



Operating Procedures for Cross-Connection Control Program

Requirements for Companies Employing Authorized Backflow Prevention Assembly Testers and Authorized Cross-Connection Control Specialists

Companies that employ Authorized Backflow Prevention Assembly Testers and/or Authorized Cross-Connection Control Specialists must:

- Register with the San Francisco Department of Public Health (SFDPH).
- Maintain general liability insurance in full force and effect, at company expense, for all activities performed by the company's testers and specialists. Such insurance must include coverage for bodily injury, personal injury, including death resulting therefrom, and property damage insurance, with limits not less than \$1 million each occurrence combined single limit. CCSF, its officers, and employees must be named as additional insureds under the policy, and a cross-liability clause must be attached. The insurance must provide 10-day prior written notice of cancellation, non-renewal, or material change to SFDPH. Test companies that do not maintain this insurance will not have electronic access to Water Quality Division's database.
- Provide SFDPH with the names of authorized testers and cross-connection control specialists working for the company and notify SFDPH when a tester or specialist leaves the firm.
- Maintain a continuous record of the dates and locations of all activities performed in relation to backflow prevention (e.g., tests, repairs, inspections, surveys, cross-connection control tests) for three years. The records must be made available at the request of Water Quality Division. If your company ceases doing business in San Francisco, all records relating to backflow prevention in the preceding three years must be provided to Water Quality Division.

San Francisco Department of Public Health Contact Information

Cross-Connection Control Program
Environmental Health Branch
San Francisco Department of Public Health
49 South Van Ness Avenue, Suite 600
San Francisco CA 94103

Michelle Kanemoto, Senior Environmental Health Inspector
Michelle.Kanemoto@sfdph.org
(415) 252-3943

For additional information about CCSF's cross-connection control program, contact Water Quality Division at (650) 652-3199 or backflow@sfgwater.org.