Minutes
Tuesday, July 12, 2016
(Approved July 26, 2016)

1:30 P.M.
1 Dr. Carlton B. Goodlett Place
City Hall, Room 400
San Francisco, CA 94102

Commissioners
Francesca Vietor, President
Anson Moran, Vice President
Ann Moller Caen
Vince Courtney
Ike Kwon

Harlan L. Kelly, Jr.
General Manager

Donna Hood
Secretary

For information, contact the Commission Secretary at 554-3165.
Minutes and other information are available on the SFPUC web site:
www.sfwater.org
Gavel-to-Gavel coverage available at:
http://sanfrancisco.granicus.com/ViewPublisher.php?view_id=22
1. **Call to Order**  
*President Vietor called the meeting to order at 1:42 PM.*

2. **Roll Call**  
*Present: Vietor, Moran, Courtney and Kwon*  

3. **Approval of the Minutes of June 28, 2016**  
*On Motion to approve the minutes of June 28, 2016: Ayes: Vietor, Moran, Courtney and Kwon*  

   *No public comment.*  

   *Commissioner Caen arrived at 1:44 PM.*

4. **General Public Comments**  
   - Mr. Francisco DaCosta spoke about the digesters and the associated smell. He discussed mitigation and expressed the need for a project timeline and hearing.

5. **Communications**  
   a) **Advance Calendar**  
   b) **Letter Summary**  
   c) **Contract Advertisement Report**  
   d) **Response to BAWSCA Budget Recommendations No. 4 Regarding the March 2016 Revised WSIP**  
   e) **2016 Public Health Goal Report**  
   f) **2016 Water Quality Strategic Plan Update and Contaminants of Emerging Concerns Update**  

   *No public comment.*

6. **Other Commission Business**  
*None.*

7. **Report of the General Manager**  
   a) **Drought Update**  
   *Mr. Steve Ritchie, Assistant General Manager (AGM) Water, provided a drought update. He noted current reservoir storage levels, stating total system storage is at 92 percent, and water bank is at 72 percent. He discussed cumulative precipitation; Snowpack; Tuolumne River water available to the City; and total deliveries. AGM Ritchie reviewed lessons learned during the last few dry years. He emphasized that the drought is not over and conservation should continue.*  

   *No public comment.*

   b) **CleanPowerSF Update**  
   *Ms. Barbara Hale, AGM Power, stated there are currently 7,400 active locations; the opt-out rate is at 1.5 percent; and there is a three percent participation in SuperGreen option. She stated there are 497 pre-enrollments for August service, with 359 (70 percent) of those selecting SuperGreen.*
She discussed supply procurement to meet demand, and stated that an action item will be before the Commission at the next meeting to authorize the GM to exceed 50 MW demand. AGM Hale stated staffing increase continues.

AGM Hale responded to a question from Commissioner Courtney as to whether employees will be public or contracted. Brief discussion ensued.

In response to a question from Vice President (VP) Moran, AGM Hale stated those who sign-up by August 1st would have service begin November 1st.

Public Comments
- Mr. Jason Fried, LAFCo, discussed staffing and noted needs to meet future program demands.

Without objection, President Vietor asked that Ms. Ann Clark be allowed to speak on item 4.

Item 4 General Public Comment
- Ms. Ann Clark, Friends of Camp Mather, provided an update on the summer activities at Camp Mather and encouraged visitors.

8. Sewer System Improvement Program (SSIP) Quarterly Update
Ms. Karen Kubick, SSIP Director, provided a status update. She discussed program status (as of March 2016). She indicated there are 70 projects, with 11.4 percent of Phase One projects completed. Ms. Kubick reviewed Green Infrastructure Early Implementation Projects, noting three are in construction.

Ms. Kubick reviewed SSIP recent achievements and provided updates on: (1) Biosolids Digester Facilities Project; (2) Southeast Plant (SEP) New Headworks (Grit); (3) SEP Facility-wide DECS Control Upgrades; and (4) Flood Resilience Analysis. She reviewed projects with on-going construction and noted upcoming projects.

