

**San Francisco Public Utilities Commission  
Citizens' Advisory Committee**

**MEETING MINUTES**  
**Tuesday, September 19, 2017**  
**5:30 p.m. – 7:00 p.m.**  
**525 Golden Gate Ave., 3<sup>rd</sup> Floor Tuolumne Conference Room**

**Mission:** The purpose of the SFPUC CAC is to provide recommendations to the SFPUC General Manager, the SFPUC Commission, and the Board of Supervisors regarding the agency's long-term strategic, financial, and capital improvement plans.

**Members:**

|                                 |                            |  |
|---------------------------------|----------------------------|--|
| <b>Wendy Aragon, Chair (D1)</b> | Jasmine Conrad (D7)        | Nicole Sandkulla (M-Reg'l Water Customers) |
| Suki Kott (D2)                  | Amy Nagengast (D8)         | VACANT (M-Eng./Financial)                  |
| Leslie DeTaillandier (D3)       | Ernesto Martinez (D9)      | Nathaniel Kinsey (M-Lg Water User)         |
| Amy Zock (D4)                   | Anietie Ekanem (D10)       | Owen O'Donnell (B-Small Business)          |
| Ted Loewenberg (D5)             | Jennifer Clary (D11)       | Misty McKinney (B-Env Justice)             |
| Matthew Steen (D6)              | Paige Miller (M-Env.Group) |  |

M = Mayoral appointment, B = Board President Appointment

Staff Liaisons: Tracy Zhu, Alexandra Johnson, and Justin Gardner

**ORDER OF BUSINESS**

- 1. Call to order and roll call:** The meeting was called to order at 5:32 pm.

Members present at roll call: (12) Aragon, DeTaillandier, Zock, Loewenberg, Steen, Conrad, Martinez, Ekanem, Clary, Sandkulla, Kinsey, O'Donnell

Members absent at roll call: (4) Kott, Miller, McKinney, Nagengast

Members of the public: (1)

- 2. Approve [June 20, 2017](#) Meeting Minutes and [August 9, 2017, Special Joint Meeting with Southeast Community Facility Commission](#) Meeting Minutes**

Motion was made by (Clary) and seconded (Loewenberg) to approve the [June 20, 2017](#) meeting minutes.

AYES: (12) Aragon, DeTaillandier, Zock, Loewenberg, Steen, Conrad, Martinez, Ekanem, Clary, Sandkulla, Kinsey, O'Donnell

NOES: (0)

ABSENT: (4) Kott, Miller, McKinney, Nagengast

**Edwin M. Lee**  
Mayor

**Anson Moran**  
President

**Ike Kwon**  
Vice President

**Ann Moller Caen**  
Commissioner

**Francesca Vietor**  
Commissioner

**Vince Courtney**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



Motion was made by (Sandkulla) and seconded (Martinez) to approve the [August 9, 2017](#) meeting minutes.

AYES: (12) Aragon, DeTaillandier, Zock, Loewenberg, Steen, Conrad, Martinez, Ekanem, Clary, Sandkulla, Kinsey, O'Donnell

NOES: (0)

ABSENT: (4) Kott, Miller, McKinney, Nagengast

Public Comment: None

3. **Public Comment:** None

4. **Report from the Chair** - Chair

- Welcome members of the public and staff
- Introduce new member, District 7 representative Jasmine Conrad
- Annual CAC Chair Report at SFPUC Commission meeting, September 26, 2017
- Report back from [Annual CAC Leadership Retreat](#) on July 16, 2017
  - The chairs from each subcommittee discussed their key priorities.

**Member Kott** arrives at 5:36pm, quorum maintained

Public Comment: None

5. **Presentation and Discussion:** [General Manager Address to CAC](#), Harlan Kelly, General Manager

Presentation Topics:

- Presentation Overview
- Our Core Priorities
- Upcoming Rates Package
- Affordability Program
- 2020 Strategic Plan
- Workforce Succession Planning
- Bay Delta Plan
- Diversifying Local Water Supply
- Sewer System Improvement Program
- Stormwater Management & Localized Flooding
- CleanPowerSF Implementation
- Power Business Plan Implementation
- CAC's Role & Engagement
- Discussion

Topics of Discussion:

- Member O'Donnell strongly suggested that the agency improve its water conservation incentives. Harlan advised to audit the waste water usage.
- Member Clary asked for a status update on the agency's Fats, Oils, Grease (FOG) control program. Harlan notified the committee that there has been a slight improvement to the program due to working with a third party that collects the FOG.
- Member DeTaillandier asked what the agency's stance is on Senate Bill 619. Harlan informed the committee that the bill was passed due to wireless company lobbyists and does not support the placement of antennas on property without public notification and consent.

