with the appropriate time, the delinquency is referred to EISB Collection Counsel; along with a copy of the Employer's bond. Collection Counsel will send a demand letter to the delinquent Employer requesting the payment of the Employer's full delinquency, liquidated damages, interest, and attorney's fee. If appropriate, Collection Counsel, at the direction of the Board of Directors or EISB CAO, will file a lawsuit, stop notices, mechanic's liens, claims on the Employers' bonds, and take other action deemed appropriate such as demanding joint checks. By no later than the third month of the Employer's delinquency, Collection Counsel is to have instituted the

appropriate legal proceedings unless he or she concludes that a delay is in the Joint Services Agreement Signatories best interest or he or she has not yet received adequate information. If legal action is delayed, Collection Counsel will inform the Board of Directors of the delay and provide the reason(s) for the delay. If, however, a union representative or others have knowledge that an Employer is delinquent, and that information is conveyed to the EISB CAO, the delinquent Employer will be referred to Collection Counsel, as soon as the delinquency has been confirmed by EISB. After referral of a delinquent Employer to Collection Counsel, the EISB Collection Office will still continue its normal billing procedures and will update Collection Counsel and Board of Directors with periodic reports.

III. TRUST COLLECTION COUNSEL RESPONSIBILITY

- **A.** <u>Follow Procedures</u>. Collection Counsel shall be responsible for following the procedures described herein.
- B. <u>Periodic Reports/Meeting Attendance</u>. Collection Counsel shall furnish the Board of Directors with a written status report of any pending delinquency matter for each Board meeting. Additional status reports may be required as requested by the Directors or the Delinquency Subcommittee. Collection Counsel or a representative from his or her office shall attend each Delinquency Subcommittee meeting.
- C. <u>Seek to Resolve Without Litigation</u>. Subject to the time periods set forth in these procedures, Collection Counsel shall attempt to settle a delinquency without litigation by first attaching any bonds available to satisfy collection and to use any other similar methods for recovery. Prior to negotiating a final settlement, Counsel shall consult with the EISB CAO, who will report to the Employer and union Board members for approval.

IV. <u>CHRONIC DELINQUENCIES</u>

- A. <u>Special Rules.</u> The EISB CAO and/or the Board of Directors may establish special rules for the Employers who are repeatedly delinquent on their Employer contributions, including without limitation, requiring speedier payments, random or periodic audits, establishment of a greater cash bond or such other methods deemed appropriate under the circumstances.
- **B.** Exceptions to the Above Procedures. The Directors are authorized to make an exception to the procedures set forth herein for Employers who are chronically delinquent. By way of example, the above rules regarding waivers of liquidated damages and interest may be set-aside if determined appropriate under the circumstances.

V. <u>NOTICE TO EMPLOYEES</u>

After an Employer is delinquent for one month and it is clear that the Employer will not pay such contributions immediately, the Collections Office shall notify employees of delinquent Employers that their Employer is delinquent and the effect of that delinquency on their pension and health and welfare benefits.

The Collections Office will have discretion on the actual timing of when this notice is sent. Generally, however, the notice will be sent within 30 days of the period in which an Employer is delinquent (i.e., when contributions due on the 15th of the month are not received, the notice to the employed would be sent by the 15th of the following month).

VI. <u>MISCELLANEOUS</u>

- **A.** <u>Processing.</u> No hours or contributions can be processed until a report is received. Non-sufficient fund checks require a reversal of hours and contributions for everything other than the Pension Plans [and Health and Welfare Plan (limited to two (2) months)].
- **B.** Employer Reporting Adjustment. Are allowed provided they do not affect Vacation Funds or 401(k) monies already withdrawn by the employee.

- **C.** Overpayment. Are checked to determine how they occur and to ensure there is no corresponding amounts due before Employers are notified to take the credit with their next report, or are refunded for the overpayment.
- **D.** <u>Write-off Authority.</u> The Electrical Industry Service Bureau shall have the full authority to "write-off" uncollectible amounts which are not prudent to pursue for reasons which shall be stated in the minutes of the EISB.
- E. **<u>Delinquency Priority.</u>** When an Employer is delinquent on any contributions, any subsequent payments made by the Employer after the Employer's delinquency arose shall be applied to the Employer's oldest delinquent principal and then to any liquidated damages and/or interest associated with the oldest delinquent amounts owed before applying any of the subsequent payments made by the Employer after the Employer's delinquency arose to any more recent principal amounts (and liquidated damages and/or interest) owed. For example, if an Employer is delinquent with August contributions, but submits a check that totals the outstanding principal for the August contributions with their September transmittal and contributions, the monies received shall be applied to the August principal, liquidated damages and interest first. Any monies remaining shall then be applied to the principal owed for the September contributions. With the written approval of the EISB CAO, particular monies owed by a delinquent employer may be credited to particular employees on specific jobs. Notwithstanding this paragraph, the EISB Administrator may apply monies received for liquidated damages, interest and collection costs to principal owed on behalf of particular employee's accounts to ensure that a disruption in benefits does not occur; however, those principal amounts and any liquidated damages or interest owed thereon remain outstanding. The EISB Board of Directors may, in its discretion, waive this priority allocation.

