SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Draft Minutes of Regular Meeting
Wednesday, May 11, 2022, 2:00 – 4:00 PM
(Approved ___, 2022)

San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

JOIN MEETING REMOTELY VIA ZOOM

1. Modern Browser (WebRTC) [Best]
   Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required)

2. Mobile Apple iOS or Android devices: Mobile users can also join with Zoom Cloud Meetings App on Apple App Store iOS or Google Play Store Android

3. Meeting Link
   Meeting ID: 814 5497 4708
   Passcode: 621513

4. Join by Telephone [Audio only]: US: +1 669 900 6833 or +1 213 338 8477 or +1 669 219 2599 or +1 646 518 9805
   a. Meeting ID: 814 5497 4708
   b. Passcode: 621513

Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

• Public comment periods will be announced.
• Type your comments using the “Chat” tab. In chat box please type “Public Comment” preceding your comment.
• Comments will be read out loud by meeting moderator. If you have technical issues or questions, you may also send a private message to the moderator using direct message.
• We ask that public comments be made in a civil and respectful manner and that you address your remarks to the Board as a whole and not to individual Board Members or Staff.
  • Listen in from a quiet location. Turn down any televisions or radios around you.

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.
MEETING AGENDA

Materials Distributed: regular meeting agenda of May 11, 2022; Item 3 RFB Agenda
20220422 Minutes DRAFT; Item 4a 1_Power Rates Staff Proposal RFB Presentation
2022-05-09; Item 4a 2_Hetch Hetchy Power Proposed Rates FY 22-23 and FY 23-24;
Item 4a 3_CPSF Proposed Rates FY 22-23; Item 5 Rate Fairness Board
Recommendations to SF Public Utilities Commission on 2022 Power Rates Study;
Item 6 SFPUC Rate Fairness Board Bylaws Draft

1. Call to Order and Roll Call

Member Name/Title
Howard Ash, Chair, Residential City Retail Customer
Vacant, City Retail Small Business Customer
Vishal Trivedi, Financial Analyst, Controller’s Office of Public Finance
Reese Isbell, Vice Chair, Residential City Retail Customer
Trisha McMahon, Budget and Planning Manager
Vacant, City Retail Large Business Customer
Edward de Asis, Assistant Citywide Budget Manager

Appointed By
Board of Supervisors
Board of Supervisors
Controller’s Office
Mayor’s Office
City Administrator
Mayor’s Office
Controller’s Office

The regular meeting of the Rate Fairness Board was called to order at 2:02 PM via Zoom teleconference.

Roll Call:
- Present: Chair Ash, Member Trivedi, Vice Chair Isbell, Member McMahon, Member de Asis.
- A quorum was present.

2. General Public Comment

Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

Public Comment: none

3. Approval of the Regular Meeting Minutes of April 22, 2022
(Discussion and Action)

Chair Ash asked Board for comments, questions, or concerns.

Vice Chair Isbell provided correction for lines 171 and 172, add last name Isbell in place of first name Reese.

Chair Ash provided correction for line 119 correct “changes” to “changed.” Also, lines 129-132 unclear what Erin stated about the Hetchy policy. Rates Administrator Erin provided the following revision for lines 129-133: In a response to staff proposal
question. Administrator Franks noted that the Power Team that oversees our hedging policy does forecasting and analysis, balancing uncertainty of knowing what our future costs are with not accidentally buying when things are the most expensive and regretting it later.

The Minutes of the regular meeting of April 22, 2022, were adopted, as amended, unanimously upon a motion by Vice Chair Isbell and seconded by Member de Asis.

Public Comment: None

Roll call vote to approve Minutes as amended:
- Ayes: Chair Ash, Member Trivedi, Vice Chair Isbell, Member McMahon, and Member de Asis

4. Report of the Chair
   a. 2022 Power Rates Study Rates Proposal: CleanPowerSF and Hetchy Power
      Erin Franks, SFPUC Rates Administrator
      (Presentation and Discussion)

      Rates Administrator Erin Franks presented 2022 Power Rates Study Rates Proposal which included CleanPowerSF and Hetch Hecthy proposed rates, key rate takeaways, bill impacts, tariff schedules. Discussion followed.

      Public Comment: None

5. Rate Fairness Board Recommendations to SF Public Utilities Commission on 2022 Power Rates Study
   (Discussion and Possible Action)

   Chair Ash introduced the Board’s draft presentation of recommendations to the San Francisco Public Utilities Commission. Discussion followed.

   Public Comments: None

6. Rate Fairness Board Bylaws
   (Discussion and Possible Action)

   Vice Chair Isbell introduced draft RFB Bylaws. Discussion followed.

   Chair Ash suggested that Board invite City Attorney to review and talk about Board’s bylaws.

   Member Trivedi suggested adding the rule noted in previous meeting about non-City employee qualification for Chair and Vice Chair appointment. Chair Ash suggested
Chair Ash noted that this is a great start to establish Board’s Bylaws, as this has been absent in our Board and very necessary to have.

Member Trivedi thanked Vice Chair Isbell for creating draft bylaw document. Also, suggested that City Attorney should review before Board vote. Also, note that appointing office is no longer Mayor’s Office of Public Finance, instead Controller’s Office of Public Finance.

Vice Chair to send an updated draft to Board Secretary Yvonne, then determine how to coordinate the City Attorney’s review.

Public Comment: None

7. Announcements, Comments, Questions
   (Discussion)

Chair proposed scheduling another meeting for Monday, May 16, 1-2 PM. Purpose of meeting would be to work on wording of Board’s recommendations to San Francisco Public Utilities Commission on 2022 Power Rates Study.

Public Comment: None

8. Adjournment

Meeting adjourned at 3:54 PM.
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability. Written reports or background materials for calendar items are available on-line at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.

Meeting Procedures: Public Comment will be taken before or during the Board’s consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Trợ giúp Thông dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 지원 / คำอธิบาย การแปล ฟรี / Libreng tulong para sa wikang Tagalog.

Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site at www.sfgov.org/ethics.
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.