



**San Francisco Public Utilities Commission (SFPUC)
 Citizens' Advisory Committee (CAC)**

MEETING MINUTES

Tuesday, September 18, 2018

5:30 p.m. – 7:00 p.m.

525 Golden Gate Ave, 3rd Floor, Tuolumne Conference Room

Mission: The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans (Admin Code 5.140-142).

Members:

Amy Zock, Chair (D3)

Wendy Aragon (D1)

Suki Kott (D2)

Jim McHugh (D4)

Ted Loewenberg (D5)

Matthew Steen (D6)

Jasmine Conrad (D7)

Amy Nagengast (D8)

Moisés García (D9)

Anietie Ekanem (D10)

Jennifer Clary (D11)

Maggie Thomas (M-Env.Group)

Nicole Sandkulla (M-Reg'l Water Customers)

Mark Tang (M-Eng./Financial)

Nathaniel Kinsey (M-Lg Water User)

Owen O'Donnell (B-Small Business)

Misty McKinney (B-Env Justice)

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu and Sabrie Grays

ORDER OF BUSINESS

- Call to order and roll call:** The meeting was called to order at 5:37pm.

Members present at roll call: (9) Zock, Kott, Loewenberg, Steen, Nagengast, Ekanem, Tang, McKinney, McHugh

Members Absent: (8) Aragon, Conrad, Garcia, Clary, Thomas**, Sandkulla, Kinsey, O'Donnell

Members of the public: None

- Approve August 21, 2018 Minutes**

Motion was made (Ekanem) and seconded (McKinney) to approve August 21, 2018 minutes

AYES: (10) Zock, Kott, Loewenberg, Steen, Nagengast, Ekanem, Thomas**, Tang, McKinney, McHugh

NOES: (0)

ABSENT: (7) Aragon, Conrad, Garcia, Clary, Sandkulla, Kinsey, O'Donnell

** indicates a member arrived after roll call.

London Breed
Mayor

Ike Kwon
President

Vince Courtney
Vice President

Ann Moller Caen
Commissioner

Francesca Vietor
Commissioner

Anson Moran
Commissioner

Harlan L. Kelly, Jr.
General Manager

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.



****Member Thomas arrived at 5:41pm, quorum maintained.**

3. Report from the Chair

- Chair welcomes committee members, staff, and the public

4. Public Comment: Members of the public may address the Committee on matters that are within the Committee's jurisdiction and are not on today's agenda

- Steve Lawrence provided a detailed message regarding protecting infrastructure at South Ocean Beach.
 - He suggested the protection of the Lake Merced Tunnel, which stores millions of gallons of storm water so that the Oceanside Plant is not swamped, as well as the Westside Transport Box and the plant itself, are awfully important.
 - Storms threaten or eat away at the cliffs--quickly. Not frequently, but when waves do, they erode soils fast. One big storm and protection (Earth) could be gone.
 - Lawrence believes that while the CAC should learn about what effect that would have, it's possible that this could shut down the plant, and it certainly could undermine how the plant is designed to work.
 - We live with risk; so far, we're lucky. There are plans to protect, and also to remove what now constitutes some protection--ugly rock and concrete that mars the beauty and wildness of the beach.
 - The CAC should learn about the risks and effects if those eventuate and should learn about the plans and schedule for interim and permanent protection. When will rock and rubble come off?

5. Presentation and Discussion: [Seawall Earthquake Safety and Disaster Prevention Program](#), Brad Benson, Director of Special Projects, Port of San Francisco

Presentation Topics:

- The Evolution of the Northern Waterfront
- Original Embarcadero Seawall Construction
- San Francisco's Waterfront Today
- Deterioration, Settlement, Seismically Unsafe
- San Francisco Faces Urgent Earthquake Risks
- Critical Risk: Current and Future Flooding
- Earthquake Retrofit Concepts
- Potential Sea Level Rise Solutions
- A Safe Waterfront Is Vital to Our Disaster Response
- Seawall Program Goals
- Estimated Seawall Program Funding
- Seawall Program Action Plan
- The Port Successfully Manages Big Projects
- Thank You and Get Involved!

Discussion Topics:

- *Member Kott* inquired whether the team tries to work together with the City Sea Level Rise Coordinating Committee.

Benson replied there is an interdepartmental effort that started with a seal level rise action plan that started two years ago. Each department has been doing the work of looking at assets and potential risks to those assets.

- *Member Ekanem* asked who is taking the lead on the southern part mission creek.
Benson answered that's port jurisdiction, so the port is taking the lead as to the army corps study. They just signed the agreement with the corp. Regarding the three million dollars for that study, half is federal, and the other half is coming from the port.
- *Member Kott* asked if anything comes from the state.
Benson responded no, not for this study.
- *Staff Zhu* asked if it would it be helpful to define what the port jurisdiction is.
Benson answered that anything west and south of Fisherman's Wharf is someone else's jurisdiction.
- *Member Loewenberg* questioned where *Benson* sees the first phase of work happening and why there.
Benson answered that his team needs to prioritize getting the multi-hazard risk assessment complete first. They want to be informed by the damage assessment. They are extremely concerned for life safety, and access for first responders.
- *Member Nagengast* inquired how *Benson* and his team got to 425 million.
Benson replied they are operating within the fiscal constraints of the city. They did a lot of consultation with the city's Capital Planning Committee, and the city manages its GO bond program in a very particular way. There was more than 425 million dollars within that available bonding capacity, but that's what the committee approved as a conservative move for the seawall because it's the first time this kind of work is being funded in the city's capital GO bond schedule.
- *Member Nagengast* asked how a homeowner, renter, or someone else in the city is impacted.
Benson answered daily, it won't affect anyone. Tax rates stay the same.
- *Chair Zock* asked how the committee can learn more and support.
Benson responded they have a website associated with the program which has a lot of additional information. Anyone interested can also contact them for a slot in their monthly walking tours.