- F. 401(k) Delinquencies. In the event that an employer fails to remit employee contributions for 401(k) withholding within one hundred-eighty (180) days, in addition to assessing liquidated damages and interest on behalf of the employee for the contributions owed, EISB will also report the failure to transmit the employee 401(k) contributions to the appropriate state and federal agencies, including, but not limited to, the Internal Revenue Service.
 - If an employer is delinquent in the remittance of all fringes, or has not remitted sufficient payment to cover 401(k) contributions, EISB will advance the payment, to the extent possible (at the discretion of the Board of Trustees or the Board's delegate) and upon timely receipt of the remittance report from the Employer. Although 20% liquidated damages would still be assessed on the delinquency, advancement of the contribution would prevent EISB from having to report the delinquency on the annual form 5500.
 - 2) If the delinquent Employer fails to timely provide EISB with the remittance report or if EISB determines that it is financially not feasible to advance the payments, EISB will report such delinquency on the annual Form 5500, and to the extent required by applicable law, notify the Employer of special disclosure rules and penalties that apply. This reporting is necessary because the DOL treats unpaid or delinquent 401(k) contributions as a loan from the Plan to the Employer which is considered a prohibited transaction under ERISA.
 - 3) In addition to billing the Employer for liquidated damages, EISB will compute each employee's "lost earnings" and "excise taxes" that will be imposed

against the employer as a result of the delinquency and bill the Employer accordingly. Lost Earnings will be transmitted to the employees' individual accounts upon receipt from the Employer.

- 4) Delinquent Employers will be notified that they have the option of making a filing under the DOL's Voluntary Fiduciary Correction (VFC) Program which will exempt the delinquency from the prohibited transaction rules including the excise taxes that will be imposed unless the delinquency exceeds 180 days. Although the delinquency would not need to be reported as a prohibited transaction on Schedule G of Form 5500, it will be reported as a delinquent employee contribution on Schedule H of Form 5500. The Employer will be encouraged to seek professional advice to determine whether it would be in its best interest to file under the DOL's VFC Program or pay the excise taxes that will otherwise be imposed.
- Upon notification that an Employer has chosen to make a VFC filing, EISB will waive the excise tax, unless the delinquency exceeds 180 days. If the Employer chooses not to make a VFC filing, EISB will report the delinquency and remit the excise taxes on IRS Form 5330.

AGREEMENT ON EMPLOYEE PORTABILITY

BETWEEN

THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS

AND THE

NATIONAL ELECTRICAL CONTRACTORS ASSOCIATION

AGREEMENT ON EMPLOYEE PORTABILITY

This revised agreement, between the International Brotherhood of Electrical Workers ("IBEW") and the National Electrical Contractors Association ("NECA"), shall become effective on January 1, 1997. This agreement shall apply throughout the United States, and, except as provided in paragraph 3, it shall supersede any inconsistent provisions of agreements between Local Unions of the IBEW and Chapters of NECA.

The IBEW and NECA agree as follows:

