SAN FRANCISCO PUBLIC UTILITIES COMMISSION
RATE FAIRNESS BOARD
CITY AND COUNTY OF SAN FRANCISCO

Regular Meeting
Friday, July 30, 2021 3:00 – 5:00 PM

This meeting is being held by Teleconference Pursuant to the Governor’s Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency Dated February 25, 2020.

During the Coronavirus Disease (COVID-19) emergency, the San Francisco Public Utilities Commission (SFPUC) Rate Fairness Board’s regular meeting room at 525 Golden Gate Avenue, is closed. The Board and SFPUC staff will convene Rate Fairness Board meetings remotely by teleconference.

PARTICIPATE REMOTELY VIA BLUEJEANS VIRTUAL MEETING

MEETING JOIN OPTIONS
Meeting ID: 828 196 388

1. Modern Browser (WebRTC) [Best]
   Please join with a modern browser Google Chrome or Microsoft Edge (no additional installation required):
   Meeting URL: https://bluejeans.com/828196388/4295

   Please allow microphone access if you wish to provide comment during Public Comment period (or use chat).

2. Laptop or Desktop Computer (BlueJeans Desktop App) [Better]
   (will require lightweight application installer)
   Meeting URL: https://bluejeans.com/828196388/4295

3. Mobile Apple iOS or Android devices: Mobile users can also join with BlueJeans Meetings App on Apple App Store iOS or Google Play Store Android, enter meeting ID 828 196 388

4. Phone [Audio only]: Join by Phone, Dial 1 (408) 317-9253

   Enter the meeting ID and passcode followed by #
   If you dial in via phone, please mute your phone with Mute function on your phone.

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Services of the San Francisco Public Utilities Commission

OUR MISSION: To provide our customers with high-quality, efficient and reliable water, power and sewer services in a manner that values environmental and community interests and sustains the resources entrusted to our care.
Meeting will be recorded for minutes only and will not be published. By joining this meeting, you agree to be recorded during the duration of this meeting.

To make public comment: SFPUC staff will announce public comment periods. Type your comments or questions using the “Chat” tab, comments to be read out loud by moderator. Or, click on “Raise Hand” under “People” tab, moderator will then call on you for public comment. If you have technical issues or questions, you may also send a private message to the moderator using “Direct Messages” under “Chat” tab.
MEETING AGENDA MINUTES

1. Call to Order and Roll Call
   Seat 1  Howard Ash, Chair
   Seat 2  Vacant
   Seat 3  Anna Van Degna
   Seat 4  Vacant
   Seat 5  Adam Nguyen
   Seat 6  Vacant
   Seat 7  Edward de Asis

   Chair Howard Ash called meeting to order at 3:03 PM. RFB Secretary
   Yvonne Rodriguez called roll: Chair Ash present, Member Van Degna
   present, Member Nguyen present, Member de Asis present. A quorum was
   present.

   RFB Secretary Rodriguez announced reminders including meeting join 61
   information, meeting recording for minutes only and how to comment 62
   instructions.

2. General Public Comment
   Members of the public may address the Rate Fairness Board (RFB) on
   matters that are within the Board’s jurisdiction but not on today’s agenda.

   Public Comment: none

3. Approval of the Minutes of April 23, 2021 Meeting (Discussion and
   possible action)

   Chair Ash asked Board for comment or changes of minutes, there were no
   changes. Member Van Degna moved to approve minutes. Motion
   seconded by Member De Asis.

   Public Comment: none

   Chair Ash moved to approved minutes approved minutes without
   objections.

4. Report of the Chair

   a. 2021 Power Rates Study Status Update
      NewGen Strategies & Solutions, Power Rates Study Consultant
      (Presentation and Discussion)
Presented by Scott Burnham, NewGen Strategies consultant.

Presenter provided an update about Power Rates Study background, status, timeline, and next steps. Discussion followed.

Public comment: none

b. Rate Fairness Board Members Roles and Responsibilities

City Attorney Office, City & County of San Francisco

(Discussion)

Topic introduced by Erin Franks, Rates Administrator. Topic discussed by Deputy City Attorneys John Roddy and Nicholas Whipps. Deputy City Attorney Roddy provided background about Charter Section 8B.125, which authorizes the SFPUC to set rates and establish RFB. Discussion followed.

Public comment: none

c. Improving Public Access to Rate Fairness Board Meetings

Isobel Hayne, SFPUC Rates/Revenue Analyst

(Presentation and Discussion)

Presented by Isobel Hayne. Presenter provided overview of current outreach strategies, review of industry best practices (finding and recommendations). Main recommendations shared include expanding communications and outreach methods, regular meeting schedule, improve accessibility (outside business hours, childcare, food, etc.), provide options for over the phone, written and in-person comment, and educate public on rates related topics to encourage meaningful participation. Discussion followed.

Public comment: none

5. Announcements, Comments, Questions (Discussion)

Public comment: none

6. Adjournment

Meeting adjourned at 4:29 PM.
Accessible Meeting Policy: To obtain meeting materials in alternative format, please contact the Rate Fairness Board Secretary at 415-487-5254 or via email at yrodriguez@sfwater.org. Providing at least 72 hours notice will help to ensure availability.

Meeting Procedures: Public Comment will be taken before or during the Board's consideration of each agenda item. Speakers may address the Board for up to three minutes on that item. During General Public Comment, members of the public may address the Board on matters that are within the Board's jurisdiction and are not on the agenda. Procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Board Member, by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Know your rights under the Sunshine Ordinance: Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by e-mail at sof@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfbos.org/sunshine.

311 Free Language Assistance: 免费语言协助/ Ayuda gratuita con el idioma/ Бесплатная помощь переводчиков / Trợ giúp Thơng dịch Miễn phí / Assistance linguistique gratuite / 無料の言語支援/ 무료 언어 / 지원 / คำ”มีช” แปลกิจ คำ”ง”โดยไม่ / สำนักให้คำช่วย / Libreng tulong para sa wikang Tagalog แปลกิจ

Lobbyist Registration and Reporting Requirements: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site at www.sfgov.org/ethics.
Explanatory documents that have been provided to the Board in connection with this agenda are available for public inspection online at https://sfpuc.org/about-us/boards-commissions-committees/rate-fairness-board.