1		MINUTES
2		Contracting Working Group
3		of the
4		Public Utilities Revenue Bond Oversight Committee
5		
6		Friday, February 13, 2009
7		1155 Market Street (between 7 th & 8 th Streets)
8		4th Floor Conference Room
9		
10		Contracting Working Group Members
11		Patrick Sweetland
12		Brian Browne
13		Stan Jones
14		Oall to Oadan and Ball Oall
15	1.	Call to Order and Roll Call
16		Chair Datrick Sweetland colled the meeting to order at 2:10 pm and roll
17		Chair Patrick Sweetland called the meeting to order at 2:10 pm and roll call was taken.
18		
19		Present: Patrick Sweetland, Brian Browne and Stan Jones.
20		Absent: None.
21		There was a quorum.
22 23	2	Public Comment: Members of the public may address the RBOC
23 24	۷.	Contracting Working Group on matters that are within the RBOC's
2 4 25		jurisdiction and are not on today's agenda
25 26		julisdiction and are not on today's agenda
20 27		There was no public comment
28		There was no public comment
29	3.	Discussion and Possible Action regarding recommendation on
30	0.	the engagement of a consultant for the following:
31		a. Review of construction costs on a WSIP completed project
32		b. Engagement to ensure uninterrupted water supply
33		c. Other committee members issues
34		
35		Mr. Sweetland presented a report concerning the cost of the completed
36		project CUW35801 Sunset Reservoir Upgrades North Basin to act as a
37		sample test case for various issues.
38		Based on the report a scope of consultant services contract can be
39		created to review at completed projects. The new consultant services
40		contract's goal is to assist in forecasting cost and assist in tracking
41		methods used to created accountability and insure the WSIP funds are
42		used correctly.
43		The scope will be from the time the budget was adopted until
44		completion.
45		Mr. Sweetland will report back to the RBOC concerning the
46		Contracting Working Group's recommendation to review two

47 48		completed projects with the possibilities of three additional project review.
49		
50		Public Comment: None.
51		
52		
53	4.	Discussion and Possible Action regarding the status of the
54		Robert Kuo Consulting LLC contract
55		The Debert Kue Consulting LLC contract was extended but the DDOC
56 57		The Robert Kuo Consulting LLC contract was extended but the RBOC cannot expect any additional services as all services must be
58		completed before March 2, 2009.
59		completed before March 2, 2000.
60		Mr. Brown, SFPUC, will provide a list of possible venders to the next
61		RBOC meeting.
62		
63		Public Comment: None.
64		
65	5.	Discussion and Possible Action regarding SFPUC's Overhead
66		Cost Allocation Study
67		This discussion tonic is a duplicate of item No. 6. This item was
68 69		This discussion topic is a duplicate of item No. 6. This item was tabled.
70		lableu.
70 71	6.	Discussion and Possible Action regarding SFPUC's Indirect Cost
72	٠.	Plan
73		
74		The Indirect Cost Plan report is expected to be complete by February
75		20, 2009. Mr. Brown, SFPUC, will keep the RBOC up to date on the
76		status of the report.
77 7 2		
78 70		Public Comment: None.
79 80	7	Discussion and Possible Action related to scheduling the next
81	7.	meeting of the Contracting Working Group
82		meeting of the contracting working Group
83		There was no comment.
84		
85	8.	Discussion and Possible Action related to Approval of Draft
86		Minutes from the 11/21/08 Meeting of the Contracting Working
87		Group
88		
89		Mr. Jones moved, seconded by Mr. Browne, to approve the minutes of
90		November 7, 2008 as amended.
91 92		The minutes passed unanimously.
14		

93	Public Comment: None.
94	
95	9. Adjournment
96	
97	Chair Sweetland adjourned the meeting at 3:10 pm
98	
99	
100	
101	Approved by the Contracting Working Group on September 11, 2009.
102	