- 1. A contractor who is a member of NECA and who is bound by a collective bargaining agreement between one IBEW Local Union and a NECA Chapter may bring up to four bargaining unit employees employed in that Local Union's jurisdiction ("bargaining unit employees") into the jurisdiction of another IBEW Local Union, provided that the contractor is bound by a collective bargaining agreement with that other Local Union covering the work to be performed. No more than four bargaining unit employees may be employed at any one time under this paragraph in the jurisdiction of that other Local Union.
- 2. A contractor who is a member of NECA and who is bound by a collective bargaining agreement between one IBEW Local Union and a NECA chapter may bring up to two bargaining unit employees per job from that Local Union's jurisdiction into the jurisdiction of another IBEW Local Union to perform specialty work or service and maintenance work, provided that the contractor is bound by a collective bargaining agreement with that other Local Union covering the work to be performed.
- 3. Notwithstanding the provisions of paragraphs 1 and 2 of this agreement, a NECA Chapter and an IBEW Local Union may agree that a contractor may bring more bargaining unit employees than permitted by those paragraphs into that Local Union's jurisdiction, provided that the contractor meets all of the qualifications described in paragraphs 1 and 2 of this agreement.
- 4. A contractor bringing bargaining unit employees into a Local Union's jurisdiction pursuant to paragraphs 1 or 2 of this agreement will provide that Local Union, either before such employees begin working or on the first weekday on which such employees work, with the names and social security numbers of the employees and the location and identity of the job on which they will be or are working.
- 5. In all other respects, a contractor bringing employees into a Local Union's jurisdiction pursuant to paragraphs 1 or 2 of this agreement will comply with all of the terms of the collective bargaining agreement applicable to the work performed.

- more
 - International President

of Electrical Workers

For the International Brotherhood

- 6. In times of unemployment in the jurisdiction of a Local Union where the work is to be performed the traveling contractor shall be allowed to bring in the first two (2) bargaining unit employees. The next two (2) bargaining unit employees shall come from the Local Union where the work is to be performed. The next bargaining unit employee will be from the traveling Local Union, followed by the next bargaining unit employee from the Local Union where the work is performed. This system may continue until the traveling contractor has a total of no more than four (4) bargaining unit employees in the Local Union jurisdiction.
- 7. Times of unemployment shall be defined as periods where unemployment exceeds 10% of the bargaining unit employees for a period of three (3) weeks in the Local Union in whose area the work is being performed. Those persons who are on Book 1 and are not available for employment within 48 hours of a request for bargaining unit employees shall not be considered as unemployed. Any questions or interpretations of what constitutes unemployment shall be referred to the IBEW International Vice President and the NECA Regional Director.
- 8. The purpose of this agreement is to allow a traveling contractor to bring into another jurisdiction a limited number of bargaining unit employees already on the payroll who are knowledgeable of the contractor's work practices and the customer's requirements for start up and completion of the work to be performed. Any bargaining unit employee being assigned into the jurisdiction of another Local Union under this agreement must have been employed by the inside or outside traveling contractor for a period not less than two (2) weeks immediately prior to traveling to the job where the work is to be performed unless a lesser period is agreeable with the receiving Local Union.
- 9. This agreement is intended to apply only to contractors who are members of NECA, and nothing herein is intended to limit or otherwise affect the right of the IBEW or its affiliated Local Unions to bargain with any other person, firm, corporation, or entity with regard to subjects similar or identical to those herein.
- 10. This agreement will not apply to any work performed under the Joint National Agreement for Instrument Technicians, the Outside Utility Construction National Project Agreement, the National Teledata Agreement, or any International Specialty Agreement.
- 11. This agreement will remain in effect from year to year. Either party may terminate this agreement by providing the other with written notice at least 180 days prior to the next anniversary date of this agreement.

Signed this 20th day of December, 1996.

For the National Electrical Contractors Association

John M. Grau

Executive Vice President



Labor-Management Committee

- FOR THE -

Electrical Construction Industry

720 MARKET STREET, SUITE 700 SAN FRANCISCO, CA 94102 (415) 263-3670 • FAX (415) 263-3672





Memorandum of Understanding For the Inside Agreement

Between

International Brotherhood of Electrical Workers

Local Union 6

and the

San Francisco Electrical Contractors Association, Inc.

Local Union 6, International Brotherhood of Electrical Workers, and The San Francisco Electrical Contractors Association, Inc. hereby waive any and all provisions of the San Francisco Paid Sick Leave Ordinance, San Francisco Administrative Code Section 12W.

This agreement shall be effective as of February 5, 2007, and shall supersede and be considered to have fulfilled all requirements of said Ordinance as presently written, and or amended during the life of this agreement and successor agreements.

This waiver has been agreed upon in consideration of the following financial settlement:

- 1. \$.85 per hour to be allocated among the San Francisco Electrical Worker Trust funds, effective June 1, 2007, and
- 2. \$.85 per hour to be allocated among the San Francisco Electrical Worker Trust funds, effective June 1, 2008.

