SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Regular Meeting
Friday, April 23, 2021 3:00 – 5:00 PM

This meeting is being held by Teleconference Pursuant to the Governor’s Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020.

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue, is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

PARTICIPATE REMOTELY VIA BLUEJEANS VIRTUAL MEETING

MEETING JOIN OPTIONS
Meeting ID: 721 540 951

1) Modern Browser (WebRTC) [Best]
Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required):
Meeting URL: https://bluejeans.com/721540951/webrtc
Please allow microphone access if you wish to provide comment during Public Comment period (or use chat)

2) Laptop or Desktop Computer (BlueJeans Desktop App) [Better]
 (will require lightweight application installer)
Meeting URL: https://bluejeans.com/721540951/

3) Mobile Apple iOS or Android devices
Mobile users can also join with BlueJeans Meetings App on Apple App Store iOS or Google Play Store Android, enter meeting ID 721 540 951.

4) Phone [Audio only]
Join by Phone, Dial 1 (408) 317-9253
Enter the meeting ID and passcode followed by #
If you dial in via phone, please mute your phone with Mute function on your phone.

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Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.
Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

To make public comment: SFPUC staff will announce public comment periods. Type your comments or questions using the “Chat” tab, comments to be read out loud by moderator. Or, click on “Raise Hand” under “People” tab, moderator will then call on you for public comment. If you have technical issues or questions, you may also send a private message to the moderator using “Direct Messages” under “Chat” tab.
MEETING AGENDA MINUTES (DRAFT)

1. Call to Order and Roll Call
   Seat 1 Howard Ash, Chair
   Seat 2 Vacant
   Seat 3 Anna Van Degna
   Seat 4 Vacant
   Seat 5 Adam Nguyen
   Seat 6 Vacant
   Seat 7 Edward de Asis

   Chair Howard Ash called meeting to order at 3:05 PM. RFB Secretary Rodriguez called roll: Chair Ash present, Member Van Degna present, Member Nguyen present, Member de Asis present. A quorum was present.

   RFB Secretary Rodriguez announced reminders including meeting join information, meeting recording for minutes only and how to comment instructions.

2. General Public Comment
   Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

   Public comment: none

3. Approval of the Minutes of December 21, 2020 Meeting (Discussion and possible action)

   Chair Ash asked Board for comment or changes of minutes. Board had no comments or changes. Member Van Degna entered motion to approve minutes. Motion seconded by Member De Asis.

   Public Comment: none

   Chair Ash approved minutes without objection.

4. Report of the Chair

   a. 10 Year Financial Plans & Budget (Presentation and discussion)

      Presented by Erin Franks, SFPUC Rates Administrator.

b. **Update on 2021 Power Rates Study** (Presentation and discussion)

Presented by Yee Nwe (Ma Yee) Yap, Principal Revenue/Rates Analyst, and Scott Burnham, NewGen Strategies & Solutions Consultant Project Manager. Presentation provided information about Power Rates Study including consultant contract and current ongoing tasks and timeline. Discussion followed. Discussion included Member Van Degna’s inquiry about City Attorney advice and guidance about Board responsibilities and decisions. Chair Ash and Administrator Franks agreed to follow up.

c. **CleanPowerSF Rates Action and Delegated Authority Proposal** (Presentation and discussion)

Presented by Erin Franks, SFPUC Rates Administrator. Administrator Franks presented on the following topics:

CleanPowerSF rates overview and history, current situation and policy considerations, delegated authority proposal, time-of-use transition. Discussion followed.

d. **Improving Public Access to Rate Fairness Board Meetings** (Discussion)

Public comment: none

5. **Announcements, Comments, Questions** (Discussion)

Member Van Degna raised the topic about vacant Board Member positions. Chair Ash plans to write to relevant City departments to follow up on vacancies. Administrator Franks added that SFPUC staff are working with MYR and BOS to remind Offices about existing vacancies.

Public comment: none

6. **Adjournment**

Meeting adjourned at 5:04 PM.
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability. Written reports or background materials for calendar items are available on-line at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.

Meeting Procedures: Public Comment will be taken before or during the Board’s consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

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Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.