- Member Ekanem suggested that the agency better coordinate its construction projects to reduce traffic and street congestion. Harlan explained that the coordination expands to various government agencies and jurisdiction within the neighborhood i.e. residents, the private sector. The agency is constantly working on improving construction mitigation.
- Member Loewenberg asked how the agency will respond to the law that enforces water usage meters in homes/buildings. Harlan stated that water conservation will be a part of the building permit contract. Then talked about the engineering challenges of retrofitting a home and installing water meters into existing buildings.
- Member Aragon asked what the agency is doing to ensure that other government agencies are conserving our water and resources without policing them. Harlan confirmed that managing our resources is a difficult task that can be accomplished by working with other city departments to align our priorities.
- Member Kott followed up by asking how government agencies align their competing priorities. Harlan informed the committee that the mayor is planning to release a strategic plan and implement it within all agencies so that it oversees and connects our efforts.

Public Comment: None

**Member Miller** arrives at 5:55pm, quorum maintained

6. **Presentation and Discussion:** [Central Bayside Improvement Project Update](#), Saed Toloui, Project Manager

Saed played a draft video of the Central Bayside System Improvement Program (CBSIP). The draft video is an overview of the following:

- CBSIP is a subproject of the Sewer System Improvement Program that renews the city's aging infrastructure.
- Improving the underground sewer tunnels will improve resilience to seismic events, protect the bay by reducing combined sewer discharges and increase operational flexibility to help meet goals to adapt to climate change effects such as rising sea levels.
- The proposed tunnel channel will be 24ft in diameter and 150ft underground which would reduce surface impacts such as construction, noise and traffic.
- The project is in the design phase and hopefully will get contracted to construction by the end of 2019, and finish in 2024.

Topics of Discussion:

- The committee asked if they are replacing the existing pipe or creating a new one and what they will do to seismically improve the existing pipes. Saed confirmed that they are not building a new pipe and in Phase III of the Sewer System Improvement Project (SSIP) they will thoroughly address the seismic concerns of the pipe.
- The committee asked for an engineer's estimate on the project. Saed confirmed the cost is roughly \$845M, but they are working to bring the costs down i.e. not installing the tunnel too deep underground.
- The committee asked if CBSIP has any relationship to the Mission/Folsom tunnel. Saed confirmed the two pipeline projects are unrelated.
- The committee expressed concern regarding the sewage smell from the construction and asked what CBSIP will do to reduce odor. The CBSIP team responded that there will not be any intermediary vents and that they have mechanical facilities that reduce odor.

Public Comment: None

#### 7. **Staff Report**

Staff Johnson shared the upcoming SFPUC events with the committee:

- [Crocker Amazon Farm Ribbon Cutting](#) with PODER on October 15, 2017 from 12pm – 4pm.
- [Southeast Community Facility Health Fair](#) on October 28, 2017 from 10am – 2pm.

Public Comment: None

#### 8. **Future Agenda Items and Resolutions**

- Strategic Plan Update
- Climate Change
- Land Management Framework Policy Update
- Compliance with Prop 218
- Training on advancing the work of the utility through an equity lens – Chair Aragon
- Contracting Process
- Legislative Update
- Rate Study
- Communications/Customer Experience on Website

Topics of Discussion:

- Member Clary suggested that the committee work to address water equity and homelessness in the city.
- The committee discussed how to clarify climate change efforts within our agency. It was brought to the committee's attention that the agency's climate change efforts are focused on water.
- The committee followed up on having a resolution in support of the SSIP CityWorks interns' requests.
- The committee discussed how to create and track metrics for the current Southeast Community Facility and the proposed new one.
- The committee requested to follow up on their Green Infrastructure resolution from PUC staff.

Public Comment: None

9. **Announcements/Comments** – The next regularly scheduled meeting for the Full CAC will be on October 17, 2017.

#### 10. **Adjournment**

Motion was made (Kott) and seconded (Zock) to adjourn the meeting.

Meeting was adjourned at 7:00 pm.