Director Kubick provided a workforce update: (1) Local participation (LBE and Local Hire Ordinance achievement); and (2) Distribution of workers on SSIP projects (apprentice and journey hours).

Ms. Kubick discussed stakeholder engagement efforts, reviewing key outreach events.

Commissioner Courtney discussed SSIP workforce development. He noted the need for pre-apprenticeship programs. He requested that the next report include additional information on workforce, specifically as it relates to pre-apprenticeship and construction.

Deputy General Manager (DGM) Michael Carlin noted the workforce issue is relevant across the SFPUC, not just within the SSIP. He indicated he would speak
with AGM Juliet Ellis regarding the comprehensive SFPUC-wide workforce program and report back.

VP Moran commended Ms. Kubick on the workforce numbers. In response to a request from VP Moran, Ms. Kubick discussed outreach efforts, and provided comment on Mr. DaCosta’s statement regarding the digesters and timeline. She discussed communication efforts on those issues. She stated she would provide a comprehensive report of outreach efforts.

VP Moran Andy stated that staff cannot lose sight of the basic issues of odor and with community frustration regarding the program duration. He asked that those concerns be addressed in future reports.

President Vietor requested feedback on data collection and monitoring for green infrastructure.

President Vietor requested a more frequent SSIP update. DGM Carlin suggested an informational update every other month, to be placed on the General Manager Report.

No public comment.

The Commission Secretary read the Consent Calendar.

9. **Consent Calendar**
   a) Approve Amendment No. 1 to Agreement No. CS-1004B, Engineering Design Services for Oceanside Plant, with MWH Americas, Inc., to complete engineering design and provide engineering services during construction for the Westside Pump Station Reliability Improvements Project, and Oceanside Water Pollution Control Plant Digester Gas Handling Utilization Project; and authorize the General Manager to execute this amendment, increasing the agreement up to $1,500,000, for a total not-to-exceed agreement amount of $5,000,000, with no change to the agreement duration. ([Resolution 16-0134](#))

   b) Accept work performed by Robert E. Boyer Construction, Inc., for Contract No. HH-963R, Moccasin Control and Server Building, for a total contract amount of $7,029,919, and with a total contract duration of 297 consecutive calendar days; and authorize final payment to the contractor. ([Resolution 16-0135](#))

   c) Award Contract No. JOC-51, HVAC Energy Efficiency (C-20 License) for a not-to-exceed amount of $5,000,000 to the lowest, qualified, responsible and responsive bidder, EMCOR Services/Mesa Energy Systems, Inc., to perform heating, ventilation, and/or air conditioning upgrades at City owned municipal facilities. ([Resolution 16-0136](#))

   d) Award Contract No. JOC-59, Job Order Contract, General Engineering (A-License), for a not-to-exceed amount of $5,000,000 to the lowest, qualified, responsible, and responsive bidder, Power Engineering Construction Company, to perform general engineering construction tasks, with an emphasis on marine-
related projects, for all SFPUC Enterprise Operations and Bureaus. (Resolution 16-0137)

e) Award Contract No. JOC-61, Job Order Contract, Micro-LBE Set-Aside, General Engineering (A-License), for a not-to-exceed amount of $2,000,000 to the lowest, qualified, responsible, and responsive bidder, GECMS Inc., to perform general engineering construction tasks for all SFPUC Enterprise Operations and Bureaus. (Resolution 16-0138)

f) Accept work performed by K.J. Woods Construction, Inc., for Contract No. WW-483RR, North Shore to Channel Force Main Improvements and Pavement Renovation; Approve Modification No. 22 (Final), decreasing the contract amount by $5,156,767, for a total contract amount of $35,380,000, and with a time extension of 86 consecutive calendar days, for a total contract duration of 1,362 consecutive calendar days; and authorize final payment to the contractor. (Resolution 16-0139)

g) Accept work performed by NTK Construction, Inc., for Contract No. WW-541, Southeast Water Pollution Control Plant Oxygen Generation Plant Replacement; Approve Modification No. 5 (Final), decreasing the contract amount by $275,517, for a total contract amount of $9,149,598, and with a time extension of 566 consecutive calendar days, for a total contract duration of 1135 consecutive calendar days; and authorize final payment to the contractor. (Resolution 16-0140)

