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**San Francisco Public Utilities Commission**

**Citizens’ Advisory Committee**

**Wastewater Subcommittee**

**MEETING MINUTES**

**Tuesday, November 7, 2017**

**5:30 p.m. – 7:00 p.m.**

 **525 Golden Gate Ave, 3rd Floor, Tuolumne Conference Room**

**Mission:** The Wastewater Subcommittee shall review sewage and stormwater collection, treatment, and disposal system replacement, recycling, and other relevant plans, programs, and policies.

**Members**

|  |  |  |
| --- | --- | --- |
| **Chair Amy Zock (D4)** | Wendolyn Aragon (D1) | Amy Nagengast (D8) |
| Anietie Ekanem (D10) | Misty McKinney (B-Enviro. Justice) |  |

**M = Mayoral appointment, B = Board President Appointment**

**Staff Liaisons:** Tracy Zhu and Alexandra Johnson

**ORDER OF BUSINESS**

1. **Call to order and roll call:**  The meeting was called to order at 5:38pm

Members present at roll call: (4) Zock, Aragon, McKinney, Nagengast

Members absent at roll call: (1) Ekanem

Members of the public: (1) Tim Waters, Young Community Developers (YCD)

SFPUC Staff: David Gray, Acting Community Benefits Director

1. **Approve** [**September 5, 2017**](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11313)Minutes

Motion was made (Aragon) and seconded (Nagengast) to approve the [**September 5, 2017**](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11313)Minutes

The motion PASSED by the following vote:

AYES: (4) Zock, Aragon, McKinney, Nagengast

NOES: (0)

Absent: (1) Ekanem

1. **Report from the Chair**
* Welcome members, staff, and the public

Public Comment: None

1. **Public Comment:** None
2. **Discussion and Possible Action:** [**SSIP CityWorks Resolution**](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11404)**,** Amy Zock, Wastewater CAC Chair, and Wendy Aragon, Wastewater CAC Member

Topic of Discussion:

* David Gray commended the collaboration efforts between the CAC and Southeast Community Facility Commissioners to advocate for the youth.
* The committee reiterated the importance of the Resolution for assisting youth with their careers and addressing the agency’s workforce needs.
* Member Nagengast asked if the program included an evaluation component e.g. exit interview with the youth. Tim Waters informed that the program implemented a closure interview for the first time this year and are continuously working on improving the program.
* Member Nagengast suggested that the program assist the youth with creating a Linkedin profile for their professional development.
* The committee clarified the language in the resolution regarding the internship and scholarship recommendation.
* The committee made an amendment to resolution to include a graduation ceremony at the completion of internship program.

**Member Ekanem** arrived at 5:46pm, quorum maintained

Public Comment: Tim Waters made a statement on behalf of Lindsey Lopez, YCD Program Coordinator, which expressed gratitude for CAC and the support for the interns. YCD believes that the requests for scholarships and internships would have the most significant impact on the youth.

Motion was made (Aragon) and seconded (McKinney) to vote on the[**SSIP CityWorks Resolution**](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11404)

The motion PASSED by the following vote:

AYES: (5) Zock, Aragon, McKinney, Nagengast, Ekanem

NOES: (0)

Absent: (0)

1. **Presentation and Discussion:** [**Collection System Capital Improvement Strategy: Using an Urban Watershed Assessment Approach**](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11445)**,** Stefani Harrison, Project Manager, Infrastructure Division
	* [Collection Systems Presentation at SFPUC Commission meeting on October 10, 2017](http://sfwater.org/Modules/ShowDocument.aspx?documentid=11408)

Presentation Topics:

