

CS-363 RBOC Evaluation of Lessons Learned
PROGRESS UPDATE

April 14, 2014

BACKGROUND

R. W. Block Consulting, Inc. (RWBC) was engaged by the Revenue Bond Oversight Committee (RBOC) to conduct an evaluation of lessons learned from the WSIP program that could be applied to the SSIP program

There are three main tasks to be performed by RWBC on this engagement

1. Assessing WSIP lessons learned program
2. Assess lessons learned based on the review of data from (6) WSIP projects for the following areas
 - a. Budgetary and accounting controls including soft costs
 - b. Design
 - c. Change management
 - d. Risk assessment/management
 - e. QA and QC
 - f. RWBC proposes bidding and estimating (project delivery methods) as the sixth parameter (this was to be determined after we began our work)
3. Review SSIP program and identify lessons learned from WSIP that could be applied to this program

MILESTONE SCHEDULE

The agreed-upon work plan consists of the following deliverable schedule

Mar 6:	Kick-off Meeting
Apr 14:	First oral progress report to RBOC
May 19:	Issue first draft report*
May 26:	Issue final draft report*
June 2:	Issue final report*
June 6:	Final report presentation to RBOC*

Based on interviews and feedback from engagement participants including WSIP and SSIP management, RWBC would like to request to allow a longer review period be extended from 7 days to 21 days. This would extend the project end date to the end of June 2014 but will not change the engagement budget.

PROGRESS TO DATE

Activities performed to date (March 6 – April 14, 2014)

1. Initial document request including WSIP and SSIP procedures, schedules, and reports
2. Conducted site visits for all 6 projects to be evaluated
3. Conducted interviews with WSIP executive management and SSIP executive management
4. Developed second document request

Upcoming activities focused on data analysis and validation