On Motion to approve the Consent Calendar:
Ayes: Vietor, Moran, Caen, Courtney and Kwon

The Commission Secretary stated item 10 is rescheduled to July 26, 2016.

10. Approve the revised Records Retention Schedule and Record Retention Policy of the San Francisco Public Utilities Commission.

11. Approve the terms and conditions and authorize the General Manager to execute a five year revocable license to the Town of Hillsborough to use a portion of SFPUC parcel 2-A-1-G in Hillsborough, California, for the sole purpose of removing an existing 10-inch cast iron pipeline, and installing and maintaining a 12-inch PVC pipeline. No use fee will be charged for the license. (Resolution 16-0141)

Mr. Tony Bardo, Assistant Real Estate Director, introduced the item. He stated that the Town of Hillsborough has agreed to remove infrastructure they had originally planned on leaving abandoned in place, which would allow for a six month rather than a five-year term, as reflected in the license. He stated the resolution gives the General Manager the authority to reduce the term of the license, that the amendment is in the best interest of the City, and it does not materially increase the obligations or liability of the City. He stated all other terms and conditions remain the same.
On Motion to approve item 11:
Ayes: Vietor, Moran, Caen, Courtney and Kwon

President Vietor stated that item 14 is being rescheduled to the July 26, 2016 meeting, and that items 15 through 21 would not be heard. Therefore, there was no Closed Session.

12. Public Comments on matters to be discussed in Closed Session.

13. Motion on whether to assert the attorney-client privilege regarding the matters listed below as Conference with Legal Counsel.

No Closed Session

14. Conference with Legal Counsel – Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
San Francisco Superior Court No.: CGC-14-543173
City Attorney File No.: 150762

15. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
City and County of San Francisco v. Pacific Gas & Electric
Federal Energy Regulatory Commission
Case No.: EL15-3-000/Date Filed: October 10, 2014

16. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
Pacific Gas & Electric
Federal Energy Regulatory Commission
Tariff Withdrawal per 35.15: Notice of Termination of the 1987 CCSF Interconnection Agreement – PG&E Rate Schedule FERC No. 114 to be effective June 30, 2015.
Case No.: ER15-702-000/Date Filed: December 23, 2014

17. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
Pacific Gas & Electric
Tariff Withdrawal per 35.15: Notice of Termination of The CCSF Facilities Charge Agreement for Moscone to be effective June 30, 2015.
Case No.: ER15-703-000/Date Filed December 23, 2014

18. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
19. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
Pacific Gas & Electric
Federal Energy Regulatory Commission
§205(d) rate filing per 35.13 (a)(2)(iii): City and County of San Francisco Wholesale Distribution Tariff Replacement Agreements to be effective July 1, 2015
Case No.: ER15-704-000/Date Filed: December 23, 2014

20. Conference with Legal Counsel - Pursuant to California Government Code Section 54956.9 (d) (1) and San Francisco Administrative Code Section 67.10 (d) (1)
Existing Litigation:
Pacific Gas & Electric
Federal Energy Regulatory Commission
Notice of Termination of Facilities Charge Agreements between PG&E and the City and County of San Francisco
Case No.: ER15-735-000/Date Filed: December 23, 2014

21. Threat to Public Services or Facilities – Pursuant to California Government Code Section 54957 and San Francisco Administrative Code 67.10 (a)

22. Announcement following Closed Session

23. Motion regarding whether to disclose the discussions during Closed Session

24. Other New Business
None.

25. Adjournment
President Vietor adjourned the meeting at 2:34 PM.