* Collection System Capital Improvement Strategy Using an Urban Watershed Assessment Approach
* Collection System Capital Improvement Strategy Objectives
* WWE Levels of Service
* 2016 Program Baseline
* Process & Approach
* Prioritization Next Steps
* Collection System Reliability
* SSIP LOS Improvement Drivers
* Collection System Reliability: Central Bayside System Improvement Project
* Central Bayside System Improvement Project
* Collection System Reliability: Interceptors and Tunnels
* Collection System Components: Interceptors & Tunnels
* Major Interceptors & Tunnels
* Prioritization Approach
* Interceptors & Tunnels: Budget Summary
* Collection System Reliability: Pump Stations and Force Mains
* Collection System Components: Pump Stations & Force Mains
* Needs Identification & Prioritizations
* Pump Stations & Force Mains: Budget Summary
* Collection System Reliability: CSD Structures and
* Collection System Components CSD Structures & T/S Boxes
* CSD Structures & T/S Box Drivers
* Prioritization Approach
* CSD Structures and T/S Boxes: Budget Summary
* Stormwater Management
* SSIP LOS Improvement Drivers
* Stormwater Management
* Stormwater Management: Flood Resilience
* Flood Resilience: Projects to Manage Flooding in a LOS Storm
* Flood Resilience: High Impact Flood Projects
* Flood Resilience: Remainder for Implementation After 2032
* Flood Resilience: Budget Summary
* Stormwater Management: Green Infrastructure
* Effective Stormwater Management: Peak Flows and Annual Flows
* Green Infrastructure Goals
* Prioritization Approach: SSIP GI Project Screening Metrics
* GI Prioritization
* Green Infrastructure: Budget Summary
* Integrated Performance in SSIP
* Summary and Next Steps
* Collection System Capital Improvement Strategy – Summary
* Prioritization Next Steps
* Thank You

**Member Aragon** left at 6:15pm, quorum maintained

Topic of Discussion:

* Member Ekanem asked what the criteria is for Green Infrastructure (GI) grants and who the point of contact is for these projects.
* The committee asked for clarification on the specific GI projects in the Collection System Strategy. Stefani walked through them by area.
* Member McKinney asked if it is possible to determine which areas get more Stormwater flows. Stefani clarified that it depends on location, drainage area and topography (i.e. areas with hills), and the local drainage infrastructure in place.Our detailed hydraulic and hydrologic model accounts for all of these things to identify where there is flooding.

Public Comment: None

1. **Discussion: Green Infrastructure Resolution Follow Up,** Anietie Ekanem and Misty McKinney, Wastewater CAC Members *(20 minute discussion)*
	* [Response to CAC’s Green Infrastructure Resolution](https://sfwater.org/Modules/ShowDocument.aspx?documentid=11406)

Topics of Discussion:

* The committee asked how the Stormwater Management Ordinance is being applied to the Southeast Plant and why implementation would increase costs.
* The committee asked for clarification if the grant funding is coming from the capital budget.
* Member Ekanem asked who the project lead on GI is and what the criterion is to determine how much money will be in the grant to support GI. Stefani informed that there was a proposed $40M.
* The committee asked what the difference is between the Urban Watershed Stewardship Grant and Stormwater Management Grant. Staff Zhu clarified that the Stormwater Management Grant builds off of the Urban Watershed Stewardship Grant and incorporates multiple facets from previous grants.
	+ Member McKinney requested a presentation about the grant programs.
	+ The committee asked for clarification on the grant funding structure.
* Member Ekanem suggested that there be qualifications aside from efficiency metrics i.e. environmental justice (EJ) to ensure that grants do not get programmed out.
	+ Requested a presentation on GI and EJ from management, not staff.
* The committee asked for follow up on whether there would be an education center at the Southeast Plant.
* The committee asked how Community Benefits is integrated into the projects. Stefani clarified they incorporate the triple bottom line into the process i.e. solving a flood problem with an education and equity lens.

Public comment: None.

1. **Staff report**
* [SSIP Jobs and Contracts Report](https://view.joomag.com/ssip-jobs-contracts-report-edition-2-september-2017/0103630001506527665?short) – September 2017
1. **Future Agenda Items and Resolutions**
* Environmental Stewardship Grants Funding Structure
* Stormwater Management Ordinance within the Southeast Treatment Plant
* Environmental Justice in Capital Projects
* Education Programs
* Arts Masterplan Update
1. **Announcements/Comments** The next regularly rescheduled meeting of the Wastewater Subcommittee will take place on February 6, 2018.
2. **Adjournment**

Motion was made (McKinney) ad seconded (Ekanem) to adjourn the meeting.

The meeting was adjourned at 7:26 pm.