SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Draft Minutes of Regular Meeting
Friday, April 22, 2022, 2:00 – 4:00 PM
(Approved ___, 2022)

San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

JOIN MEETING REMOTELY VIA ZOOM

1. Modern Browser (WebRTC) [Best]
   Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required)

2. Mobile Apple iOS or Android devices: Mobile users can also join with Zoom Cloud Meetings App on Apple App Store iOS or Google Play Store Android

3. Meeting Link
   Meeting ID: 873 0528 5898
   Passcode: 053074

4. Join by Telephone [Audio only]: US: +1 669 900 6833 or +1 213 338 8477 or +1 669 219 2599 or +1 646 518 9805
   a. Meeting ID: 873 0528 5898
   b. Passcode: 053074

Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

PUBLIC COMMENT & BEST PRACTICES

• Public comment periods will be announced.
• Type your comments using the “Chat” tab. In chat box please type "Public Comment" preceding your comment.
• Comments will be read out loud by meeting moderator. If you have technical issues or questions, you may also send a private message to the moderator using direct message.
• We ask that public comments be made in a civil and respectful manner and that you address your remarks to the Board as a whole and not to individual Board Members or Staff.
• Listen in from a quiet location. Turn down any televisions or radios around you.

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.
MEETING AGENDA

Materials Distributed: regular meeting agenda of April 22, 2022; Item 2_Adopt State Urgency Legislation_54953(e); Item 4_RFB_Agenda_20220408_Minutes DRAFT; Item 5a_PUC rates proposal_04.22.2022; Item 6_RFB Aprl 22 2022 Issues to Consider.

1. Call to Order and Roll Call

Member Name/Title                                                                 Appointed By
Howard Ash, Chair, Residential City Retail Customer                              Board of Supervisors
Vacant, City Retail Small Business Customer                                        Board of Supervisors
Vishal Trivedi, Financial Analyst of Office of Public Finance                    Controller's Office
Reese Isbell, Residential City Retail Customer                                     Mayor's Office
Trisha McMahon, Budget and Planning Manager                                      City Administrator
Vacant, City Retail Large Business Customer                                        Mayor's Office
Edward de Asis, Assistant Citywide Budget Manager                                Controller's Office

The regular meeting of the Rate Fairness Board was called to order at 2:00 PM via Zoom teleconference.

Roll call:
• Present: Chair Ash, Member Trivedi, Member Isbell, Member McMahon, Member de Asis.
• A quorum was present.

RFB Secretary provided the following reminders: remote meeting authorized by the California Government Code Section 54953(e); instructions for public participation during public comment periods; recording of meeting for minutes only, not to be published.

2. Adopt renewed findings under State Urgency Legislation to allow hybrid in-person meetings during the COVID-19 Emergency and direct the RFB Secretary to agendize a similar resolution at a RFB Meeting within the next 30 days.

RFB Secretary read the following: Adopt findings under State urgency legislation California Government Code Section 54953(e) to allow teleconferenced meetings during the COVID-19 Emergency and direct the Board Secretary to agendize a similar resolution at a Board meeting within the next 30 days.

Roll-Call Vote:
• Ayes: Chair Ash, Member Trivedi, Member Isbell, Member McMahon, Member de Asis
3. General Public Comment
Members of the public may address the Rate Fairness Board (RFB) on matters that are within the Board’s jurisdiction but not on today’s agenda.

Public Comment: none

4. Approval of the Regular Meeting Minutes of April 8, 2022
(Discussion and Action)

Member Isbell inquired about Vice Chair vote noted in Minutes (April 8) and whether this would be considered on today’s agenda under Bylaws discussion. Chair Ash confirmed that Board could elect Vice Chair under Item 7 on today’s agenda.

Chair Ash provided correction to Minutes: line 140 change “residential” to “non-City employee Member.”

Public Comment: none

The Minutes of the regular meeting of April 8, 2022, were adopted, as amended, unanimously upon a motion by Member Trivedi and seconded by Member Isbell.

5. Report of the Chair
a. 2022 Power Rates Study Rates Proposal: CleanPowerSF and Hetch Hetchy Power

Consultant Scott Burnham provided presentation about the 2022 Power Rates Study Rates Proposal: CleanPowerSF and Hetch Hetchy Power. Burnham noted that the Commission Meeting date was changes from May 10 to May 24. Topics covered included project schedule, seasonal and TOU (time-of-use) rates, CleanPowerSF—customer bill impacts and staff proposal, and Hetch Hetchy—recommended rate plan. Discussion followed.

Rates Administrator Erin Franks informed Board that the 2022 SFPUC Power Rates Study Report will be posted on Board website, as soon as possible, for both public and Members.

In a response to staff proposal question, Administrator Franks noted that the Power Team that oversee hedging policy about how we hedge position
in the market and do forecasting and analysis around balancing certainty of
knowing what our future costs are without accidentally buying when things
are the most expensive and regretting it later. Franks noted that if Board is
interested in hearing more, then we could get those staff to present.

Administrator Franks noted that it would make sense to schedule another
meeting to prepare Board recommendation. Staff aims to provide tariff
schedules in detail at the next meeting.

Public Comment: none

6. Rate Fairness Board Recommendations to SF Public Utilities
Commission on 2022 Power Rates Study
(Discussion and Possible Action)

Board would like to review final proposal from staff at the next meeting to
discuss further, prior to discussing further. Chair Ash to prepare draft PPT
slides to share with Board, subsequently with Commission.

Public Comment: none

7. Rate Fairness Board Bylaws
(Discussion and Possible Action)

Member Isbell to prepare draft bylaws.

Member Trivedi suggested to hold-off discussion in the absence of bylaws
draft. Asked if Board would like to move forward with appointing Vice Chair,
should Board need somebody in that position.

Chair entertained motion to nominate Member Isbell to Board Vice Chair.
Member Trivedi motioned to nominate Member Isbell, seconded by
Member de Asis.

Public Comment: none

Roll-Call Vote:
• Ayes: Chair Ash, Member Trivedi, Member Isbell, Member
  McMahon, Member de Asis

Member Reese was nominated as Vice Chair to the Rate Fairness Board,
Congratulations, Vice Chair Reese!

8. Announcements, Comments, Questions
(Discussion)
Chair Ash asked staff about best time to schedule next meeting. Administrator Franks explained that week of April 25 does not work, instead early May would work best, provided sufficient time to submit Board recommendation to Commission in advance of May 24 meeting.

Board discussed possible early May dates. The Board Secretary will follow-up with Board to schedule the following meeting date and time.

Public Comment: none

9. Adjournment

Meeting adjourned at 4:22 PM.
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability. Written reports or background materials for calendar items are available online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.

Meeting Procedures: Public Comment will be taken before or during the Board’s consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board’s jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sotf@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

311 Free Language Assistance: 免費語言協助/ Ayuda gratuita con el idioma / Бесплатная помощь переводчиков / Trường dịch Miễn phí /

Assistance linguistique gratuite / 無料の言語支援 / 무료 언어 / 지원 / ควมช่วย / Libreng tulong para sa wikang Tagalog / 语言援助

Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.