



**San Francisco Public Utilities Commission
 Citizens' Advisory Committee
 Wastewater Subcommittee**

MEETING MINUTES

**Tuesday, March 6, 2018
 5:30 p.m. – 7:00 p.m.
 525 Golden Gate Ave, 3rd Floor, Tuolumne Conference Room**

Mission: The Wastewater Subcommittee shall review sewage and stormwater collection, treatment, and disposal system replacement, recycling, and other relevant plans, programs, and policies ([Admin Code 5.140-142](#)).

Members

Anietie Ekanem (D10)	Ernesto Martinez (D9)	Amy Nagengast (D8)
Amy Zock (D3)	Misty McKinney (B-Enviro. Justice)	

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu and Alexandra Johnson

ORDER OF BUSINESS

- Call to order and roll call:** The meeting was called to order at 5:32 pm.

Members present at roll call: (3) Ekanem, Zock, Nagengast

Members absent at roll call: (2) Martinez, McKinney

Members of the public: (2) David Pilpel, Amelia Luna

- Approve [November 7, 2017](#) Meeting Minutes**

Member Martinez arrived at 5:35pm, quorum maintained.

Motion was made (Zock) and seconded (Nagengast) to approve the [November 7, 2017](#) Meeting Minutes

Public Comment: David Pilpel made grammatical suggestions such as spelling out acronyms and consistently identifying staff presenters as "Staff".

AYES: (3) Ekanem, Nagengast, Martinez, Zock

NOES: (0)

ABSENT: (1)

Mark Farrell
Mayor

Ike Kwon
President

Vince Courtney
Vice President

Ann Moller Caen
Commissioner

Francesca Vietor
Commissioner

Anson Moran
Commissioner

Harlan L. Kelly, Jr.
General Manager



3. Report from the Chair

- Welcome members, staff, and the public

Public Comment: None.

4. Public Comment: David Pilpel suggested that the committee learn from the presentations and former CAC members.

5. Presentation and Discussion: [Biosolids Digester Facilities Project \(BDFP\) Project Update](#), Carolyn Chiu, Senior Project Manager, Project Management Bureau

Presentation Topics:

- Southeast Plant Biosolids Digester Facilities (BDFP) Project Update
- Project Location
- Biosolids Digester Facilities
- BDFP Aerial View of Existing Site
- Key Features
- Environmental Review Schedule
- CEQA Categories for Analysis
- BDFP Project Schedule
- Biosolids Facilities Aerial View from East
- Biosolids Process Buildings

Member McKinney arrived at 5:55pm, quorum maintained.

Discussion Topics:

- Chair Ekanem asked how the SF Wholesale Produce Market and Jerrold Street that runs through it is going to be impacted. Staff Chiu informed that they are coordinating with the produce market for construction planning and are creating alternative routes to reduce traffic congestion. The Biosolids Team hired a Program Construction Manager for all PUC construction at the Southeast Treatment Plant to coordinate and oversee the construction and reduce congestion.
- Chair Ekanem: what is the plan to monitor odor? Staff Chiu mentioned that the plant has monitors to detect odors at the fence line but it's challenging to track the source of odors outside of the plant.
- Member Nagengast asked if data on odors and pollutants is accessible to the public similar to how airlines publish weather updates. Staff Chiu mentioned there's internal tracking for elements but it's difficult to track odors that aren't being expelled through the plant. She then mentioned that it's challenging to determine how the data is managed.
- Chair Ekanem asked if there was a hotline for odor reporting. Staff Chiu informed there is a 311 hotline that members of the public can call to report odors and those complaints are routed to the SFPUC to handle.
- Member McKinney asked how many calls regarding odor were received by 311. Staff Chiu mentioned that the exact numbers are in the EIR.
- Chair Ekanem suggested to have a direct SFPUC line for people. In doing so the project would receive a lot of community support.

Public Comment:

- David Pilpel informed that there was discussion in the past between having a direct hotline versus 311 and decided on 311 because it's available 24/7, has language support and has more frequent reporting. He then commented about the sewer system odors and how they will always exist but there are ways to lessen them. He then requested to see the Response to Comment (RTC) from the Biosolids EIR. Lastly, he suggested having another Biosolids presentation and discussion on the handling and use of Biosolids as a byproduct since the enabling ordinance for the Wastewater CAC requires the Wastewater CAC to review the Biosolids project.