Public Comment: None

6. **Presentation and Discussion:** [CAC Annual Survey Results](#), Tracy Zhu, Stakeholder and Advisory Body Analyst, Community Benefits, External Affairs

Presentation Topics:

- CAC Evaluation Results
- Mission of the CAC
- Member Survey: 13 Respondents
- 2017-18 Outcome
- Members Join for Different Reasons
- CAC Accomplishments- Water
- CAC Accomplishments- Power
- CAC Accomplishments- Wastewater
- CAC Accomplishments- General
- 2016-17 Outcomes
- Members Hear About CAC Openings Through Limited Avenues
- Strong Organizational Representation

- The CAC Reaches Greater Community
- Demographics
- 2016-17 Outcomes
- CAC Members Feel Supported By...
- Member Perspective: CAC Member Preparedness & Empowerment
- Alignment of SFPUC & CAC
- Measures of Public Engagement
- Favorite Topics of 2018
- 2018 Trainings & Topics of Interest
- Thank You!

Discussion Topics:

- *Member Nagengast* asked about diversity of tenure on the CAC in terms of years and months.
Staff Zhu responded that Donna Hood, the Commissions secretary has a roster and would be happy to share it with them.
- *Member Ekanem* asked if we have ever come close to losing quorum because people left.
Member Loewenberg and *Member Kott* answered yes. *Staff Zhu* responded that a good measure of that is how many time we've had to cancel a meeting. In the past fiscal year, she doesn't recall having to cancel a meeting because of lack of quorum.
- *Chair Zock* asked if *Staff Zhu* shares these results with the Commission.
Staff Zhu said she's attached this powerpoint presentation to the annual report in the past.

Public Comment: None

7. **Presentation and Discussion:** [Annual CAC Leadership Retreat](#), CAC Leadership

Presentation Topics:

- SFPUC Citizen Advisory Committee's 2018 Leadership Retreat Summary
- Purpose of Annual CAC Leadership Retreat
- Agenda
- Full CAC Priorities for FY18-19
- Water CAC Priorities for FY18-19
- Power CAC Priorities for FY18-19
- Wastewater CAC Priorities for FY18-19
- Strategies to Build Capacity of CAC

Discussion Topics:

- *Member Thomas* asked how and where CleanPowerSF fits into this conversation.
Chair Zock clarified that CleanPowerSF got discussed in the power subcommittee.
- *Member Mckinney* inquired that regarding affordability, is that just talking about water and sewer or is that also including enrollment with affordability programs for CleanPowerSF.
Chair Zock assured *Member Mckinney* that it's all encompassing, and that she is not sure if there was more discussion at the retreat.
Member Steen inserted that he doesn't recall a conversation covering CleanPowerSF at the retreat.
- *Member McKinney* asked if there is a limit to how many of the public can join the subcommittees.

Staff Zhu replied not according to the rules of order.

- *Member Ekanem* suggested an idea for each of the committee chairs to come up with a paragraph or two around the issues of concern for members to send out to their networks. This could be helpful to have something to refer to when educating people and fostering discussion. *Member Nagengast* proposed bringing back quarterly updates from the chairs to inform members about what's going on in the other committers that they don't know about.
- *Member Thomas* stated that she doesn't feel like she has a good understanding of what the overall priorities of the SFPUC are. *Staff Zhu* answered that historically the agency has not done a good job of saying exactly what their top priorities are. This is a good question to ask to push the leader to be able to articulate that. In the past, the CAC has had the General Manager come and present on the priorities of the agency. Perhaps staff needs to prioritize scheduling another General Manager address to the CAC.
- *Member Ekanem* recommended there be one place where members can find the laundry list the General Manager gives us every year. *Staff Zhu* agreed and suggested we get Harlan back on the agenda soon.

Public Comment: None

8. Staff report

- CAC Member Misty McKinney was featured on a [SFPUC video](#) highlighting investments made possible by ratepayer dollars
- Southeast Community Facility Commission's [Health and Harvest Fair](#), October 27, 2018, 10am-2pm at 1800 Oakdale Ave.

9. Future Agenda Items and Resolutions

- Meet and Greet with Greg Norby, Assistant General Manager of Wastewater
- Southeast Community Facility
- Agency-wide Planning on Climate Change & Adaptation Planning
- SSIP Resolution City Works
- Human Resources
- Contracting Process
- Communications/ Website Redesign
- Education Resolution
- Social Impact Partnerships
- PUC Properties and City Department Partnerships
- Water Equity and Water Access for Homeless
- Workforce Programs
- Water Rights and Raker Act
- Water Use and Parks
- Flooding Protection
- Water Quality Report
- General Manager address
- Sea Level Rise Interagency Working Group
- SSIP Phase 2
- Bay Delta

10. **Announcements/Comments** – The next meeting for the Full CAC will be on October 16, 2018. Check www.sfwater.org/cac for the agenda and materials for the next scheduled meeting.

11. **Adjournment**

Motion was made (Loewenberg) and seconded (Nagengast) to adjourn the meeting.

Meeting was adjourned at 7:11 pm.

MINUTES