

## Mobile Washer Permit Application Form

Completion of a Mobile Washer Permit Application Form is required to operate a mobile washer operation in the City and County of San Francisco. Enforcement actions for illicit discharge to a catch basin or a storm drain can include: Payment of all costs associated with the clean-up, civil penalties and criminal prosecution.

### SECTION A – GENERAL INFORMATION

BUSINESS NAME:			
SITE ADDRESS:		MAILING ADDRESS:	
City, State	Zip Code	City, State	Zip Code
Date Established:		Number of Employees:	

NAME(S) OF CONTACT(S):	Title (e.g., President, Environmental manager)	Telephone No.	Email

### SECTION B – BUSINESS ACTIVITY

Number of Locations Serviced in the Last 12 Months	Commercial or Mixed Use	Residential
Locations at the Port of San Francisco		
Locations at Treasure Island, Hunters Point or Mission Bay		
Locations in the rest of San Francisco		

Chemicals used (e.g. for cleaning floors/equipment, treating wastewater etc.):



<sup>2</sup>Describe "Other":

**SECTION E – WASTEWATER DISCHARGE**

Purpose	Average Wastewater Discharge <sup>1</sup> by Disposal Location (Gallons per Day)			
	Sewer lateral line of the site serviced	Hauled Offsite	Evaporation	Other
Equipment/Facility Washdown				
Other <sup>2</sup>				
<b>TOTAL</b>				

<sup>1</sup>NOTE: Wastewater discharge should be averaged over the actual number of working days in a typical operating month

<sup>2</sup>Describe "Other":

Do you accumulate wastewater and release it in batches?  Yes  No  
 If yes, list the batch discharges as described below

List Batch Wastewater Discharge(s)

	Average Number of Batches Discharged	Average Volume of Discharge (Gallons)

**SECTION F – NON-DISCHARGED WASTES**

Are any liquid wastes, sludges or other solid wastes generated and not discharged to the sewer system?  Yes  No  
 If yes, list wastes as described below

List Wastes Disposed Off-Site (Attach additional sheets if necessary):

Type or Name of Waste Generated	Quantity (gal. or lb.) per year	Waste Hauler(s) (Name and address)

**Hazardous Waste Reduction**

Are any hazardous wastes generated in your operations?	
<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you prepared a hazardous waste reduction plan?	
<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you performed an on-site hazardous waste reduction audit?	
<input type="checkbox"/> YES	<input type="checkbox"/> NO

**Environmental Control Permits**

Have you been issued any other environment control permits?
<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, list the Agencies and Permit #s:

**SECTION G – CERTIFICATION STATEMENT**

I certify under penalty of law, that this document were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.	
Name	Title
Signature	Date

Send the completed application within 30 days of notification to:

**SFPUC Collection System Division  
3801 Third Street, Suite 600, San Francisco, CA 94124  
Attention: Mobile Washer Program**

## Appendix A - General Mobile Washing Best Management Practices

- **Walk the area to identify all storm drains and sanitary sewer drains.**
- **Use dry cleanup methods whenever possible.** Examples include shovels, mops, brooms, rags, or wire brushes to clean pavements and collect debris. Use absorbant to pick up spills that cannot be collected with a wet/dry vacuum.
- **Block or seal off any drains** and/or other release points.
- **Minimize water use.** All devices must be fitted with an automatic shut-off nozzle or other water-efficient device and any washing to address immediate health and safety needs should be spot cleaned as water-efficiently as possible, without causing runoff into the street, catch basins, or storm drains.
- **Contain, collect and treat wash water.** Decide on the best method of collection (e.g. berms, drain cover mats or inserts, vacuums/pumps, etc.) and treatment.
- **Train employees on the proper use of equipment, how to comply with the permit and the use of BMPs.**

Types of Cleaning & Disposal	Best Management Practices
Sidewalks, walkways, plazas, driveways	Dry cleanup by shoveling and sweeping up loose dirt and debris. Dispose of debris as solid waste. Using water to wash driveways and sidewalks is currently prohibited by the State of California for purposes other than an immediate health and safety need.
Parking lot, and drive-through	Dry cleanup first. Use absorbent materials to clean spills/leaks before spot washing. Collect wash water for treatment and disposal.
Restaurant floor mats, exhaust filters	Wash mats in a sink or wash area with a drain leading to grease capturing equipment. Discharge to a storm drain or catch basin is prohibited.
Building surfaces, decks (without loose paint)	Dry cleanup first. Place socks/booms around storm drains and collect wash water. Use a drop cloth for paint chips. Sweep up debris afterwards.
Painted surfaces washed for paint removal	Place a drop cloth below painted wall or fence to catch chips. All water and chips must be collected and properly disposed.
Vehicles (new or used) for sale, lease, or delivery	Wash at a commercial car washing facility.
Vehicles or equipment (fleet washing)	Discharge into an oil water separator connected to the sanitary sewer.
Non-biodegradable absorbant disposal	Commercial clay or silicate pet litter should be disposed of in the garbage (black bin).
Biodegradable absorbant disposal	Absorbant or pet litter made from wood, recycled paper, corn, wheat or other 100% compostable materials used to absorb non-hazardous non-infectious biodegradable material such as liquid food waste can be wrapped in a paper bag and disposed as compost (green bin).