6. **Presentation and Discussion: Sewer System Improvement Program (SSIP) Communications Update**, Chris Colwick, Joseph Sweiss and Beatriz Flórez Huertas, Communications

- [2016-2017 Sewer System Improvement Program Annual Report](#)

Presentation Topics:

- Staff Colwick mentioned that there is a Construction Information Hub being currently staff Mondays and Fridays from 9:30am – 12pm, 1:30pm-4pm at the Southeast Community Facility (SECF) at 1800 Oakdale. The Construction Information Hub hours will increase once construction picks up. He then referred to their other resources such as the construction hotline, website and outreach events i.e. Drum Street Project, Mariposa Pump Station.
 - Hotline: 415-554-4SEP (4737)
 - Website: www.sfwater.org/SEPconstruction

Discussion Topics:

- Chair Ekanem asked if there were a list of projects by districts. Staff Colwick informed that there is a map that has all the projects by project type in the SSIP Annual Report.
- The committee suggested to having a shared calendar for all of the marketing events by quarter.
- Staff Huertas mentioned that on March 27th, 2018 there will be a breakfast briefing from 8-10am for merchants in the Bayview and asked for the committee to share this event to their networks. Then she informed the committee that there will be coffee hours at various Bayview locations to answer questions that the community may have.
- Staff Colwick walked through the events on the SSIP Calendar.
- Member McKinney noted that most of the events are during work hours and asked if there will be more accessible meeting times. Staff Colwick informed that they try to host both weekday and weekend events and try to co-host events with different groups and partner with SECF.
- Chair Ekanem asked if there was a quantified list of all the outreach events in the Southeast. Staff Colwick informed there's a high-level snap shot in the SSIP Annual Report.

Public Comment: David Pilpel suggested adding the March 6, 2018 Wastewater CAC meeting and the EIR Planning Commission meeting on the SSIP Calendar.

7. **Discussion: Wastewater CAC Priorities**, Anietie Ekanem, Wastewater CAC Chair

Discussion Topics:

- The committee discussed previous passed resolutions e.g. Equitable Distribution of Green Infrastructure, SSIP CityWorks Interns' Recommendations.
- The committee expressed interest in having community meetings at other wastewater treatment plants i.e. Oceanside, Southeast Treatment Plant (SEP). Then made the following points:
 - Meetings that discuss SEP topics should be held at the Southeast so it is more accessible to members in that community.
 - It would be beneficial to have youth voices present at meetings, but also requires a strong mentorship relationship.
- Chair Ekanem discussed the Arts Masterplan Charrette that was held at the Southeast Community Facility (SECF) on Feb 2, 2018; the variety of stakeholders who attended and the workshop activities, lastly the coordination of multiple art projects occurring in Bayview.
- Staff Zhu mentioned that the Charrette was intended to get guidance from stakeholders on what art they want to see in their neighborhood. Artists can apply to a Request for Qualifications pool for artists who have a meaningful connection to the Bayview.
- Chair Ekanem discussed the possibility of drafting a Resolution in favor of dynamic, temporary art that can be brought into schools.
- The committee discussed having a presentation from HR or Wastewater Workforce on how to match required job qualifications and competencies.
- Member Zock expressed interest in hosting a meeting in Districts 3 and 4.
- Staff Zhu suggested to use the agenda topics to determine meeting location and asked the Communication Staff if there are any agenda topics ideas from Districts 3 or 4.
 - Staff Colwick suggested Mariposa Pump Station in District 3, Phase 2 of Sunset Green Infrastructure project in District 4 and the Ocean Beach Masterplan.
- The committee discussed streaming their meetings. Then Staff Zhu informed that it does take IT Staff time and resources to facilitate a live stream meeting.
 - Member Nagengast suggested that the audio alone is sufficient.
- Member Nagengast expressed interest in seeing presentations in Green Infrastructure and Solar.
- Member McKinney asked for an update on the education center for the new SECF and if it will meet the Next Generation Science Standards (NGSS).

Public Comment: David Pilpel suggested to work with Blair Randall from SFPUC and Tamar Barlev, former CAC member from the San Francisco Unified School District (SFUSD) to discuss the connection between art and education. He then encouraged the committee to think about solutions that will mitigate construction impacts. Lastly, he suggested having a joint meeting once a year and hosting meetings at the County Fair Building.

8. Staff report

- Bayview Arts Master Plan Workshop was held on February 2
- Amelia Luna gave an update on Sherwood Design's participation in the Resilient by Design competition. The projects focus on resiliencies such as flood prevention and costal protection. Then asked for committee members to share the project information with their networks.

Public Comment: David Pilpel mentioned that it would be interesting to hear about the sewer system planning process from the 1970s.

Member McKinney left at 7:18pm, quorum maintained.

9. Future Agenda Items and Resolutions

- Watershed Stewardship Grants
- Stormwater Management Ordinance and the Southeast Treatment Plant
- Environmental Justice in Capital Projects
- Education Programs
- Bayview Arts Master Plan Update
- SSIP Phase II Communications Updates
- Upcoming Constructions
- Biosolids Green Infrastructure Resolution Update
- SSIP CityWorks Interns' Resolutions Update
- Workforce Programs and Qualifications

Public Comment: None.

10. **Announcements/Comments** The next rescheduled meeting of the Wastewater Subcommittee will take place on April 3, 2018. Visit www.sfwater.org/cac for information about the next meeting.

11. Adjournment

Motion was made (Martinez) and seconded (Nagengast) to adjourn the meeting.

Meeting was adjourned at 7:22 pm.

12. Additional Resources

Biosolids Digesters Facilities Project

- [SFPUC's Overview Page](#)
- [SF Planning Department's Page to Draft EIR and Response to Comments](#)
- [Bay Area: Resilient By Design Challenge Islais Creek Project](#)