



Services of the San Francisco  
Public Utilities Commission



1550 Evans Avenue  
San Francisco, CA 94124  
T 415.554.3155  
F 415.554.3161  
sfpuc.org/secc

# AGENDA

## Southeast Community Facility Commission

### Wednesday, April 24, 2024

### 6:00 P.M.

**London N. Breed**  
Mayor

**Dr. Gina Fromer**  
Chair

**Vacant**  
Vice-Chair

**Karen Chung**  
Commissioner

**Chika Mezie**  
Commissioner

**Damien Posey**  
Commissioner

**Vacant**  
Commissioner

**Marlene Tran**  
Commissioner

**Emily Pharr**  
Executive Director

**Carla Vaughn**  
Secretary

Members of the Southeast Community Facility Commission (SECC) will attend this meeting in-person. Members of the public are invited to observe the meeting in-person. Members of the public attending the meeting will have an opportunity to provide public comment on every action or discussion item.

Members of the public are encouraged to provide public comment by email. Send an email to [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) by 5 p.m. the day before the meeting to ensure your comment is received by the Commission in advance of the meeting. All comments received will be made part of the official record.

For more information, contact the Commission Secretary at (415) 821-1534. Minutes and other information are available at the SECC website: [www.sfgov.org/secc](http://www.sfgov.org/secc)

The ringing and use of cell phones, pagers, and similar sound-producing electronic devices are prohibited.



**Know your rights under the Sunshine Ordinance:** Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review.

For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, City Hall, Room 409. 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102. Phone: (415) 554-7724; Fax: (415) 554-7854; E-mail; [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library, and on the City’s website at [www.sfgov.org](http://www.sfgov.org).

**Disability Access:** The SECFC meeting will be held in the Alex Pitcher, Jr. Community Room, 1550 Evans Avenue, San Francisco, CA. The closest accessible BART Station is at Glen Park. Accessible MUNI lines serving this location are Bus routes #23 Montgomery, #24 Divisadero, and #44 O’Shaughnessy. For more information about MUNI accessible services call (415) 701-4485. The meeting room is wheelchair accessible. There is accessible parking available in the Southeast Community Facility parking lot and ample off-street parking on Oakdale and Phelps Streets. To obtain disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in an alternative format, please contact Carla Vaughn at (415) 821-1534, or by emailing [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org). Providing at least 72 hours notice will help to ensure availability. To assist the City’s efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products.

**Language Access:** Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish, and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated if requested after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact Carla Vaughn at (415) 821-1534 or [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) at least 48 hours in advance of the meeting. Late requests will be honored if possible.

**語言服務:**

根據三藩市行政法第91章“語言服務條例”，中文、西班牙語和/或菲律賓語口譯服務在有人提出要求後會提供。翻譯版本的會議記錄可在委員會後要求提供。其他語言協助在可能的情況下也可提供。請於會議前至少48小時致電(415) 821-1534 或電郵至[cvaughn@sfgov.org] Carla Vaughn 提出口譯要求。逾期要求，在可能狀況下會被考慮。

**Acceso A Idiomas:** De acuerdo con la Ordenanza de Acceso a Idiomas “*Language Access Ordinance*” (Capítulo 91 del Código Administrativo de San Francisco (“Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Los minutos podrán ser traducidos, de ser requeridos, luego de ser aprobados por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con la Secretaria de la Comisión Carla Vaughn al (415) 821-1534, o [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

**Pag-Access Sa Wika:** Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uir ng kahilingan, mangyaring tumawag sa Clerk ng Commission Carla Vaughn sa (415) 821-1534, o [cvaughn@sfgov.org](mailto:cvaughn@sfgov.org) sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

**MISSION STATEMENT OF SOUTHEAST COMMUNITY FACILITY  
COMMISSION**

To advocate and encourage the promotion of special services for the improvement of entrepreneurial business opportunities, health, safety, and welfare of residents in the Southeast sector of San Francisco, and to promote diversity as well as the professional development of its employees.

**ORDER OF BUSINESS – April 24, 2024**

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- 1. Call to Order and Land Acknowledgement** (Fromer)
- 2. Roll Call** (Staff)
- 3. Approval of the Minutes** of March 27, 2024
- 4. General Public Comment**  
*Members of the public may address the Commission on matters that are within the Commission’s jurisdiction and are not on today’s agenda.*
- 5. Communications** (information only)
  - a) Correspondence Log
- 6. Report of the Chair** (discussion only)(Fromer)
- 7. Committee Reports** (discussion only)
  - a) Community Programs Advisory Committee (Posey)
  - b) Facility & Design Advisory Committee (Chung)
- 8. ACTION: By motion allow remote public participation in future Southeast Community Facility Commission, Community Programs Advisory Committee, and Facility & Design Advisory Committee meetings.** (discussion & action)(Pharr)  
Emily Pharr, SECFC Executive Director
- 9. Tenant Partner Quarters 1 & 2** (presentations)(40 mins.)  
Introductions – Elise Washington, SECC Resident Partnerships, External Affairs  
En2Action – Abraham Vallin, Senior Program Manager  
[Charity Cultural](#) – Cindy Fu, Senior Program Manager  
3<sup>rd</sup> Street – Danielle Coquia-Guzman, Assistant Director of Health & Youth Development
- 10. SFPUC Communications Response to Translation Questions**  
(discussion only)(Bowker)(15 mins.)  
Jessica Bowker, SFPUC Communications Manager  
**SFPUC Customer Service Response to Rate Increases**  
(discussion only)(Andrus)(15 mins.)  
Deidre Andrus, SFPUC Customer Service Director
- 11. SECFC Executive Director’s Report** (discussion only)(Pharr)  
Emily Pharr, SECFC Executive Director
- 12. Future Agenda Items Initiated by Commissioners** (discussion only)
- 13. Announcements**

#### **14. Adjournment**

The date of the next scheduled meeting of the Southeast Community Facility Commission is May 22, 2024.