Dated: May 7, 2007

John J. Ö'Rourke

Business Manager, IBEW Local 6

Thomas A. Coleman

Executive Manager, SFECA



Labor-Management Committee

Electrical Construction Industry

720 MARKET STREET, SUITE 700 SAN FRANCISCO, CA 94102 (415) 263-3670 • FAX (415) 263-3672





Supplemental Paid Parental Leave Benefit
Attachment to Bargaining Agreement Effective June 1, 2018

This document ("Attachment") attaches to, and is a part of, the collective bargaining agreement between the International Brotherhood of Electrical Workers Local 6, AFL-CIO ("IBEW Local 6") and the San Francisco Electrical Contractors Association ("SFECA"), effective as of June 1, 2018 (the "Agreement").

Waiver of Requirements. IBEW Local 6 and the SFECA have agreed that the requirements of the San Francisco Paid Parental Leave Ordinance ("PPLO") are waived, as described in §3300.H.9 of the PPLO, under the Agreement.

Supplemental Parental Leave Benefit. The bargaining parties hereby direct the San Francisco Electrical Workers Health & Welfare Plan Board of Trustees ("Board") to amend the San Francisco Electrical Workers Health & Welfare Plan ("Plan") to provide a benefit consistent with the provisions of this attachment (a "Supplemental Benefit") that supplements the State of California's Paid Family Leave benefit (the "State Benefit"). The State Benefit is funded through an employee-paid payroll tax and generally provides up to 6 weeks of paid leave at 60% of the employee's average weekly wages up to a maximum amount. This Supplemental Benefit provides that the Plan will pay a cash benefit to an eligible member equal to 2/3 of the State Benefit. The State Benefit plus the Supplemental Benefit will equal 100% of the employee's average weekly wages up to the maximum stipulated in the PPLO.

Funding and Accounting. Funding of the Supplemental Benefit shall be made by the hourly contributions as provided under the Agreement. EISB shall provide a separate accounting for informational purposes of the income and expenses relating to the Supplemental Benefit on an annual basis. The bargaining parties shall review the EISB accounting and determine whether additional funds are required to maintain adequate funding of the Supplemental Benefit. The Board shall have discretion to allocate funds reserved for the Plan's Long-Term Disability benefit as necessary to cover any shortfalls resulting from providing the Supplemental Benefit.

Benefit Eligibility. A member is eligible for the Supplemental Benefit for any week (maximum of six) for which the member collects a State Benefit for parental leave (child bonding) purposes, provided the member has health coverage under the Plan as of the Monday of that week. A member who is on COBRA coverage through the Plan shall be treated as having health coverage.

Reporting. Supplemental Benefit payments will be treated as wages for federal and state tax purposes. EISB will withhold federal income taxes at the flat supplemental withholding rate, plus social security and unemployment taxes, and will report the benefit on a separate annual Form W-2.

Dated: July 20, 2018

John J. Doherty

Business Manager, IBEW Local Union 6

Thomas A. Coleman

Executive Manager, SFECA Inc.



Labor-Management Committee

Electrical Construction Industry

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California's Healthy Workplaces, Healthy Families Act of 2014

This document ("Attachment") attaches to, and is a part of, the collective bargaining agreement between the International Brotherhood of Electrical Workers Local 6, AFL-CIO ("IBEW Local 6") and the San Francisco Electrical Contractors Association ("SFECA"), effective as of June 1, 2018 (the "Agreement").

IBEW Local 6 and the SFECA (the Parties) hereby acknowledge and agree that the requirements set forth in the San Francisco Paid Sick Leave Ordinance, as currently contained in the San Francisco Administrative Code Section 12W, exceed the requirements currently contained in California's Healthy Workplace, Healthy Families Act of 2014.

The Parties agreed, on May 7, 2007, to "waive any and all provisions of the San Francisco Paid Sick Leave Ordinance." As the requirements waived currently exceed the requirements of California's Healthy Workplace, Healthy Families Act of 2014, the Parties acknowledge and agree that the agreement of May 7, 2007 waives the requirements of California's Healthy Workplace, Healthy Families Act of 2014.

The Parties further agree in Article IX, Section 1, that during the term of this agreement, outside agencies including but not limited to City, County, City and County, State and/or Federal governmental bodies enact propositions, ordinances, statutes, or regulations which would modify the terms of this agreement, such propositions, ordinances, statutes, or regulations shall be waived for the remaining term of this agreement, if legally waivable. The Labor-Management Committee shall address the impact(s) presented, if any, during the negotiations of the successor to this agreement.

Dated: July 20, 2018

John J. Doherty

Business Manager, IBEW Local Union 6

Thomas A. Coleman

Executive Director, SFECA Inc.